

VTCT assessor training

VTCT level 3 certificate



Course delivery

The course will be delivered by an experienced VTCT Educator.

Please note you need to be in the position of having learners available for you to assess to provide evidence for your e-portfolio needed for your qualification.

Or

You will need to be working with or have an agreement with an approved centre who is offering VTCT NVQ or VRQ qualifications, and have access to the learners and systems at that centre.

Course overview	The course involves initial training over 2 days during which the qualification will be explained in detail. You will explore how the evidence for your Assessor qualification will be collected and presented. Following the training you will work independently to gather the evidence required. There will be tutor support and follow up assessment.
Course content	<ul style="list-style-type: none"> • Assessor cycle and how do we assess? • Questioning skills, SMART targets • Ensuring validity, reliability, authenticity, sufficiently and accuracy of assessment • Recognition of Prior Learning – RPL • Assessment planning, tracking and reviewing with groups and individuals • Holistic assessment and supplementary evidence • Portfolio development using Linx2record e-portfolio • Code of conduct, appeals procedure and supporting quality assurance requirements
Qualification gained	VTCT Level 3 Certificate in Assessing Vocational Achievement (QCF) (AG30202)
Course duration	Two initial days training followed by up to a maximum of three months to gather evidence, complete the assessments and present your e-portfolio of assessment.
Who the course is for	The course is for educators at new or existing VTCT centres. This course is for you if you need to become a qualified Assessor in order to assess NVQ and/or VRQ qualifications.
Entry requirements	<ul style="list-style-type: none"> • In order begin working towards becoming an assessor you must: • Hold either Level 2 and Level 3 NVQ or VRQ qualifications or equivalent, plus sufficient relevant industrial experience that is current and appropriate to the unit(s) of the NVQ or VRQ you are intending to assess. <p>OR</p> <ul style="list-style-type: none"> • Have substantial industrial experience that is current and appropriate to the unit(s) of NVQ or VRQ you are intending to assess
How is the course assessed	The course will be assessed through a combination of practical observations, written work, which will be supported by self study and research, and submission of a portfolio of evidence. As some of the evidence for your Assessor qualification will be gathered remotely, you will ideally have the following technology available to you: <ul style="list-style-type: none"> a) A pc/ laptop b) Access to the internet, Skype and a webcam c) Access to a flip/cam/video/smart phone or camera for evidence gathering
Progression and business opportunities	On successful achievement of the qualification you will meet the quality assurance criteria necessary to assess NVQ, SVQ and VRQ qualifications. With experience you will be able to progress to undertaking a qualification to enable you to carry out the role of Internal Quality Assurer.
Cost	£550 per delegate for the qualification registration, training, tutor support over the three month period, assessment and certification.
How to book	Please complete the online event booking and payment form or call Events on + 44 (0) 23 8068 4513 to arrange payment in advance to secure your place. You will also need to complete the course registration form and return this to events@vtct.org.uk prior to course commencement.