

HIGH-LEVEL OVERVIEW

Apprenticeship **delivery model** and **costs** for hairdressing and barbering



VTCT



This document sets out to provide a high-level overview of the proposed delivery model for the new hairdressing and barbering Apprenticeship standards.

This paper also includes worked examples and provisional fees for consultation with End Users. For information, the Skills Funding Agency (SFA) very recently published that providers should expect to contribute up to 20% of the Apprenticeship payment towards assessment – the payment for the Apprenticeships in question is £9,000, hence, £1,800 towards assessment.

In the hairdressing and barbering Apprenticeships it has been decided that a regulated qualification will form the basis of the standard. These technical qualifications along with the specified maths and English qualifications must be completed prior to the learner being put forward for their End Point Assessment (EPA). Once the requisite qualifications and EPA have been completed, VTCT will claim the overarching Apprenticeship from the SFA.

VTCT RESPONSIBILITIES

VTCT will take responsibility for the following components of an Apprenticeship

- ✓ External quality assurance of the hairdressing/barbering qualification
- ✓ Functional skills registrations (if applicable) and quality assurance
- ✓ Independent EPA
- ✓ Issuing of the VTCT qualification certificate
- ✓ Claiming and issuing of the overarching Apprenticeship certificate.

FEE STRUCTURE

VTCT will charge two fees, one for the hairdressing/barbering qualification and the second to cover the EPA and Apprenticeship certificate.

FEE 1

The qualification fee will be set at £120, paid at the time of learner registration and will include:

- Qualification registration and any external quality assurance visits deemed necessary
- Online examinations
- Functional skills qualifications in maths and English (via our partner Skillsfirst Awards)
- Pivot Point digital teaching and learning resource (for hairdressing and barbering)
- Digital Assess (Manage and Annotate products)
- Qualification certification

FEE 2

The EPA fee will vary depending on the model of assessment, will be payable at the time of scheduling the EPA and will include:

- EPA by an Independent Assessment Examiner (IAE)
- Overarching Apprenticeship certificate

MODELS OF ASSESSMENT

VTCT is committed to provide a range cost effective solutions to support the varying types of training providers through the EPA process. Initially, VTCT will support two EPA models which are as follows:

MODEL 1

EPA AT THE TRAINING/EMPLOYER'S CENTRE/WORKPLACE (OWN CENTRE)

This model is suited to larger providers whereby three or more learners are ready to sit their EPA on a single day's assessment. Learners and centres together must source models. A base fee will be charged for the first three learners with an additional fee of £150 charged for each additional learner up to a maximum of 8 for hairdressing and 16 for barbering. The fees for hairdressing and barbering are as follows:

Number of learners for assessment*	Hairdressing fee*	Barbering fee**
	Max 6 hour assessment	Max 3 hour assessment
3 (Base fee)	£1,000	£700
4 (Base fee plus £150 per additional learner)	£1,150	£850
5	£1,300	£1,000
6	£1,450	£1,150
7	£1,600	£1,300
8	£1,750	£1,450
9	N/A	£1,600
10	N/A	£1,750
11	N/A	£1,900
12	N/A	£2,050
13	N/A	£2,200
14	N/A	£2,350
15	N/A	£2,500
16	N/A	£2,650

MODEL 2

EPA AT A HOST CENTRE

This model is suited to smaller providers and those without an available centre to conduct the EPA. VTCT will publish an annual timetable of host centres by region for which a standard fee will be charged by learner. Centres will schedule learners for their EPA assessment. Learners will be required to provide their own models and should come prepared with their own products, tools and equipment for the assessment.

The standard EPA fees are as follows: hairdressing = £350; barbering = £300.

*The maximum IAE to learner ratio for hairdressing is 1:8. A maximum of 8 learners can be assessed in one day by a single IAE. Centres that wish to assess 9 or more learners will incur an additional base fee to cover the cost of a second day or second IAE on the same day.

** The maximum IAE to learner ratio for barbering is 1:8. A maximum of 16 learners can be assessed in one day which will comprise 2 sessions each with 8 learners.



EXAMPLE 1

Large training provider with three hairdressing learners for EPA (EPA at own centre)

THE CENTRE:

- Registers** learners on the VTCT hairdressing qualification that is part of the selected Apprenticeship standard. Centre pays the qualification learner registration fee of c.£120 within 30 days of registering learners.
- Delivers** the qualification in full, undertaking all specified assessments. The centre may have an unannounced external quality assurance spot check by VTCT.
- Together with the employer, **decides and puts forward** learners for their End Point Assessment (EPA).
- Contacts VTCT to **arrange the EPA**. VTCT will arrange for an Independent Assessment Examiner (IAE) visit to the training provider's specified location (workplace or training site). The centre has three learners to be assessed and therefore meets the minimum three-learner threshold for this type of EPA. The centre pays £1,000 at the time of scheduling the EPA, as per the fee schedule.

Learners that fail the EPA will be required to retake the assessment and will be recharged in line with the EPA fee structure. The resit can take place on or after 28 days of the original fail and the centre must maintain evidence that appropriate feedback and tuition have taken place prior to the resit. There is no limit to the number of resit attempts.

Centres will receive learner grades no later than 48 hours after the EPA.

THE TOTAL COST FOR THREE LEARNERS IS A FOLLOWS:

$$(3 \times £120) + £1,000 = \mathbf{£1,360}$$

The cost per learner is: **£453** or **5.0%** of the **£9K** Apprenticeship payment.



EXAMPLE 2

Large training provider with **eight hairdressing** learners for EPA (EPA at own centre)

THE CENTRE:

- 1 Registers** learners on the VTCT hairdressing qualification that is part of the selected Apprenticeship standard. Centre pays the qualification learner registration fee of c.£120 within 30 days of registering learners.
- 2 Delivers** the qualification in full, undertaking all specified assessments. The centre may have an unannounced external quality assurance spot check by VTCT.
- 3** Together with the employer, **decides and puts forward** learners for their End Point Assessment (EPA).
- 4** Contacts VTCT to **arrange the EPA**. VTCT will arrange for an Independent Assessment Examiner (IAE) visit to the training provider's specified location (workplace or training site). The centre has eight learners to be assessed and therefore meets the minimum three-learner threshold for this type of EPA. The centre pays £1,750 at the time of scheduling the EPA, as per the fee schedule.

Learners that fail the EPA will be required to retake the assessment and will be recharged in line with the EPA fee structure. The retake can take place on or after 28 days of the original fail and the centre must maintain evidence that appropriate feedback and tuition have taken place prior to the resit. There is no limit to the number of resit attempts.

Centres will receive learner grades no later than 48 hours after the EPA.

THE TOTAL COST FOR THREE LEARNERS IS AS FOLLOWS:

$$(8 \times £120) + £1,750 = \mathbf{£2,710}$$

The cost per learner is: **£339** or **3.8%** of the **£9K** Apprenticeship payment.

EXAMPLE 3

Small training provider with **one barbering** learner for EPA (EPA at host centre)

THE CENTRE:

- 1 Registers** the learner on the VTCT hair/barbering qualification that is part of the selected Apprenticeship standard. Centre pays the qualification learner registration fee of c.£120 within 30 days of registering the learner.
- 2 Delivers** the qualification in full, undertaking all specified assessments. The centre may have an unannounced external quality assurance spot check by VTCT.
- 3** Together with the employer, **decides and puts forward** the learner for their End Point Assessment (EPA).
- 4 Logs onto VTCT's EPA online booking system** to schedule the learner for their EPA at a regional host centre. The centre pays £300 for the learner at the time of scheduling the EPA, as per the fee schedule.
- 5 Will arrange for the learner to attend** the host centre to undertake their EPA as scheduled. The learner must provide models and bring with them any products, tools and equipment that they wish to use throughout their assessment.

The VTCT IAE will conduct the EPA at the host centre. There are a maximum of 8 hairdressing places at any host centre on a given day and 16 barbering places (2 EPA sessions each with 8 learners).

Learners that fail the EPA will be required to retake the assessment and will be recharged in line with the EPA fee structure. The resit can take place on or after 28 days of the original fail and the centre must maintain evidence that appropriate feedback and tuition have taken place prior to the resit. There is no limit to the number of resit attempts.

Centres will receive learner grades no later than 48 hours after the EPA.

THE TOTAL COST FOR ONE LEARNER IS AS FOLLOWS:

$$£120 + £300 = \mathbf{£420}$$
 or **4.6%** of the **£9K** Apprenticeship payment



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