



Functional Skills English Assessment Entry Level 3 Tasks/Answer Booklet Fit for Life

Date and time: (to be inserted)

Time allowed: 1 hour 30 minutes

**PLEASE COMPLETE THE FOLLOWING BOXES IN BLACK OR BLUE INK.
USE BLOCK CAPITALS. DO NOT USE PENCIL.**

ULN number										
Centre number										
Learner surname										
Other names										
Signature										

**PLEASE READ THE TEXT BELOW VERY CAREFULLY
BEFORE ATTEMPTING ANY OF THE ASSESSMENT**

This assessment contains Tasks 2 and 3 only.

You will need dictionary, pencil and pen.

Learner instructions:

- Check that you have the correct Tasks/Answer Booklet.
- You have been given 5 minutes to read page 2.
- Use only **blue** or **black** ink.
- Fill in the boxes **above** with your centre number, candidate number (ULN), your surname, other names and signature.
- Answer **all questions** in the spaces provided.
- Do **not** open this Tasks/Answer Booklet until you are told to do so by the invigilator.
- Learners who cheat in any way will be disqualified.
- You may not re-enter the assessment room if you leave it unsupervised.
- You must complete all tasks.

Learner guidance:

- The available marks for each question are shown at the bottom of each task.
- Total marks available for Reading and Writing is **23**
- There are **9** pages in this Tasks/Answer Booklet.
- You are reminded of the importance of clear English and careful presentation.
- Read the questions carefully before commencing.
- You may use your pre-release material for the Writing task.

Examiner's use	
Examiner's initials	
Task One	Mark
SLC	
<i>Task Two</i>	
1	
2	
3	
4	
5	
6	
7	
8	
<i>Task Three</i>	
9	
10	
11	
12	
13	
Total	

There are **2 tasks** in this assessment:

- **Task 2: Reading**
- **Task 3: Writing**

(There is another task, Task 1- Speaking and Listening, which you may have already completed, or will complete soon).

Shelley wants to start a health and fitness group for young people. She wants a poster which will tell people about the group. Shelley has asked you to write information for the poster. She has written a plan to help you.

Task 2: Reading

Read Document 1 below, then **answer** the questions.

Document 1: 'Game On!'

Here are my ideas for the poster:

I want to start a health and fitness group for young people aged 14 to 19.

Use of pictures and images

I've put some pics on Document 2: Poster Plan. I don't want too much text; I don't think people will read it. I hope they want to look at the pics!

I want to tell teenagers what they can do if they join. It needs to be fun. I want 20 in the group to start with. If I get more it will be great!

Thanks for your help.

Part 1 of Task 2 (suggested time: 30 minutes)

There are three text boxes on the next page, plus a 'speech bubble'. This is the **Draft Poster Plan**. These boxes are for you to write in.

Text box 1 Please **write** the aim of the group. Here it is:

Aim

We want to help local young people have fun and get fit.

Text box 2 You need to **write in** that we want 14 to 19 year-olds to join the group. We also need to tell them it is free to: join the group, use the equipment and use the local gym.

I want it to sound exciting and fun!!!

Text box 3 Please **write** the list of ball games. I've put the list below:

Ball Games

- Football
- Netball
- Table tennis
- Rounders
- Volleyball.

I need these details in the speech bubble, next to my picture:

R U interested in joining us?

Please ring Shelley Jacks or Mark Sheera

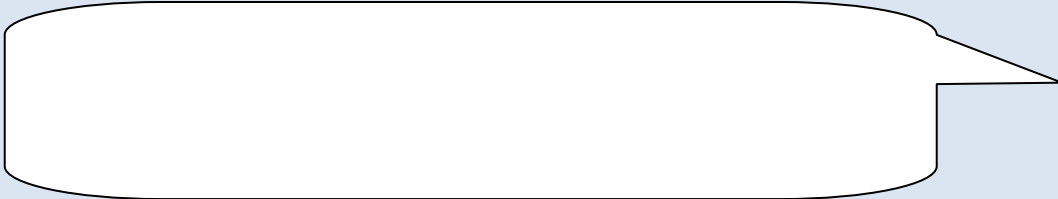
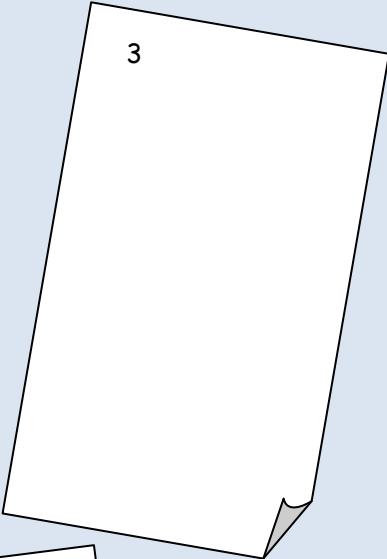
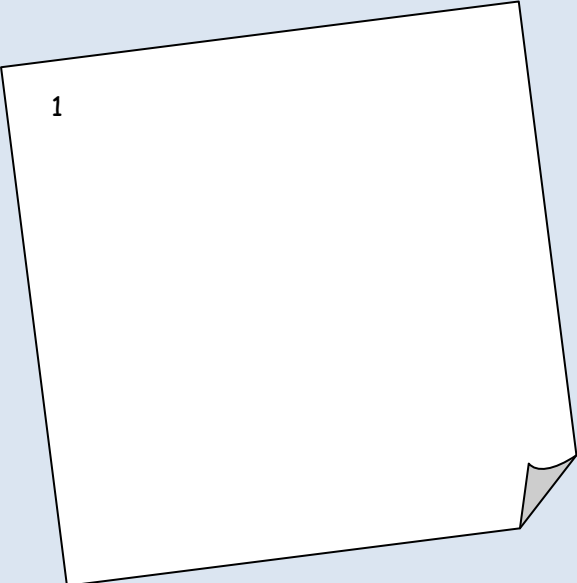
Mob: 07777777777

Office: 01234 123123

Thanks, Shelley xx



**Document 2:
Draft Poster Plan**



Part 2 of Task 2 (suggested time: 15 minutes)

Use **Document 1** and **Document 2** to **answer** these questions.

You do not need to write in complete sentences.

1. **Who** is the health and fitness group for?

2. **Why** doesn't Shelley want much text in the poster?

3. **What** does Shelley want people to look at?

4. **What** is the aim of the group?

5. **How many** people does Shelley want to join the group?

6. **Who** should people ring if they want to join the group?

7. **What** does Shelley want in Text Box 3?

8. **What** is the name of the new health and fitness group?

(8 marks in total)

Writing

Part 1 of Task 3: (suggested time: 15 minutes)

You should use your answers to **Task 2** to help you complete **Part 1 of Task 3**.

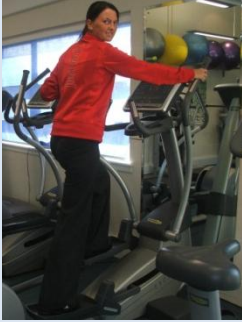
Using your ideas from the Draft Poster Plan, complete **Document 3: the Final Poster**. You will find this on the next page. Check your spelling.

Don't forget that you can use a dictionary!

(10 marks in total)

Game On! Health & Fitness Group

Learn how to use
the gym for free!



1



Free use of bikes & helmets

Ball games for everyone!



2

3

Speech bubble area



Part 2 of Task 3: (suggested time: 25 minutes)

Write a note to Shelley suggesting:

- where the best places would be to display the poster
- how to give out the poster

The note should be between 4 and 6 sentences. You must use complete sentences.

Don't forget that you can use a dictionary!

End

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