

# Health and Safety Policy



Name of centre: .....

**(1) The centre is committed to providing a safe environment and will:**

- a) provide guidance on safe working practices for staff and students.
- b) incorporate health and safety knowledge into all student activities.
- c) provide information, procedures and equipment for fire and emergencies.
- d) provide information, procedures and equipment for accidents.
- e) provide training and up-to-date information on health and safety to all concerned.
- f) promote a responsible attitude to health and safety throughout the centre.
- g) provide monitoring processes for the above.

**(2) The centre will ensure that its candidates:**

- a) observe the centre's health and safety regulations.
- b) co-operate with others in keeping the environment safe.
- c) take care to avoid injury to themselves or others by being appropriately dressed and not misusing or causing damage to equipment, materials or the premises.
- d) report any hazard to the lecturer in charge or other responsible person immediately.

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***Those responsible within the centre are:***

Name ..... Name .....

Name ..... Name .....

**The centre agrees to comply with the health and safety policy as outlined above and in the VTCT Centre Handbook.**

Signature: ..... Position: ..... Date: .....

Signature: ..... Position: ..... Date: .....