



VTCT



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APPRENTICESHIP ON PROGRAMME RECORD

Apprentice name:

Apprentice number:

HB2D3

VTCT Level 2 Diploma for Hair Professionals

(Barbering)

603/1324/9

The qualification

This is an On-programme Record to record the achievements of requirements for this VTCT regulated qualification. The On-programme Record can be completed by assessors/trainers/teachers to confirm that you have achieved all mandatory units. This will also aid the gateway discussion to decide if you are ready for the End-point Assessment.

Qualification title	VTCT Level 2 Diploma for Hair Professionals (Barbering)
Qualification number	603/1324/9
VTCT product code	HB2D3
First registration date	1st May 2017
Age range	16-18, 19+
Total qualification time (TQT)	644
Guided learning (GL) hours	520
Assessment	<p>All units in this qualification need to be achieved before commencing the end-point assessment.</p> <p>The following units will have an external examination to assess knowledge and understanding:</p> <ul style="list-style-type: none">• UHB195 - Consultation• UHB196 - Shampoo, condition and treat the hair and scalp• UHB203 - Shaving services <p>The external examinations will be a Pass/Fail MCQ. You must achieve a pass mark of 70%.</p>
Entry requirements	None
Progression	Senior Hairdresser
End-point Assessment (EPA)	<p>The EPA will provide a snapshot holistic assessment of your practical skills, similar to an industry trade test. You will demonstrate that you can complete a range of services on a number of models to industry standards and within commercial timings. Your consultation skills, communication skills, safe working practices, professionalism, values and behaviours will be assessed by practical observation and oral questioning.</p> <p>More detailed information on the EPA is provided in the EPA pack and provided to you by your assessor/trainer.</p>

Overview

On completion of this qualification you will be able to shampoo and condition hair, cut hair using barbering techniques, style and finish hair, cut facial hair into shape and provide shaving services for men. You will be able to work with all hair types ranging from straight hair to very curly, wiry hair. You will also be able to carry out consultations with clients, demonstrate the professionalism, values, behaviours, communication skills and safe working practices associated with your role and be able to work without supervision to a high level of precision, with exceptional client care skills.

Structure

To be awarded the VTCT Level 2 Diploma for Hair Professionals (Barbering) you must achieve all mandatory units.

VTCT product code	Unit title	Level	GL	Unit reference number
Mandatory units				
UHB195	Consultation	2	63	K/615/6188
UHB196	Shampoo, condition and treat the hair and scalp	2	40	M/615/6189
UHB200	Cutting hair using barbering techniques to create a variety of looks	2	180	T/615/6193
UHB201	Style and finish men's hair	2	45	A/615/6194
UHB202	Cut facial hair into shape	2	82	F/615/6195
UHB203	Shaving services	2	110	J/615/6196

Progression record

This table is to help you keep track of the achievement of units.

Unit code	Date achieved	Assessor initials
UHB195		
UHB196		
UHB200		
UHB201		
UHB202		
UHB203		

Transferable skills

You must demonstrate the behaviours and communication skills, safe working practices and the professionalism and values associated with your role and be able to work without supervision to a high level of precision, with exceptional client care skills. These transferable skills must be demonstrated throughout all units.

Transferable skills demonstrated in	Assessor initials
UHB195 Consultation	
UHB196 Shampoo, condition and treat the hair and scalp	
UHB200 Cutting hair using barbering techniques to create a variety of looks	
UHB201 Style and finish men's hair	
UHB202 Cut facial hair into shape	
UHB203 Shaving services	

Behaviours and communication

You will be able to:

- Greet the client respectfully and in a friendly manner
- Choose the most appropriate way of communicating with clients
- Be helpful and courteous at all times
- Adapt behaviour in response to each client
- Respond promptly to client's questions and comments and to clients seeking assistance
- Establish client expectations and needs
- Explain clearly any reasons why the client's needs or expectations cannot be met
- Give clients information about services or products offered by the salon
- Willingly undertake wider salon duties, including sales and reception duties when required
- Demonstrate good verbal and non-verbal communication skills
- Provide a positive impression of yourself and your organisation
- Meets the salon's standards of behaviour
- Communicate with the client politely and courteously keep the client informed and reassured
- Quickly locate information that will help the client
- Deal with problems within the scope of your responsibilities and job role
- Show clients and colleagues respect at all times and in all circumstances
- Quickly seek assistance from a senior member of staff when required

You will know and understand:

- Industry and salon standards of behaviour
- How to meet and greet clients respectfully and in a friendly manner
- How to communicate with the client politely and courteously
- How to identify and confirm the client's expectations
- Client care, principles and practices
- How to maintain a rapport with clients
- Who to refer to with different types of enquiries or problems and when to seek advice
- The Sale of Goods and Services Act and the Data Protection Act
- How to provide advice and recommendations on the products and services provided in the salon
- Salon business systems and processes (this would include: front of house skills, housekeeping, the client journey, the reception area, making appointments, taking payments, basic business, selling and recommendations (retail), teamwork, flexible working and how to adhere to workplace, suppliers' or manufacturers' instructions for the safe use of equipment, materials)
- How to communicate (this would include: providing a positive impression of yourself and your organisation, customer care and the client journey, including reception, basic communication skills, how to communicate with the general public and colleagues, verbal and non-verbal communication techniques)

Safe working practices

You will be able to:

- Maintain effective, hygienic and safe working methods
- Take health and safety considerations into account
- Maintain responsibilities for health and safety throughout the service
- Observe legal and industry requirements
- Adhere to workplace, suppliers' or manufacturers' instructions for the safe use of equipment, materials and products
- Prepare your client and yourself to meet legal and organisational requirements
- Maintain the client's modesty, privacy and comfort at all times
- Protect the client's clothing and accessories throughout the service
- Promote environmental and sustainable working practices
- Ensure personal hygiene and protection meets industry, organisational and local authority requirements
- Demonstrate correct use of Personal Protective Equipment (PPE)
- Maintain posture and position whilst working to minimise fatigue and the risk of injury to self and others
- Use work methods that: minimise the wastage of products, minimise the risk of cross-infection, make effective use of working time, keep work area and resources clean and tidy throughout the service, dispose of waste materials to meet legal requirements, complete services in a commercially viable time

You will know and understand:

- Legal and organisational requirements
- How to use tools, equipment, materials and products correctly
- How to adhere to workplace cleaning, disinfection, sterilisation, supplier or manufacturers' instructions
- Current legal requirements and guidance relating to age restrictions for colouring and lightening services
- How to reduce and manage waste (recycle, reuse, safe disposal, clinical waste)
- Client preparation and protection, protective clothing and products for self and clients
- How to reduce and minimise direct and indirect cross-infection
- How to reduce risk of injury to self and others
- How to maintain posture and position whilst working to minimise fatigue and the risk of injury
- Standards of personal hygiene and protection to meet industry, organisational and local authority requirements
- The importance of using personal protective equipment (PPE)
- What contact dermatitis is and how to avoid developing it
- Why it is important to keep work areas and resources clean and tidy
- Hazards and risks which exist in the workplace and the safe working practices to follow
- Different working methods that promote environmental and sustainable working practices, e.g., reducing energy usage (energy efficient equipment, low energy lighting, utilising solar panels), reducing water usage and other resources, preventing pollution

- The necessary environmental conditions for services, such as heating and ventilation and why these are important
- Health and safety legislation and practice relevant to Consultation including:
 - Health and Safety at Work Act
 - The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)
 - The Health and Safety (First Aid) Regulations
 - The Regulatory Reform (Fire Safety) Order
 - The Manual Handling Operations Regulations
 - The Control of Substances Hazardous to Health Regulations (COSHH)
 - The Electricity at Work Regulations
 - The Environmental Protection Act
 - The Management of Health and Safety at Work Regulations
 - The Health and Safety (Information for Employees) Regulations
 - Data Protection Act
 - Working Time Directives
 - Cosmetic Products Regulations
 - Sale of Goods Act
 - Distance Selling Act
 - Trade Descriptions Act
 - Consumer Protection legislation

Professionalism and values

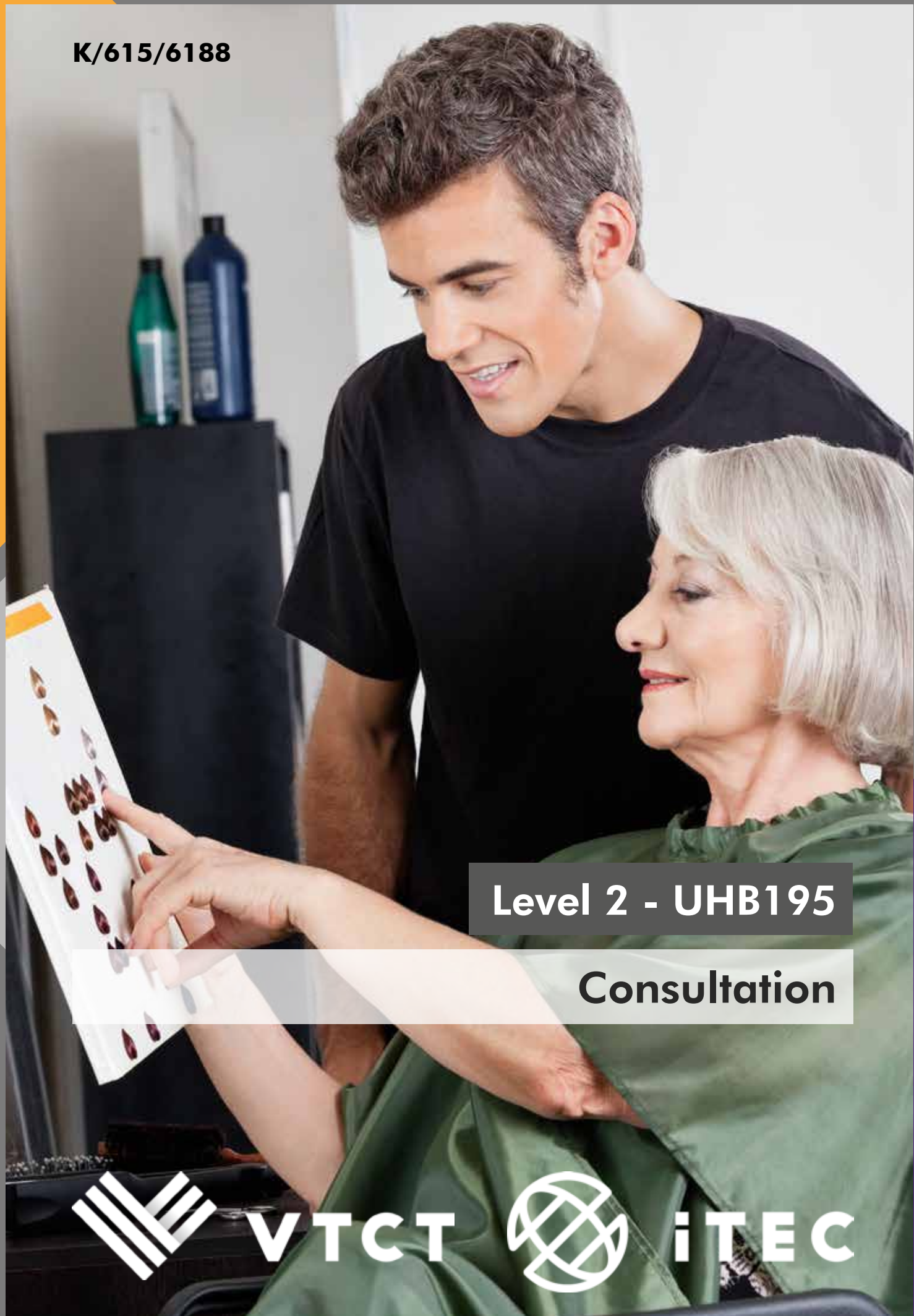
You will be able to:

- Demonstrate professionalism to a high standard of personal and professional conduct requirements, to a high level of technical skills and ability, to complete services in a commercially viable time and to a high standard, to show a willingness to learn, to meet organisational and industry standards of appearance, to maintain effective, hygienic and safe working methods, when adhering to workplace health, safety and security measures
- Demonstrate a passion for the industry and industry knowledge
- Demonstrate commitment to quality
- Display a positive attitude
- Work in a team
- Work under pressure
- Observe time management and self-management
- Observe professional ethics and conduct
- Ensure personal hygiene and protection meets accepted industry and organisational requirements
- Adhere to workplace, suppliers' or manufacturers' instructions for the safe use of equipment, materials and products
- Demonstrate a flexible working attitude
- Maintain customer care
- Demonstrate good verbal and non-verbal communication skills

You will know and understand:

- Industry codes of practice and ethics
- Quality assurance systems
- Time management principles
- Self-management principles
- Commercially viable times for the completion of services
- Industry and organisational standards of appearance
- The importance of continuing professional development, equality and diversity
- Employer Rights and Responsibilities and industry knowledge

K/615/6188



Level 2 - UHB195

Consultation



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UHB195

Consultation

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge in the important area of consulting with your clients so that you can: assess the client's requirements; examine the hair, skin and scalp; take into account facial characteristics including face shape, skin tone, hair colour, lifestyle and suitability; conduct visual checks and any necessary tests on the hair, skin and scalp; advise clients on services or products; identify the client's hair characteristics and hair classification; advise clients on hair maintenance and management.

This allows for suitable recommendations to be made for services and products based on information and the results of tests and your examination of their hair, skin and scalp. Knowledge and understanding developed about hair, skin, hair growth cycle, diseases and disorders, hair characteristics and classifications, hair tests available, visual aids available for client consultation, salon procedures and manufacturers' instructions, how lifestyle factors limit or affect services and incompatibility of previous services and products used will enhance your ability creatively to assess the clients' requirements.

Evidence Requirements

1. Simulation is not allowed for any performance evidence within this unit.
2. You will need to demonstrate in your everyday work that you have met the standard for Client consultation.
3. Your assessor/trainer will observe your performance as part of all technical observations, which will be recorded on at least **three** occasions within any of the following units:

Hairdressing candidates must record observations against the following units:

- UHB196 - Shampoo, condition and treat the hair and scalp
- UHB197 - Cut hair using a range of techniques to create a variety of looks
- UHB199 - Colour and lighten hair using a range of techniques

Or one of:

- UHB204 - Perming hair
- UHB205 - Hair relaxing treatments and techniques
- UHB206 - Hair extension services

Barbering candidates must record observations against the following units:

- UHB196 - Shampoo, condition and treat the hair and scalp
- UHB200 - Cutting hair using barbering techniques to create a variety of looks
- UHB201 - Style and finish men's hair
- UHB202 - Cut facial hair into shape
- UHB203 - Shaving services

4. From the range, you must show you have:
 - Consulted with new and regular clients
 - Used all means of identifying clients' wishes
 - Adapted your advice to take into account the factors limiting or affecting services
 - Identified or described the problems
 - Taken into account all hair characteristics
 - Worked on a minimum of 3 hair classifications
 - Given all advice and recommendations
5. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
6. Knowledge and understanding in this unit will be assessed by an external examination. There is **one external examination (MCQ)** that must be achieved.
7. You must ensure the transferable skills have been demonstrated throughout this unit.

Practical Learning Outcomes

You will be able to:

LO1 - Identify the requirements of the client	✓
Consult with your client to determine their requirements	<input type="checkbox"/>
Allow your client sufficient time to express their wishes	<input type="checkbox"/>
Ask relevant questions in a way your client will understand	<input type="checkbox"/>
Use visual aids to present clients with suitable alternative ideas to help them reach a decision	<input type="checkbox"/>
Encourage your client to ask about areas of which they are unsure	<input type="checkbox"/>
Identify and confirm your client's wishes for services and products	<input type="checkbox"/>

LO2 - Examine the hair, skin and scalp	✓
Ensure your personal hygiene, protection and appearance meet accepted industry and organisational requirements	<input type="checkbox"/>
Conduct visual checks and any necessary tests on the hair, skin and scalp to meet specified procedures	<input type="checkbox"/>
Identify from your client's previous records, when available, any factors likely to affect future services	<input type="checkbox"/>
Promptly identify and report to the relevant person any problems which cannot be dealt with	<input type="checkbox"/>

You will be able to:

LO3 - Advise your client and agree services and products		✓
Make recommendations on the outcomes of your identification of your client's hair characteristics and their hair classification		<input type="checkbox"/>
Explain how their hair characteristics may impact on the hairdressing services in a way your client can understand		<input type="checkbox"/>
Agree services, products and outcomes that are acceptable to your client and meet their needs		<input type="checkbox"/>
State the likely cost and duration of the agreed products and services to your client		<input type="checkbox"/>
Conduct all communications with your client in a manner that maintains goodwill, trust, confidentiality and privacy		<input type="checkbox"/>
Give your client advice and recommendations on the service provided		<input type="checkbox"/>

Your performances for LO1, LO2 and LO3 will be recorded on at least three occasions.

Performance	1	2	3
Signature:			
Date:			

Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Consulted with both types of client ✓

- New
- Regular

Used all means of identifying clients' wishes ✓

- Question
- Observation

Adapted your advice to take into account the factors limiting or affecting services ✓

- Adverse hair, skin and scalp conditions
- Incompatibility of previous services and products used
- Client's lifestyle
- Test results
- Hair classification

Identified or described the problems ✓

- Suspected infections
- Suspected infestations

Taken into account all the hair characteristics ✓

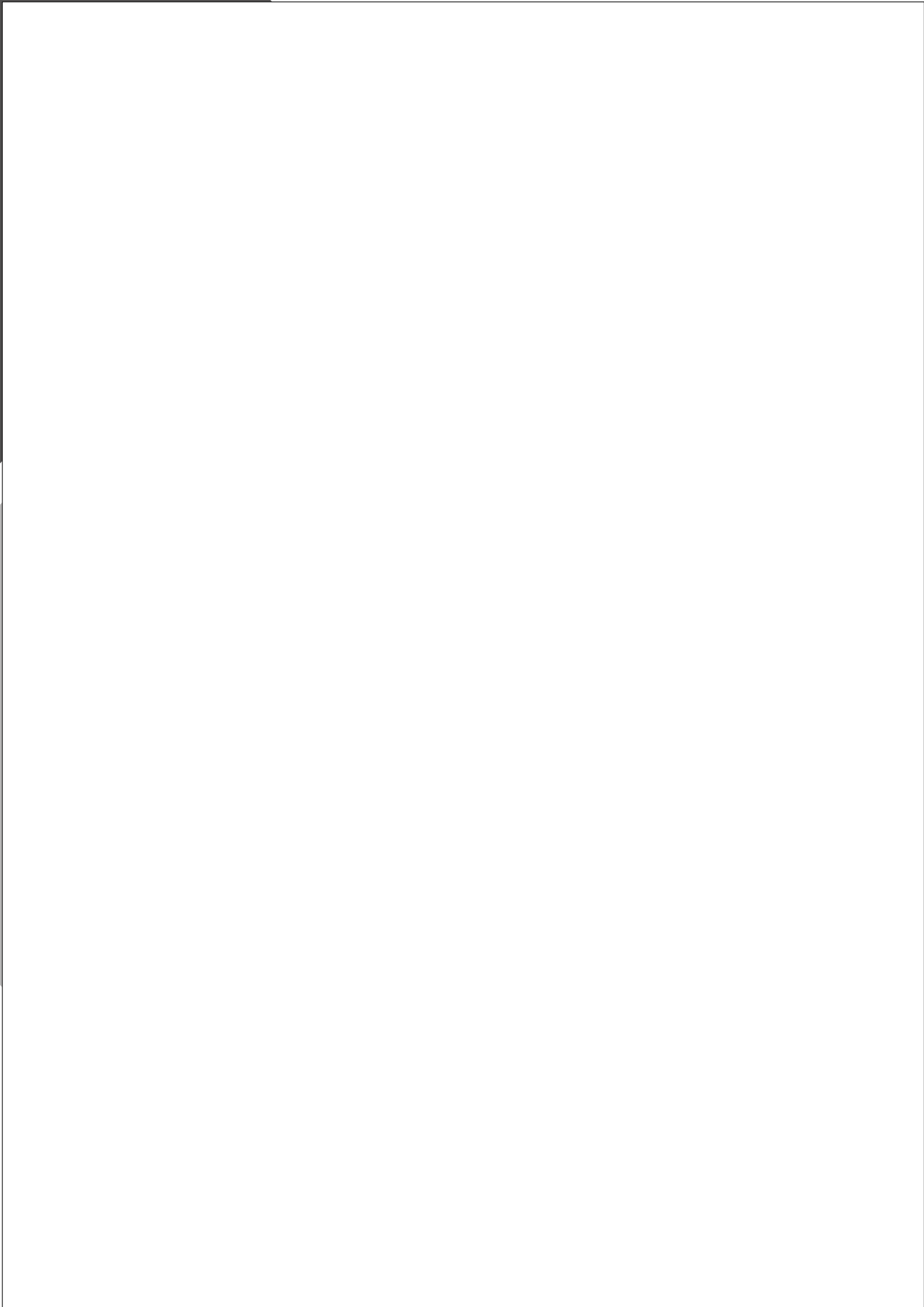
- Hair density
- Hair texture
- Hair elasticity
- Hair porosity
- Hair condition
- Hair growth patterns

To achieve this unit successfully you will need to practically demonstrate that you have:

Worked on a minimum of 3 hair classifications	✓
• Type 1 – Straight Hair	<input type="checkbox"/>
• Type 2 – Wavy Hair	<input type="checkbox"/>
• Type 3 – Curly Hair	<input type="checkbox"/>
• Type 4 – Very Curly Hair	<input type="checkbox"/>

Given all advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Present and future products and services	<input type="checkbox"/>

Feedback

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Knowledge

You will know and understand how to:

LO4 - Identify the requirements of the client	✓
Why effective communication is important for your salon's business	<input type="checkbox"/>
How to use effective consultation techniques when communicating with clients from different cultural and religious backgrounds, ages, disabilities and genders	<input type="checkbox"/>
The questioning and listening skills you need in order to find out information	<input type="checkbox"/>
Why it is important to encourage and allow time for clients to ask questions	<input type="checkbox"/>
Salon rules for maintaining confidentiality and privacy	<input type="checkbox"/>
The different types of visual aids that can support client consultation	<input type="checkbox"/>
Your responsibilities under current, relevant health and safety legislation, standards and guidance such as Health and Safety at Work Act and other relevant legislation	<input type="checkbox"/>
The importance of not discriminating against clients with illnesses and disabilities and why	<input type="checkbox"/>

LO5 - Examine the hair, skin and scalp	✓
Your responsibilities and reasons for maintaining your own personal hygiene, protection and appearance	<input type="checkbox"/>
Salon procedures and manufacturers' instructions in relation to conducting tests	<input type="checkbox"/>
How and when tests are carried out on hair	<input type="checkbox"/>
The importance of carrying out tests and the potential consequences of failing to do so	<input type="checkbox"/>
Why it is important to identify factors that may limit or affect services and products which can be used	<input type="checkbox"/>
How lifestyle, adverse hair, skin and scalp conditions, incompatibility of previous services and products used, can limit or affect the services and products that can be offered to clients	<input type="checkbox"/>
How to recognise hair, skin and scalp problems	<input type="checkbox"/>
How to identify suspected infections and infestations which need reporting and whom to report them to	<input type="checkbox"/>

You will know and understand how to:

LO6 - Advise your client and agree services and products ✓	
The different types of hair characteristics	<input type="checkbox"/>
The different hair types of hair classifications	<input type="checkbox"/>
The basic structure of hair and skin	<input type="checkbox"/>
The growth cycle of hair	<input type="checkbox"/>
The services and products available for use in your salon	<input type="checkbox"/>
Your legal responsibilities for describing the features and benefits of products and services	<input type="checkbox"/>
Your salon's pricing structure	<input type="checkbox"/>
How to calculate the likely charge for services	<input type="checkbox"/>
Inform your client of the likely duration of the service	<input type="checkbox"/>
The importance of giving the client realistic expectations	<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon	<input type="checkbox"/>
How to complete the client records used in your organisation and the importance and reasons for gaining client consent	<input type="checkbox"/>

Your assessor/trainer will complete the table below when the 70% pass mark on the external examination has been achieved.

Examination achievement	
Exam result:	
Assessor signature:	Date:

M/615/6189

Level 2 - UHB196

**Shampoo, condition and treat
the hair and scalp**



VTCT



iTEC

UHB196

Shampoo, condition and treat the hair and scalp

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge in shampooing, conditioning and treating the hair using correct massage techniques and the correct products, including tonics (for Barbering standards only), for a variety of hair and scalp conditions. You will also learn how to advise clients on aftercare requirements. Knowledge and understanding developed on how shampoos, tonics (for Barbering standards only) and conditioning products work, when and how to use different massage techniques and the effects of various conditioning products will enhance your practical ability.

Evidence Requirements

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for Shampooing, conditioning and treating the hair and scalp.
3. Your assessor/trainer will observe these aspects of your performance on at least **two** occasions.
4. From the range, you must show that you have:
 - Adapted your shampooing techniques for a minimum of 3 hair conditions
 - Adapted your shampooing techniques for a minimum of 3 scalp conditions
 - Used a minimum of 2 shampooing massage techniques
 - Used all the conditioning products
 - Used all of the conditioning massage techniques
 - Given all advice and recommendations
5. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
6. Knowledge and understanding in this unit will be assessed by an external examination. There is **one external examination (MCQ)** that must be achieved.
7. You must ensure the transferable skills have been demonstrated throughout this unit.

Practical Learning Outcomes

You will be able to:

LO1 - Shampoo, condition and treat the hair and scalp	✓
Ask your client questions to identify if they have contra-indications to hair and scalp treatment services	<input type="checkbox"/>
Use products, tools and equipment suitable for your client's hair condition and scalp condition	<input type="checkbox"/>
Adapt your shampooing massage techniques to meet the needs of your client's: <ul style="list-style-type: none"> • hair length and density • hair condition and scalp condition 	<input type="checkbox"/>
Adapt your shampooing massage techniques to ensure your client's comfort	<input type="checkbox"/>
Adapt the water temperature and flow to suit the needs of your client's hair, scalp and comfort	<input type="checkbox"/>
Comb through your client's hair, if required, prior to the next part of the service, without causing damage to the hair and scalp	<input type="checkbox"/>
Apply conditioning products to meet the needs of your client's hair and scalp, following your salon's and manufacturers' instructions	<input type="checkbox"/>
Adapt your conditioning massage techniques to meet the needs of your client's hair condition and scalp condition and following manufacturers' instructions	<input type="checkbox"/>
Monitor and time the development of the conditioning product and apply heat at the correct temperature, if required	<input type="checkbox"/>
Remove the conditioning product, if required, in a way that avoids disturbing the direction of the cuticle	<input type="checkbox"/>
Leave your client's hair and scalp: <ul style="list-style-type: none"> • clean and free from conditioning products, if required • free of excess water 	<input type="checkbox"/>
Comb through your client's hair without causing damage to the hair and scalp	<input type="checkbox"/>
Give your client advice and recommendations on the service provided	<input type="checkbox"/>

Your performances for LO1 will be recorded on at least two occasions.

Performance	1	2
Signature:		
Date:		

Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Adapted your shampooing techniques for a minimum of 3 hair conditions

- Damaged
- Product build-up
- Normal
- Oily
- Dry

Adapted your shampooing techniques for a minimum of 3 scalp conditions

- Dandruff affected
- Oily
- Dry
- Product build-up
- Normal

Used a minimum of 2 shampooing massage techniques

- Effleurage
- Rotary
- Friction

Used all conditioning products

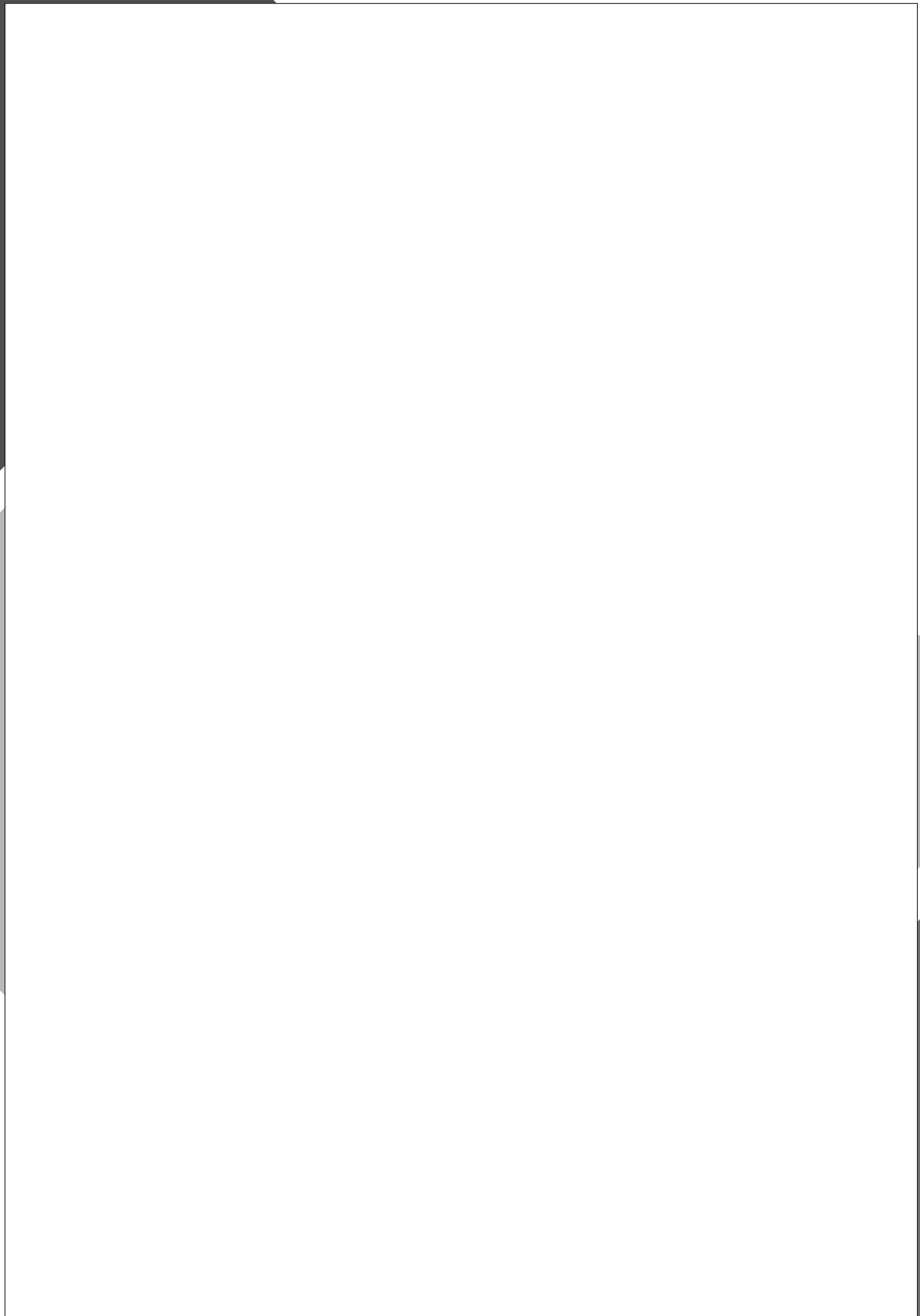
- Surface
- Penetrating
- Scalp treatment

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all conditioning massage techniques		✓
• Effleurage		<input type="checkbox"/>
• Petrissage		<input type="checkbox"/>

Given all advice and recommendations		✓
• Correct detangling techniques		<input type="checkbox"/>
• Suitable shampoos, conditioning products		<input type="checkbox"/>
• Time interval between services		<input type="checkbox"/>
• Present and future products and services		<input type="checkbox"/>

Feedback

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Knowledge Outcomes

You will know and understand how to:

LO2 - Shampoo, condition and treat the hair and scalp	✓
The importance of questioning clients to establish any contra-indications to hair and scalp treatment services	<input type="checkbox"/>
How to identify hair and scalp conditions and their causes	<input type="checkbox"/>
How and why the contra-indications can affect the service	<input type="checkbox"/>
How different hair and scalp conditions can affect the selection of shampooing, conditioning and treatment products	<input type="checkbox"/>
How shampoo and water act together to cleanse the hair	<input type="checkbox"/>
When and how massage techniques should be used when conditioning different lengths and densities of hair	<input type="checkbox"/>
The effects of water temperature on the scalp and structure of the hair	<input type="checkbox"/>
The importance of de-tangling the hair from point to root	<input type="checkbox"/>
How the pH value of the products used affects the current state of the hair	<input type="checkbox"/>
How the 'build-up' of products can affect the hair, scalp and the effectiveness of other services	<input type="checkbox"/>
How shampoos and conditioning products affect the hair and scalp	<input type="checkbox"/>
Types of available shampooing and conditioning products and equipment	<input type="checkbox"/>
When and how to use different shampooing, conditioning and treatment products	<input type="checkbox"/>
When the shampooing process should be repeated	<input type="checkbox"/>
What may happen if the incorrect shampooing and conditioning products are used	<input type="checkbox"/>
When and how rotary, effleurage and friction massage techniques should be used when shampooing different lengths and densities of hair	<input type="checkbox"/>
The purpose and benefits of scalp massage	<input type="checkbox"/>
How to use and handle equipment used during conditioning and treatment processes	<input type="checkbox"/>

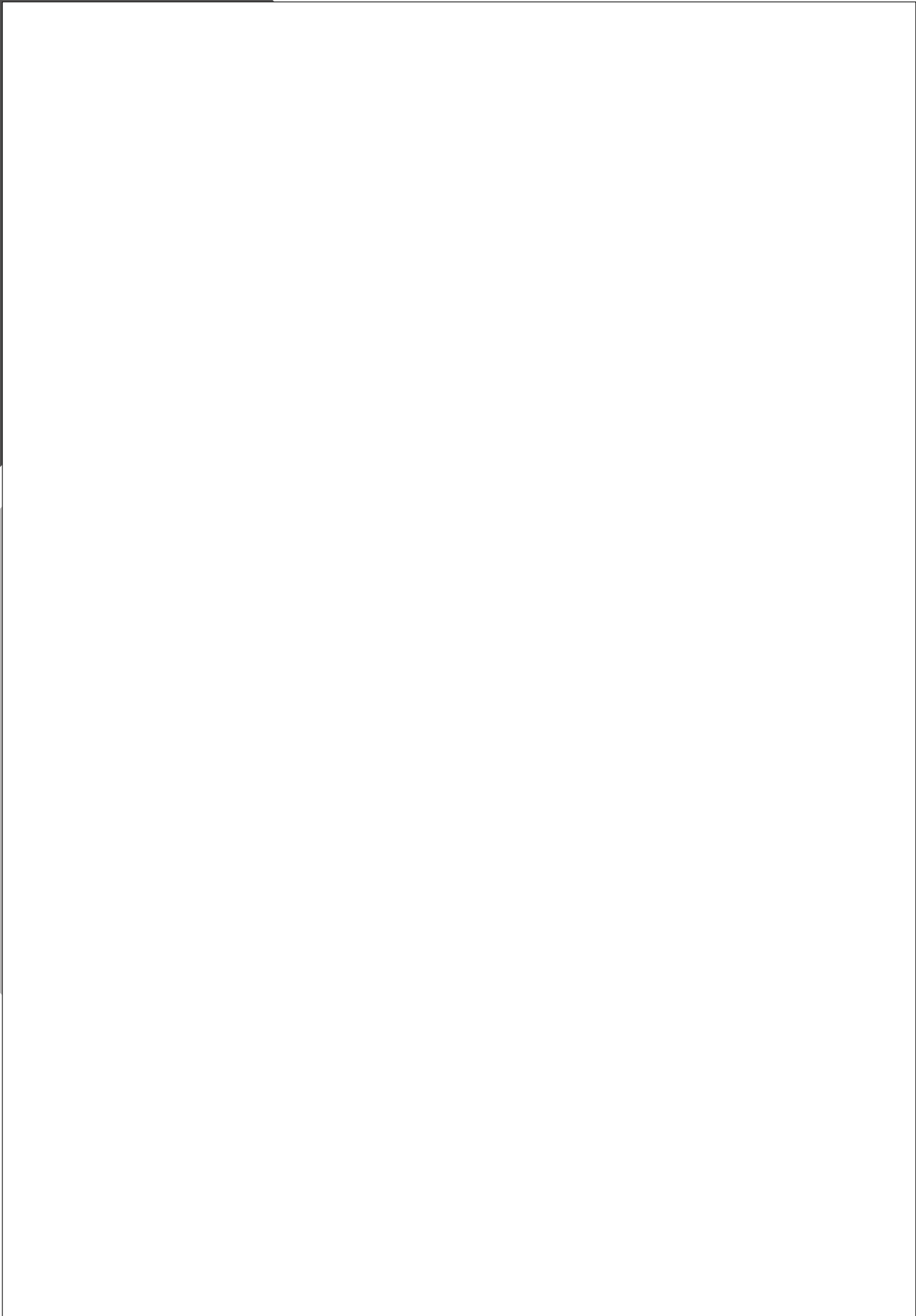
You will know and understand how to:

LO2 - Shampoo, condition and treat the hair and scalp (continued)		✓
The importance of removing conditioning and treatment products, when required		<input type="checkbox"/>
The importance of removing excess water from the hair at the end of the service		<input type="checkbox"/>
How heat affects the hair during the conditioning treatment		<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon		<input type="checkbox"/>

Your assessor/trainer will complete the table below when the 70% pass mark on the external examination has been achieved.

Examination achievement	
Exam result:	
Assessor signature:	Date:

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T/615/6193

Level 2 - UHB200

**Cutting hair using barbering
techniques to create a variety of looks**



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UHB200

Cutting hair using barbering techniques to create a variety of looks

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge to create a variety of men's looks using barbering cutting techniques including scissor over comb, freehand, thinning, texturising, layering techniques, graduation, fading, razor cutting and clipper work. You will also develop your skills to enable you to create lines and patterns in the hair.

Knowledge and understanding developed of how and when to use different cutting techniques and relevant tools and the effects achieved, weight distribution and working with the natural growth patterns of the hair, cutting angles and resulting weight distribution and balance and the degree of graduation will enhance your practical ability.

Part A - Cut hair using basic barbering techniques

Evidence Requirements

1. Due to the content of this unit, the practical learning outcomes and range are presented in **three parts** which are assessed separately:
 - Part A - Cut hair using basic barbering techniques
 - Part B - Creatively cut hair using a combination of barbering techniques
 - Part C - Create basic outlines and detailing in hair
2. Part A **must** be completed before part B.
3. Simulation is not allowed for any performance evidence within this unit.
4. You must practically demonstrate in your everyday work that you have met the standard to Cut hair using barbering techniques to create a variety of looks.
5. The assessor/trainer will observe your performance on at least **three** occasions on different clients.
6. From the range, you must show that you have:
 - Used all the tools and equipment
 - Cut both wet and dry hair
 - Cut all the looks
 - Used all the techniques
 - Taken into account all the factors
 - Cut all the neckline shapes
 - Cut all the outline detailing design shapes
 - Given all advice and recommendations
7. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
8. There is no external examination (MCQ) for this unit. You will be guided by your assessor/trainer on the evidence that needs to be produced to assess your knowledge and understanding. The types of evidence can include (but are not limited to) professional discussion, portfolio of evidence, reflective diary, written assignments, projects/case studies, coursework and task-based controlled assessment.
9. You must ensure the transferable skills have been demonstrated throughout this unit.

Part A - Practical Learning Outcomes

You will be able to:

LO1 - Cut hair to achieve a variety of looks		✓
Prepare your client's hair prior to cutting		<input type="checkbox"/>
Confirm with your client the look agreed during consultation prior to commencing the cut		<input type="checkbox"/>
Establish and follow suitable cutting guideline(s) to achieve the required look		<input type="checkbox"/>
Use cutting techniques that suit your client's hair type and achieve the desired look		<input type="checkbox"/>
Adapt your cutting techniques to take account of factors likely to influence the service		<input type="checkbox"/>
Change your own position and that of your client to help ensure the accuracy of the cut		<input type="checkbox"/>
Establish accurate distribution of weight, balance and shape of the hair		<input type="checkbox"/>
Create neckline shapes which are accurate and take account of the natural hair line		<input type="checkbox"/>
Achieve outlines that are accurate and remove unwanted hair outside the desired outline shape		<input type="checkbox"/>
Balance and shape sideburns to suit the hairstyle and to meet your client's requirements		<input type="checkbox"/>
Consult with your client during the cutting process to confirm the desired look		<input type="checkbox"/>
Make a final visual check to ensure that the finished cut and outlines are accurate		<input type="checkbox"/>
Leave hair ready for the next part of the service or finish to meet your client's requirements		<input type="checkbox"/>
Confirm your client's satisfaction with the finished look		<input type="checkbox"/>
Give your client advice and recommendations on the service and product choice provided		<input type="checkbox"/>

Your performances for LO1 will be recorded on at least three occasions.

Performance	1	2	3
Signature:			
Date:			

Part A - Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all tools and equipment ✓

• Scissors

• Clippers

• Clipper attachments

• Trimmers

• Razors

Taken into account all factors ✓

• Hair characteristics

• Hair classifications

• Head and face shape

• Presence of male pattern baldness

• Presence of added hair

• Piercings

• Adverse skin conditions

Cut both wet and dry hair ✓

• Wet

• Dry

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all techniques		✓
• Club cutting		<input type="checkbox"/>
• Scissor over comb		<input type="checkbox"/>
• Clipper over comb		<input type="checkbox"/>
• Texturising		<input type="checkbox"/>
• Freehand		<input type="checkbox"/>
• Layering		<input type="checkbox"/>
• Thinning		<input type="checkbox"/>

Cut all looks		✓
• Square layer		<input type="checkbox"/>
• Uniformed layer		<input type="checkbox"/>
• Graduation		<input type="checkbox"/>
• With fringe		<input type="checkbox"/>
• With a parting		<input type="checkbox"/>
• Around the ear		<input type="checkbox"/>
• Over the ear		<input type="checkbox"/>
• With a fade		<input type="checkbox"/>
• Flat top		<input type="checkbox"/>

To achieve this unit successfully you will need to practically demonstrate that you have:

Cut all neckline shapes	✓
• Tapered	<input type="checkbox"/>
• Squared	<input type="checkbox"/>
• Full neck line	<input type="checkbox"/>
• Skin fade	<input type="checkbox"/>

Cut all outline shapes	✓
• Natural	<input type="checkbox"/>
• Created	<input type="checkbox"/>
• Tapered	<input type="checkbox"/>

Given all advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Additional products	<input type="checkbox"/>
• Additional services	<input type="checkbox"/>

Part B - Creatively cut hair using a combination of barbering techniques

Evidence Requirements

1. Due to the content of this unit, the practical learning outcomes and range are presented in **three parts** which are assessed separately:
 - Part A - Cut hair using basic barbering techniques
 - Part B - Creatively cut hair using a combination of barbering techniques
 - Part C - Create basic outlines and detailing in hair
2. Part A **must** be completed **before** part B.
3. Simulation is not allowed for any performance evidence within this unit.
4. You must practically demonstrate in your everyday work that you have met the standard to Cut hair using barbering techniques to create a variety of looks.
5. The assessor/trainer will observe your performance on at least **one** occasion.
6. From the range, you must show that you have:
 - Used all the tools and equipment
 - Cut both wet and dry hair
 - Cut all the looks
 - Used all the techniques
 - Taken into account all the factors
 - Used all creative finishing techniques
 - Cut all the neckline shapes
 - Cut all the outline detailing design shapes
 - Given all advice and recommendations
7. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
8. There is no external examination (MCQ) for this unit. You will be guided by your assessor/trainer on the evidence that needs to be produced to assess your knowledge and understanding. The types of evidence can include (but are not limited to) professional discussion, portfolio of evidence, reflective diary, written assignments, projects/case studies, coursework and task-based controlled assessment.
9. You must ensure the transferable skills have been demonstrated throughout this unit.

Part B - Practical Learning Outcomes

You will be able to:

LO2 - Creatively restyle hair	✓
Establish factors that may influence the service prior to cutting	<input type="checkbox"/>
Explore the variety of looks with your client using relevant visual aids	<input type="checkbox"/>
Recommend a look that is suitable for your client	<input type="checkbox"/>
Base your recommendations on an accurate evaluation of your client's hair and its potential to achieve the look	<input type="checkbox"/>
Prepare your client's hair prior to cutting	<input type="checkbox"/>
Confirm with your client the look agreed at consultation before commencing the cut	<input type="checkbox"/>
Establish and follow suitable cutting guidelines(s) to achieve the required look	<input type="checkbox"/>
Personalise your cutting techniques and effects to take account of factors that will influence the desired look	<input type="checkbox"/>
Combine and adapt your cutting techniques and effects in an innovative way to achieve the desired look	<input type="checkbox"/>
Change your own position and that of your client to help you ensure the accuracy of the cut	<input type="checkbox"/>
Establish accurate distribution of weight, balance and shape by cross-checking the cut	<input type="checkbox"/>
Blend the client's own hair with added hair, when required	<input type="checkbox"/>
Create outline shapes that are accurate and remove unwanted hair outside the desired outline shape	<input type="checkbox"/>
Create neckline shapes which are accurate and take account of the natural hair line	<input type="checkbox"/>
Balance and shape sideburns to meet the client's requirements	<input type="checkbox"/>
Consults with your client during the cutting service to confirm the desired look	<input type="checkbox"/>
Take action to resolve any problems arising during the cutting service	<input type="checkbox"/>
Make a final visual check to ensure the finished cut and outlines are accurate	<input type="checkbox"/>

You will be able to:

LO2 - Creatively restyle hair (continued) ✓	
Use creative finishing techniques and product if used that complement the cut	<input type="checkbox"/>
Ensure the finished restyled look complements the client's features and enhances their personal image and that of the salon	<input type="checkbox"/>
Confirm your client's satisfaction with the finalised look	<input type="checkbox"/>
Give your client advice and recommendations on the service and product choice provided	<input type="checkbox"/>

Your performances for LO2 will be recorded on at least one occasion.

Performance	1
Signature:	
Date:	

Part B - Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all tools and equipment ✓

- Scissors
- Clippers
- Clipper attachments
- Trimmers
- Razors

Taken into account all factors ✓

- Hair characteristics
- Hair classifications
- Head and face shape
- Presence of male pattern baldness
- Presence of added hair
- Piercings
- Adverse skin conditions

Cut both wet and dry hair ✓

- Wet
- Dry

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all techniques		✓
• Club cutting		<input type="checkbox"/>
• Scissor over comb		<input type="checkbox"/>
• Clipper over comb		<input type="checkbox"/>
• Texturising		<input type="checkbox"/>
• Freehand		<input type="checkbox"/>
• Razor cutting		<input type="checkbox"/>
• Tapering		<input type="checkbox"/>
• Graduating		<input type="checkbox"/>
• Layering		<input type="checkbox"/>
• Fading		<input type="checkbox"/>
• Disconnecting		<input type="checkbox"/>
• Eyebrow trim		<input type="checkbox"/>

Cut all looks		✓
• Square layer		<input type="checkbox"/>
• Uniformed layer		<input type="checkbox"/>
• Graduation		<input type="checkbox"/>
• With fringe		<input type="checkbox"/>
• With a parting		<input type="checkbox"/>
• Around the ear		<input type="checkbox"/>
• Over the ear		<input type="checkbox"/>
• With a fade		<input type="checkbox"/>
• Flat top		<input type="checkbox"/>

To achieve this unit successfully you will need to practically demonstrate that you have:

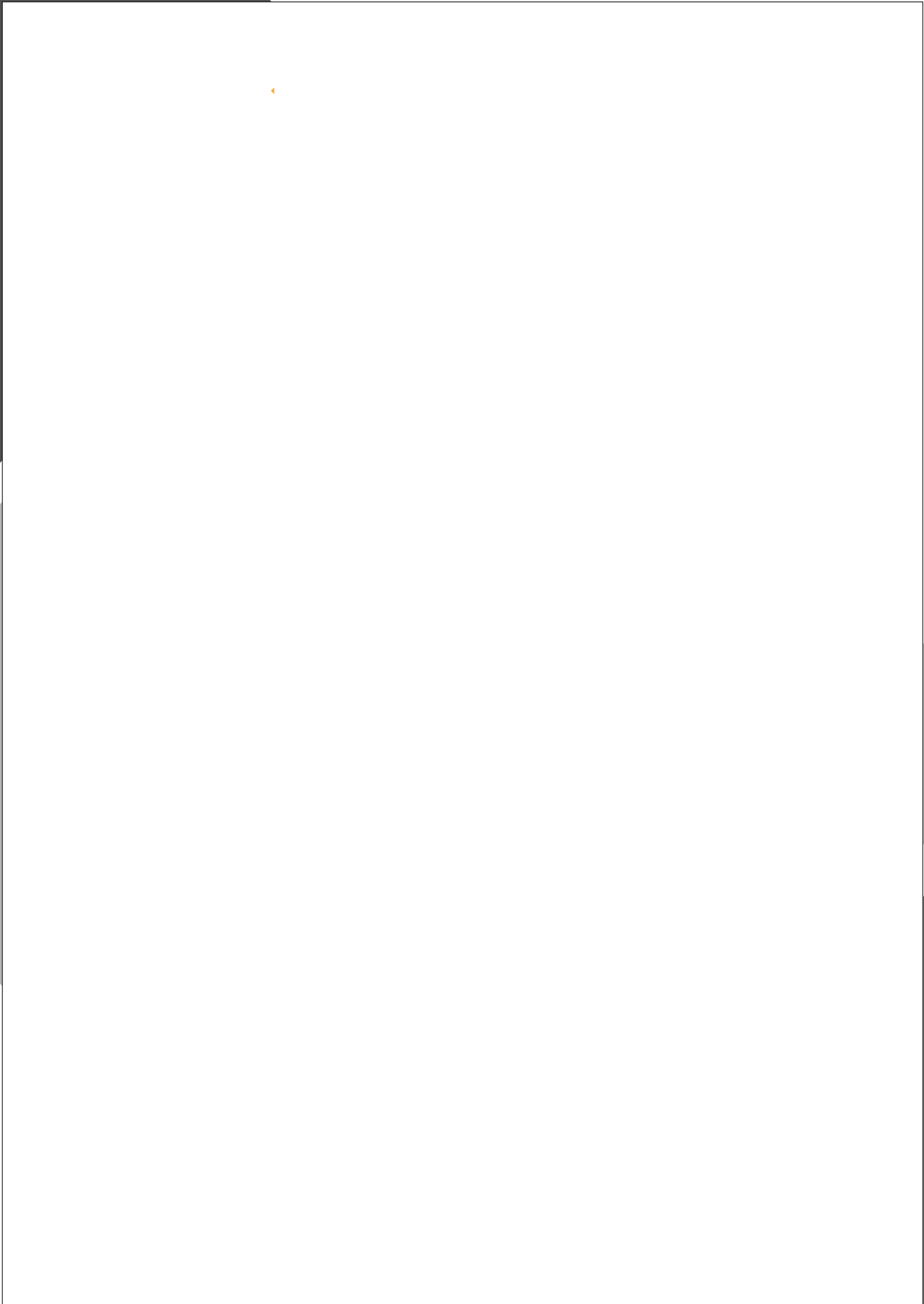
Cut all neckline shapes	✓
• Tapered	<input type="checkbox"/>
• Squared	<input type="checkbox"/>
• Full neck line	<input type="checkbox"/>
• Skin fade	<input type="checkbox"/>

Cut all outline shapes	✓
• Natural	<input type="checkbox"/>
• Created	<input type="checkbox"/>
• Tapered	<input type="checkbox"/>

Used all creative finishing techniques	✓
• Styling	<input type="checkbox"/>
• Blow-drying	<input type="checkbox"/>
• Product application	<input type="checkbox"/>

Given all advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Additional products	<input type="checkbox"/>
• Additional services	<input type="checkbox"/>

Feedback



Part C - Create basic outlines and detailing in hair

Evidence Requirements

1. Due to the content of this unit, the practical learning outcomes and range is presented in three parts which are assessed separately:
 - Part A - Cut hair using basic barbering techniques
 - Part B - Creatively cut hair using a combination of barbering techniques
 - Part C - Create basic outlines and detailing in hair
2. Simulation is not allowed for any performance evidence within this unit.
3. You must practically demonstrate in your everyday work that you have met the standard for Cut hair using barbering techniques to create a variety of looks.
4. The assessor/trainer will observe your performance on at least **one** occasion.
5. From the range, you must show that you have:
 - Used all the tools and equipment
 - Used all the cutting techniques
 - Taken into account all the factors
 - Cut all the outline detailing design shapes
 - Given all advice and recommendations
6. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
7. There is no external examination (MCQ) for this unit. You will be guided by your assessor/trainer on the evidence that needs to be produced to assess your knowledge and understanding. The types of evidence can include (but are not limited to) professional discussion, portfolio of evidence, reflective diary, written assignments, projects/case studies, coursework and task-based controlled assessment.
8. You must ensure the transferable skills have been demonstrated throughout this unit.

Part C - Practical Learning Outcomes

You will be able to:

LO3 - Plan and agree hair outlines and detailing design with your client	✓
Research a portfolio of outlines and detailing designs suitable for use with your clients	<input type="checkbox"/>
Explore a variety of outlines and detailing designs and possibilities with your client using relevant visual aids	<input type="checkbox"/>
Give your client time and encouragement to put forward their own ideas on design and the image they wish to create	<input type="checkbox"/>
Ensure your client is aware of what the agreed service will entail and its likely duration	<input type="checkbox"/>
Confirm your understanding of your client's requirements	<input type="checkbox"/>
Base your recommendations on an accurate evaluation of your client's hair and its potential to achieve the outline and detailing design	<input type="checkbox"/>
Recommend a look that is suitable for your client's perceived image	<input type="checkbox"/>
Agree a design with your client which takes into account factors influencing the service	<input type="checkbox"/>
Agree services outcomes and likely costs that are acceptable to your client and meet their needs	<input type="checkbox"/>

You will be able to:

LO4 - Create outline and detailing design in hair		✓
Brush or comb your client's hair in the direction of the natural growth throughout the service		<input type="checkbox"/>
Position the outline and detailing design to meet the agreed design plan		<input type="checkbox"/>
Adapt the size of the outline and detailing design to suit your client's head size, shape and existing hair cut		<input type="checkbox"/>
Use cutting techniques to achieve the definition, shape and depth of outline and detailing design required		<input type="checkbox"/>
Change your own position and that of your client to help you ensure the accuracy of the cut		<input type="checkbox"/>
Consult with your client during the cutting process to confirm the desired outline and detailing design and overall effect being created		<input type="checkbox"/>
Take suitable action to resolve any problems arising during the design process		<input type="checkbox"/>
Ensure the finished look meets the design agreed with your client		<input type="checkbox"/>
Confirm your clients satisfaction with the finished look		<input type="checkbox"/>
Give your client advice and recommendations on the service provided		<input type="checkbox"/>

Your performances for LO3 and LO4 will be recorded on at least one occasion.

Performance	1
Signature:	
Date:	

Part C - Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all tools and equipment	✓
• Razors	<input type="checkbox"/>
• Clippers	<input type="checkbox"/>
• Clipper attachments	<input type="checkbox"/>
• Trimmers	<input type="checkbox"/>

Cut all outlines and detailing design	✓
• Straight lines	<input type="checkbox"/>
• Curved lines	<input type="checkbox"/>
• Repeated	<input type="checkbox"/>
• Hair line	<input type="checkbox"/>

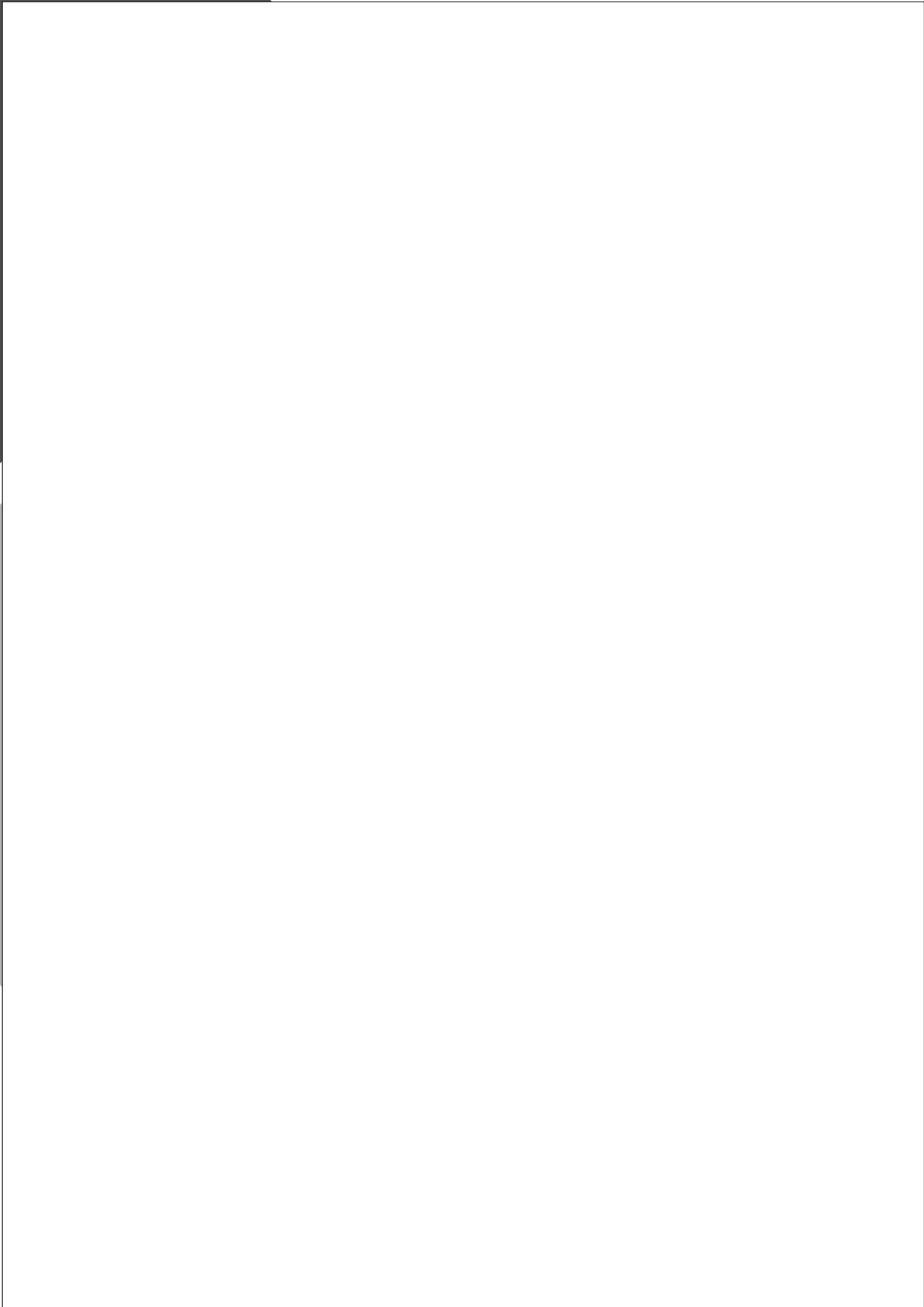
Taken into account all factors	✓
• Hair characteristics	<input type="checkbox"/>
• Hair classifications	<input type="checkbox"/>
• Head and face shape	<input type="checkbox"/>
• Hair length	<input type="checkbox"/>
• Hair style	<input type="checkbox"/>
• Presence of male pattern baldness	<input type="checkbox"/>
• Adverse skin conditions	<input type="checkbox"/>
• Scarring	<input type="checkbox"/>

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all cutting techniques	✓
• Clipping	<input type="checkbox"/>
• Fading	<input type="checkbox"/>

Given all advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Present and future products and services	<input type="checkbox"/>

Feedback

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Knowledge Outcomes

You will know and understand how to:

LO5 - Cut hair to achieve a variety of looks	✓
How to prepare your client's hair prior to cutting	<input type="checkbox"/>
Why hair products should be removed from the hair prior to cutting	<input type="checkbox"/>
The importance of correctly combing out the hair prior to cutting	<input type="checkbox"/>
Which tools can be used on either wet or dry hair or both	<input type="checkbox"/>
The importance of confirming with your client the look agreed during consultation prior to commencing the cut	<input type="checkbox"/>
The reasons for establishing and following guidelines	<input type="checkbox"/>
How to create and follow guidelines for different cutting looks	<input type="checkbox"/>
How and when to use different cutting techniques and the effects achieved	<input type="checkbox"/>
The importance of considering weight distribution and working with the natural growth patterns of the hair	<input type="checkbox"/>
How different cutting angles will impact on weight distribution, balance and the degree of graduation	<input type="checkbox"/>
The importance of applying the correct degree of tension to the hair when cutting	<input type="checkbox"/>
The factors that must be taken into consideration prior to and during cutting and how these may impact on the cutting service	<input type="checkbox"/>
The types of clippers, clipper blades and attachments available and the effects that these achieve	<input type="checkbox"/>
How to safely carry out an eyebrow trim	<input type="checkbox"/>
The factors which should be considered when cutting wet hair and dry hair	<input type="checkbox"/>
The importance of changing your own position and that of your client to help you ensure the accuracy of the cut	<input type="checkbox"/>
The importance of keeping the hair damp when wet cutting	<input type="checkbox"/>
The importance of establishing accurate distribution of weight, balance and shape by regularly cross-checking the cut	<input type="checkbox"/>

You will know and understand how to:

LO5 - Cut hair to achieve a variety of looks (continued)	✓
How to create different neckline and outline shapes	<input type="checkbox"/>
The importance of cutting to the natural neckline in barbering	<input type="checkbox"/>
How to achieve outlines that are accurate and remove unwanted hair outside the desired outline shape	<input type="checkbox"/>
The importance of balance and shape of sideburns to suit the hair style and to meet your client's requirements	<input type="checkbox"/>
The importance of consulting with clients throughout the cutting process	<input type="checkbox"/>
The visual checks required to ensure the finished cut and outlines are accurate	<input type="checkbox"/>
The importance of leaving hair ready for the next part of the service or finish to meet your client's requirements	<input type="checkbox"/>
The importance of confirming your client's satisfaction with the finished cut	<input type="checkbox"/>
The average rate of hair growth	<input type="checkbox"/>
The known causes and typical patterns of male pattern baldness	<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon	<input type="checkbox"/>

You will know and understand how to:

LO6 - Creatively restyle hair	✓
The importance of exploring and confirming the looks with the client using relevant visual aids	<input type="checkbox"/>
The potential risk of ingrowing hair resulting from the continual close cutting of curly hair	<input type="checkbox"/>
The range of traditional and current men's hair shapes	<input type="checkbox"/>
How and when to use different cutting techniques and effects	<input type="checkbox"/>
How to personalise and adapt cutting techniques	<input type="checkbox"/>
The effects that can be created by combining and adapting different cutting techniques	<input type="checkbox"/>
The importance of cross-checking the cut	<input type="checkbox"/>
The importance of considering weight distribution and working with the natural growth patterns of the hair	<input type="checkbox"/>
The importance of cutting to the natural hairline in barbering	<input type="checkbox"/>
Techniques to remove unwanted hair outside the desired neckline shape	<input type="checkbox"/>
The circumstances in which you might cut into the natural hairline	<input type="checkbox"/>
The types of products available for finishing men's hair	<input type="checkbox"/>
Types of problems that can commonly arise when cutting men's hair and ways in which they can be remedied, if possible	<input type="checkbox"/>

You will know and understand how to:

LO7 - Plan and agree hair outlines and detailing design with your client	✓
The different factors that must be taken into consideration prior to clippers and cutting and how these may impact on the designs	<input type="checkbox"/>
The effects of continual close clippers on skin	<input type="checkbox"/>
The potential risk of ingrowing hair resulting from the continual close clippers	<input type="checkbox"/>
Suitable sources of information and design ideas and how to access them	<input type="checkbox"/>
How to present information and recommendations on patterns clearly to your client	<input type="checkbox"/>
The importance of giving your client encouragement to put forward their own ideas on design and/or image and agreeing the outcome, duration and cost	<input type="checkbox"/>

LO8 - Create outline and detailing design in hair	✓
How to create simple repeated designs from lines and curves	<input type="checkbox"/>
How to adapt outlines and detailing designs to suit different head shapes	<input type="checkbox"/>
The design possibilities and limitations when working with linear outlines and detailing designs in hair	<input type="checkbox"/>
Methods of preparing the hair prior to cutting outlines and detailing designs	<input type="checkbox"/>
The types of haircut which form a suitable foundation for cutting straight and curved lines and repeated designs into the hair	<input type="checkbox"/>
How and when to use different cutting techniques when creating designs in hair	<input type="checkbox"/>
Equipment handling techniques for achieving accurate outlines and detailing designs in hair	<input type="checkbox"/>
The importance of visually checking outline, detailing designs and cut	<input type="checkbox"/>
How to level and test clippers	<input type="checkbox"/>
The types of problem that can commonly arise when creating outlines and detailing designs in hair and ways in which they can be resolved, if possible	<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon	<input type="checkbox"/>

A/615/6194

Level 2 - UHB201

Style and finish men's hair



VTCT



ITEC

UHB201

Style and finish men's hair

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge to style and finish men's hair using blow drying and finger drying techniques, to create modern creative hairstyles. Knowledge and understanding of products and how they work on the hair, the effects of moisture on the hair and how hair can be moulded by tension and heat application will enhance your practical ability.

Evidence Requirements

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for Drying and finishing men's hair.
3. The assessor/trainer will observe your performance on at least **two** occasions on different clients.
4. From the range, you must show that you have:
 - Used a minimum of 4 styling and finishing products
 - Used all tools and equipment
 - Considered all the factors
 - Used both the drying techniques
 - Achieved a minimum of 3 finished looks
 - Given all advice and recommendations
5. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
6. There is no external examination (MCQ) for this unit. You will be guided by your assessor/trainer on the evidence that needs to be produced to assess your knowledge and understanding. The types of evidence can include (but are not limited to) professional discussion, portfolio of evidence, reflective diary, written assignments, projects/case studies, coursework and task-based controlled assessment.
7. You must ensure the transferable skills have been demonstrated throughout this unit.

Practical Learning Outcomes

You will be able to:

LO1 - Dry and finish hair	✓
Confirm with your client the look agreed at consultation and during the service	<input type="checkbox"/>
Control your use of styling tools and equipment to minimise the risk of damage to the hair and scalp, client discomfort and to achieve the desired look	<input type="checkbox"/>
Apply suitable styling and finishing products, when used, following manufacturers' instructions	<input type="checkbox"/>
Control your client's hair during the styling process taking account of factors influencing the service	<input type="checkbox"/>
Use and adapt drying techniques to achieve the desired look	<input type="checkbox"/>
Check the temperature of heated styling equipment throughout the service	<input type="checkbox"/>
Ensure the finished look takes into account relevant factors influencing the service	<input type="checkbox"/>
Achieve the finished look which meets the intended shape, direction and volume agreed with your client	<input type="checkbox"/>
Confirm your client's satisfaction with the finished look	<input type="checkbox"/>
Give your client advice and recommendations on the service provided	<input type="checkbox"/>

Your performances for LO1 will be recorded on at least two occasions.

Performance	1	2
Signature:		
Date:		

Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Used a minimum of 4 styling and finishing products

- Sprays
- Creams
- Gels
- Wax
- Tonics
- Oils
- Styling powders

Used all tools and equipment

- Flat brush
- Round brush
- Electrical equipment

Considered all factors

- Hair characteristics
- Hair classifications
- Hair cut
- Hair growth patterns
- Head and face shape

Used both drying techniques

- Brush drying
- Finger drying

To achieve this unit successfully you will need to practically demonstrate that you have:

Achieved a minimum of 3 finished looks	✓
• Straightening	<input type="checkbox"/>
• Smoothing	<input type="checkbox"/>
• Creating volume	<input type="checkbox"/>
• Creating movement	<input type="checkbox"/>
• Creating texture	<input type="checkbox"/>

Given all advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Present and future products and services	<input type="checkbox"/>

Feedback

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Knowledge Outcomes

You will know and understand how to:

LO2 - Dry and finish hair	✓
The importance of confirming with your client the look agreed at consultation and during the service	<input type="checkbox"/>
The range of drying and finishing products, tools and equipment available for drying and finishing men's hair	<input type="checkbox"/>
When and why the types of drying and finishing products should be used	<input type="checkbox"/>
The manufacturers' instructions for the use of the specific styling and finishing products in your salon	<input type="checkbox"/>
Why and how to use the different types of styling tools and equipment	<input type="checkbox"/>
Current techniques for drying and finishing hair	<input type="checkbox"/>
How different factors impact on drying and finishing services	<input type="checkbox"/>
Why the direction of the air flow when drying is important to achieve the desired look	<input type="checkbox"/>
The importance of using a nozzle when carrying out drying techniques	<input type="checkbox"/>
How the size of the section and the angle at which the hair is held during drying influences the volume and direction of the hair movement	<input type="checkbox"/>
Methods of controlling hair sections during the drying process	<input type="checkbox"/>
The importance of achieving a finished look which meets the intended shape, direction and volume agreed with your client	<input type="checkbox"/>
The effects of humidity on hair	<input type="checkbox"/>
The physical effects of heated styling equipment on the hair structure	<input type="checkbox"/>
How the incorrect application of heat can affect the hair and scalp	<input type="checkbox"/>
Why hair should be allowed to cool prior to finishing	<input type="checkbox"/>
Why hair should be kept damp before drying	<input type="checkbox"/>
How heat protectors act to protect the hair	<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon	<input type="checkbox"/>

F/615/6195

Level 2 - UHB202

Cut facial hair into shape



VTCT



iTEC

UHB202

Cut facial hair into shape

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge to be able to cut beards and moustaches using barbering cutting techniques including scissor over comb, clipper over comb, freehand and fading methods. Knowledge and understanding of how and when to use different cutting techniques and relevant tools and the effects achieved, weight distribution, balance of the beard shape and working with the natural growth patterns of the hair will enhance your practical ability.

Evidence Requirements

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard to Cut facial hair into shape.
3. The assessor/trainer will observe your performance on at least **five** occasions. Each observation must be of a different look.
4. From the range, you must show that you have:
 - Used all the tools and equipment
 - Taken into account all the factors
 - Achieved all the looks
 - Used all the cutting techniques
 - Used all the styling products
 - Given all advice and recommendations
5. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
6. There is no external examination (MCQ) for this unit. You will be guided by your assessor/trainer on the evidence that needs to be produced to assess your knowledge and understanding. The types of evidence can include (but are not limited to) professional discussion, portfolio of evidence, reflective diary, written assignments, projects/case studies, coursework and task-based controlled assessment.
7. You must ensure the transferable skills have been demonstrated throughout this unit.

Practical Learning Outcomes

You will be able to:

LO1 - Cut beards and moustaches to maintain their shape	✓
Identify factors likely to influence the service prior to cutting	<input type="checkbox"/>
Prepare your client's facial hair prior to the service	<input type="checkbox"/>
Confirm with your client the look agreed at consultation and during service	<input type="checkbox"/>
Establish and follow the cutting guideline(s) to achieve the required look	<input type="checkbox"/>
Adapt your cutting techniques to take account of factors influencing the service and to achieve the desired look	<input type="checkbox"/>
Change your own position and that of your client to help you ensure the accuracy of the cut	<input type="checkbox"/>
Regularly check your client's comfort throughout the service	<input type="checkbox"/>
Ensure the finished look is even, symmetrical and balanced in relation to your client's facial contour	<input type="checkbox"/>
Ensure the finished look is of even density throughout the shape	<input type="checkbox"/>
Remove any unwanted hair outside the desired outline shape	<input type="checkbox"/>
Make a final visual check to ensure the finished cut and outlines are accurate	<input type="checkbox"/>
Confirm your client's satisfaction with the finished cut	<input type="checkbox"/>
Give your client advice and recommendations on the service provided	<input type="checkbox"/>

Your performances for LO1 will be recorded on at least three occasions.

Performance	1	2	3
Signature:			
Date:			

You will be able to:

LO2 - Create a range of facial hair shapes		✓
Identify factors that may influence the service prior to cutting		<input type="checkbox"/>
Explore the variety of new facial hair shapes with your client using relevant visual aids		<input type="checkbox"/>
Recommend a new look that is suitable for your client's head and face shape		<input type="checkbox"/>
Base your recommendations on an accurate evaluation of your client's facial hair and its potential to achieve the new look		<input type="checkbox"/>
Prepare your client's facial prior to the service		<input type="checkbox"/>
Confirm with your client the new look agreed at consultation and during the service		<input type="checkbox"/>
Create and follow the cutting guideline(s) to achieve the required look		<input type="checkbox"/>
Personalise your cutting techniques to take account of factors that will influence the desired look		<input type="checkbox"/>
Cross-check the cut to establish balance and shape		<input type="checkbox"/>
Change your own position and that of your client to help you ensure the accuracy of the cut		<input type="checkbox"/>
Take action to resolve any problems arising during the cutting service		<input type="checkbox"/>
Create facial hair outlines that are accurate, clearly defined and achieve the look required by your client		<input type="checkbox"/>
Remove any unwanted hair outside the desired outline shape		<input type="checkbox"/>
Ensure the finished look is of even density throughout the shape		<input type="checkbox"/>
Make a final visual check to ensure the finished cut and outlines are accurate		<input type="checkbox"/>
Confirm your client's satisfaction with the finished look		<input type="checkbox"/>
Give your client advice and recommendations on the service provided		<input type="checkbox"/>

Your performances for LO2 will be recorded on at least two occasions.

Performance	1	2
Signature:		
Date:		

Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all the tools and equipment

• Scissors

• Clippers

• Clipper attachments

• Trimmers

Taken into account all the factors

• Head and face shape

• Hair characteristics

• Hair classification

• Hair style

• Adverse skin conditions

• Facial piercing

• Clients' wishes

• In-growing hair

• Skin elasticity

• Scarring

Used all the cutting techniques

• Scissor over comb

• Clipper with attachment

• Clipper over comb

• Freehand

• Fading (LO2 only)

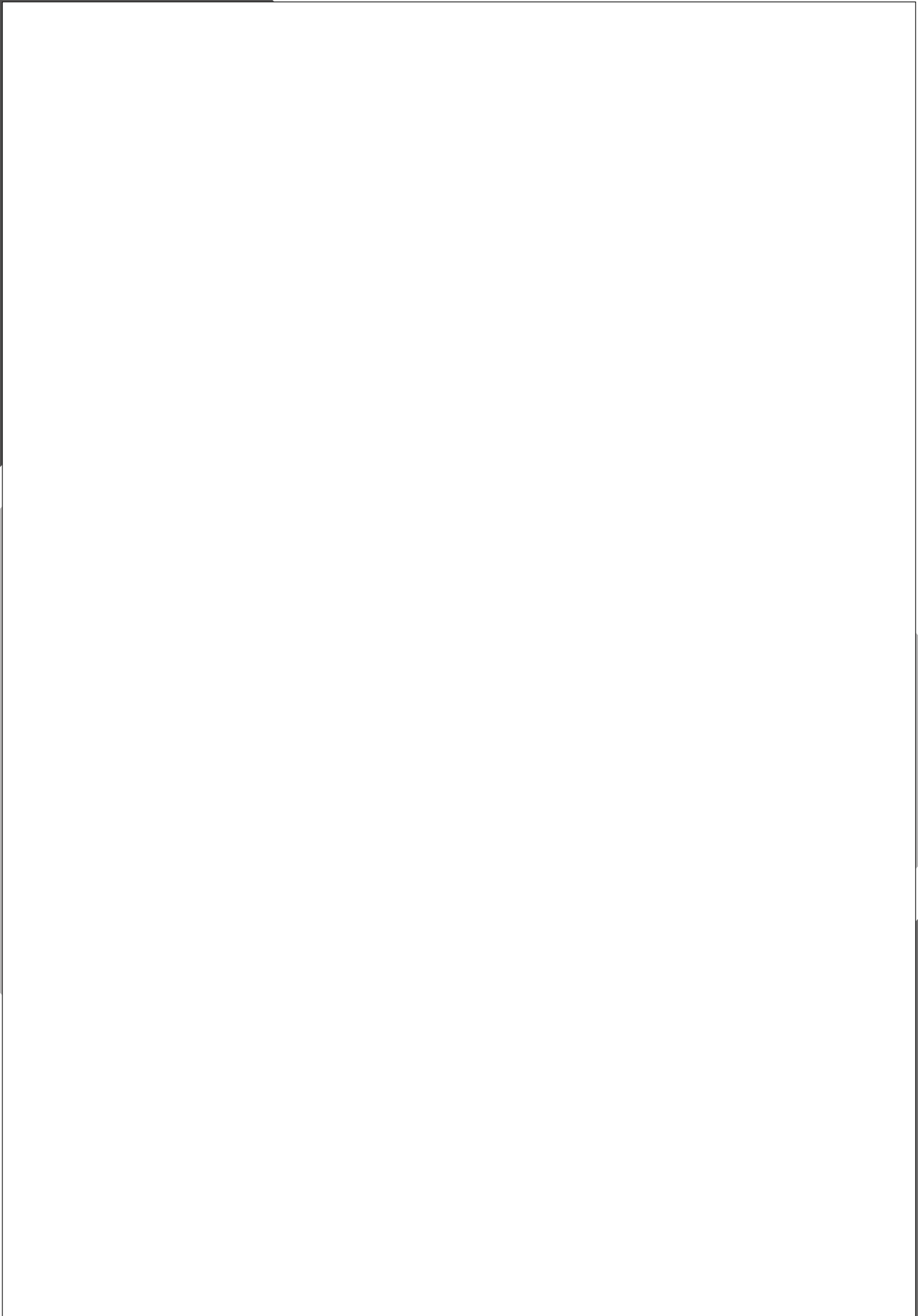
To achieve this unit successfully you will need to practically demonstrate that you have:

Achieved all the looks	✓
• Tapered beard line	<input type="checkbox"/>
• Full beard outlines	<input type="checkbox"/>
• Eyebrow trim	<input type="checkbox"/>
• Partial beard	<input type="checkbox"/>
• Moustache only	<input type="checkbox"/>
• Partial beard and moustache (LO2 only)	<input type="checkbox"/>
• Full beard and moustache (LO2 only)	<input type="checkbox"/>

Used all the styling and finishing products	✓
• Oil	<input type="checkbox"/>
• Wax	<input type="checkbox"/>

Given all advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Present and future products and services	<input type="checkbox"/>
• Additional services	<input type="checkbox"/>
• Additional products	<input type="checkbox"/>
• Equipment	<input type="checkbox"/>
• Exfoliating	<input type="checkbox"/>

Feedback

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Knowledge Outcomes

You will know and understand how to:

LO3 - Cut beards and moustaches to maintain their shape	✓
The factors that must be taken into consideration prior to and during cutting facial hair	<input type="checkbox"/>
The importance of preparing the client's facial hair prior to the service	<input type="checkbox"/>
The importance of confirming with your client the look agreed at consultation and during service	<input type="checkbox"/>
How to create and follow a guideline for tapered beard lines, beard outlines and moustaches	<input type="checkbox"/>
How to cut different facial hair shapes using basic cutting techniques	<input type="checkbox"/>
Basic beard and moustache shapes that do not require the use of razors	<input type="checkbox"/>
The importance of cross-checking the facial hair cut	<input type="checkbox"/>
The importance of working with the natural growth patterns of facial hair when considering the weight distribution within a facial hair cut	<input type="checkbox"/>
How the angle at which the cutting tools and the head are positioned will affect the weight distribution, balance and degree of graduation of the facial hair	<input type="checkbox"/>
The average rate of hair growth	<input type="checkbox"/>
The effects of continual close cutting to the skin	<input type="checkbox"/>
Potential risk of in-growing hair resulting from continual close cutting	<input type="checkbox"/>
How to safely carry out an eyebrow trim	<input type="checkbox"/>
How to level and test clippers	<input type="checkbox"/>
The size and type of clippers, clipper blades and attachments available and the effects that these achieve	<input type="checkbox"/>
The importance of ensuring the finished look is even, symmetrical and balanced in relation to your client's facial contour	<input type="checkbox"/>
Remove any unwanted hair outside the desired outline shape	<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon	<input type="checkbox"/>

You will know and understand how to:

LO4 - Create a range of facial hair shapes	✓
The importance of consulting with clients throughout the service	<input type="checkbox"/>
How different factors can impact on the facial hair cut prior to and during cutting facial hair	<input type="checkbox"/>
The importance of exploring and confirming the looks with the client using relevant visual aids	<input type="checkbox"/>
How to match beard shapes and styles to facial characteristics	<input type="checkbox"/>
The importance of considering facial contours when designing new beard shapes	<input type="checkbox"/>
The types of traditional and current facial hair shapes	<input type="checkbox"/>
How to cut facial hair using different cutting techniques	<input type="checkbox"/>
The reasons for establishing and following guidelines	<input type="checkbox"/>
How to create and follow guidelines for a new look	<input type="checkbox"/>
The potential risk of in-growing hair resulting from the continual close cutting of curly hair	<input type="checkbox"/>
How to personalise cutting techniques	<input type="checkbox"/>
The importance of cross-checking the facial hair cut	<input type="checkbox"/>
The types of problems that can occur when cutting facial hair and ways in which they can be remedied, if possible	<input type="checkbox"/>

J/615/6196

Level 2 - UHB203

Shaving services



VTCT



iTEC

UHB203

Shaving services

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge to be able to shave professionally and safely using different equipment and shaving methods. You will also develop face massage skills which finish the shaving service. Knowledge and understanding developed of how and when to use different shaving methods, types of blades, structure and function of the skin, facial skin disorders commonly affecting men, lathering and the function it performs and facial massage techniques and lathering products will enhance your practical ability.

Evidence Requirements

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for Shaving services.
3. The assessor/trainer will observe your performance on at least **three** occasions.
4. From the range, you must show that you have:
 - Used all the shaving services
 - Used all the types of tools and equipment
 - Taken into account all the factors
 - Used a minimum of 3 pre-shave products
 - Used a minimum of 3 of the lathering products
 - Used both the lathering techniques
 - Used a minimum of 3 shaving techniques
 - Used all the facial massage techniques
 - Used a minimum of 3 finishing products
 - Given all advice and recommendations
5. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
6. Knowledge and understanding in this unit will be assessed by an external examination. There is **one external examination (MCQ)** that must be achieved.
7. You must ensure the transferable skills have been demonstrated throughout this unit.

Practical Learning Outcomes

You will be able to:

LO1 - Prepare the hair and skin for shaving	✓
Identify factors that may influence the service prior to shaving	<input type="checkbox"/>
Choose products, tools and equipment based on the results of consultation with your client	<input type="checkbox"/>
Prepare, apply and adapt the use of hot towels to suit the needs of the service and the comfort of your client	<input type="checkbox"/>
Cleanse and/or exfoliate the skin, when necessary	<input type="checkbox"/>
Use a pre-shave product prior to lathering the client	<input type="checkbox"/>
Prepare lathering products so they are fit for use in time for the shaving service	<input type="checkbox"/>
Apply lathering products in a way that takes account of factors you have identified	<input type="checkbox"/>
Apply lathering products in a way that minimises the risk of the product being spread to your client's eyes, clothes and surrounding area	<input type="checkbox"/>
Use lathering techniques which achieve an even coverage of product to the areas to be shaved	<input type="checkbox"/>

You will be able to:

LO2 - Shave hair and apply finishing products		✓
Confirm with your client the look agreed at consultation before starting the shave		<input type="checkbox"/>
Adapt your shaving techniques to take account of factors you have identified as affecting the service		<input type="checkbox"/>
Adapt your shaving techniques and your client's position throughout the service to ensure safety and the effective removal of hair		<input type="checkbox"/>
Maintain or replace the cutting edge of razors during the shaving service, when required		<input type="checkbox"/>
Take suitable remedial action to resolve any problems arising during the shaving service		<input type="checkbox"/>
Leave your client's skin free from lathering products after shaving		<input type="checkbox"/>
Apply facial massage techniques in a way that avoids discomfort, when required		<input type="checkbox"/>
Apply finishing products to achieve the desired effect		<input type="checkbox"/>
Leave your client's skin free from excess moisture at the end of the service		<input type="checkbox"/>
Confirm the completed service is to the satisfaction of your client		<input type="checkbox"/>
Give your client advice and recommendations on the service provided		<input type="checkbox"/>

Your performances for LO1 and LO2 will be recorded on at least three occasions.

Performance	1	2	3
Signature:			
Date:			

Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all the shaving services



- Full shave
- Partial shave
- Beard outlines

Used all types of tools and equipment



- Open blade razors, with disposable blades
- Shaving brushes
- Sponges
- Gloves

Taken into account all factors



- Hair classification
- Hair characteristic
- Adverse skin conditions
- Unusual features
- Skin elasticity
- Facial contour
- Facial piercing
- Client's wishes

To achieve this unit successfully you will need to practically demonstrate that you have:

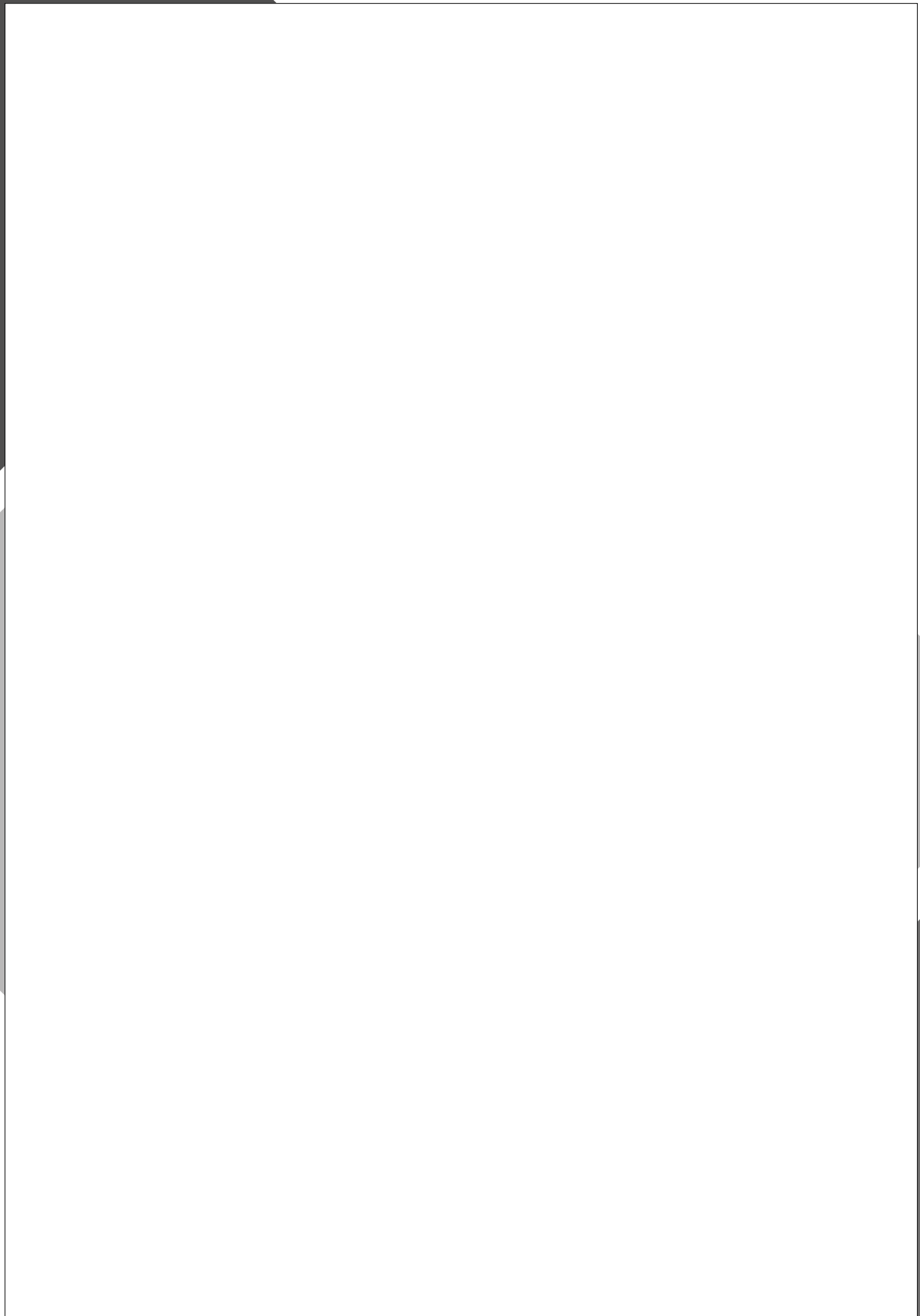
Used a minimum of 3 pre-shave products	✓
<ul style="list-style-type: none">• Cleanser• Scrub/exfoliator• Cream• Oil	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Used a minimum of 3 lathering products	✓
<ul style="list-style-type: none">• Creams• Oils• Gel• Soap	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Used both lathering techniques	✓
<ul style="list-style-type: none">• Application by brush• Application by massage	<input type="checkbox"/> <input type="checkbox"/>
Used a minimum of 3 shaving techniques	✓
<ul style="list-style-type: none">• Skin tensioning• Forehand stroke• Backhand stroke• Sponge shaving	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Used all facial massage techniques	✓
<ul style="list-style-type: none">• Effleurage• Petrissage• Tapotement	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

To achieve this unit successfully you will need to practically demonstrate that you have:

Used a minimum of 3 finishing products	✓
• Astringents	<input type="checkbox"/>
• Moisturising cream	<input type="checkbox"/>
• Aftershave balm	<input type="checkbox"/>
• Powder	<input type="checkbox"/>

Given all advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Present and future products and services	<input type="checkbox"/>
• Skincare	<input type="checkbox"/>

Feedback

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Knowledge Outcomes

You will know and understand how to:

LO3 - Prepare the hair and skin for shaving	✓
Why is it important to use disposable gloves when shaving	<input type="checkbox"/>
The importance of using the correct type of barber's chair	<input type="checkbox"/>
Why it is important to position your shaving tools for ease of use	<input type="checkbox"/>
The correct use and maintenance of shaving tools	<input type="checkbox"/>
The factors that must be taken into consideration prior to and during the shaving service	<input type="checkbox"/>
The types of open blade razors with disposable blades available for professional use	<input type="checkbox"/>
How to prepare an open blade razor with disposal blade for use	<input type="checkbox"/>
How to prepare and use lathering products correctly	<input type="checkbox"/>
The structure and function of the skin	<input type="checkbox"/>
The scalp and facial skin disorders commonly affecting men and how to recognise them	<input type="checkbox"/>
The importance of lathering and the function it performs on the skin and the hair	<input type="checkbox"/>
The effect of heat on the hair and skin	<input type="checkbox"/>
The potential risk of ingrowing hair resulting from continual close shaving	<input type="checkbox"/>
How the natural ageing process affects facial skin and muscle tone	<input type="checkbox"/>
How environmental and lifestyle factors affect the condition of the skin	<input type="checkbox"/>
When not to carry out shaving	<input type="checkbox"/>

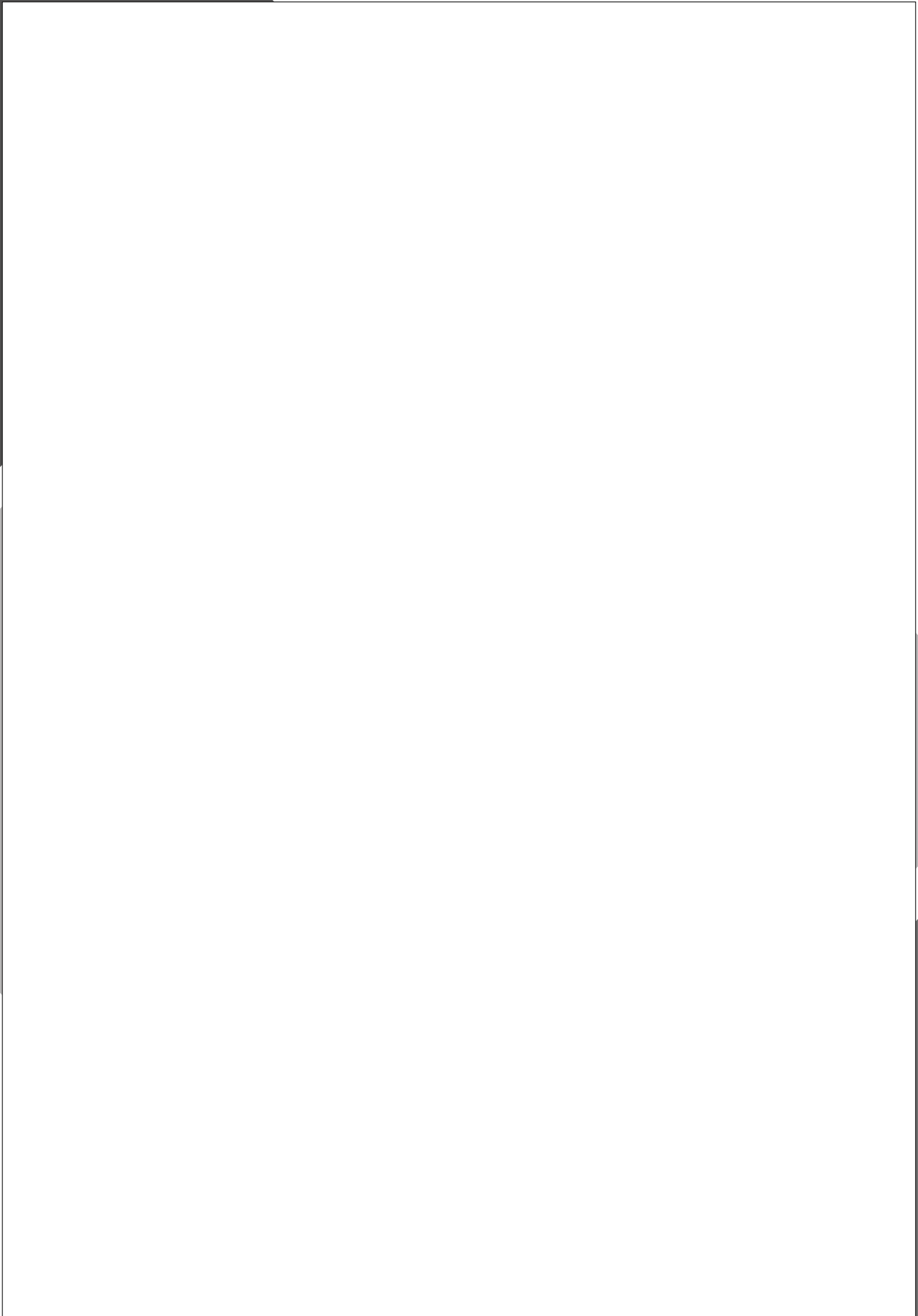
You will know and understand how to:

LO4 - Shave hair and apply finishing products		✓
The types of gloves that can be used and the consequences of using the incorrect gloves	<input type="checkbox"/>	
The importance of confirming with your client the look agreed at consultation before starting the shave	<input type="checkbox"/>	
When and why it is necessary to reduce beard length prior to shaving	<input type="checkbox"/>	
How to carry out different shaving techniques	<input type="checkbox"/>	
Why skin needs to be tensioned during shaving	<input type="checkbox"/>	
The importance of working in a way which maintains the right skin temperature throughout the shaving process	<input type="checkbox"/>	
The importance of adapting shaving techniques in relation to the direction of hair growth	<input type="checkbox"/>	
When and why to use brush and massage techniques to apply lathering products	<input type="checkbox"/>	
When and why to use sponge shaving	<input type="checkbox"/>	
The reasons for and effects of using cool towels after shaving	<input type="checkbox"/>	
Why cold towels should not be used if the face is to be massaged	<input type="checkbox"/>	
The types of finishing products available for use and their effects on the skin	<input type="checkbox"/>	
How to carry out the massage techniques in the range	<input type="checkbox"/>	
The benefits and effects of facial massage	<input type="checkbox"/>	
How and why massage techniques should vary on the different areas of the face	<input type="checkbox"/>	
Problems which may arise during the shaving process such as shaving hair too close, damage to your client's and your own skin and ways of resolving such problems	<input type="checkbox"/>	
The importance of providing advice and recommendations on the products and services provided in the salon	<input type="checkbox"/>	

Your assessor/trainer will complete the table below when the 70% pass mark on the external examination has been achieved.

Examination achievement	
Exam result:	
Assessor signature:	Date:

Feedback

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