



VTCT



ITEC

APPRENTICESHIP ON PROGRAMME RECORD

Apprentice name:

Apprentice number:

HB2D4

VTCT Level 2 Diploma for Hair Professionals

(Hairdressing)

603/1323/7

The qualification

This is an On-programme Record to record the achievements of requirements for this VTCT regulated qualification. The On-programme Record can be completed by assessors/trainers/teachers to confirm that you have achieved all mandatory and the specified number of optional units. This will also aid the gateway discussion to decide if you are ready for the End-point Assessment.

Qualification title	VTCT Level 2 Diploma for Hair Professionals (Hairdressing)
Qualification number	603/1323/7
VTCT product code	HB2D4
First registration date	1st May 2017
Age range	16-18, 19+
Total qualification time (TQT)	850
Guided learning (GL) hours	693
Assessment	<p>All units in this qualification need to be achieved before commencing the end-point assessment.</p> <p>The following units will have an external examination to assess knowledge and understanding:</p> <ul style="list-style-type: none"> • UHB195 - Consultation • UHB196 - Shampoo, condition and treat the hair and scalp • UHB199 - Colour and lighten hair using a range of techniques • UHB204 - Perming hair • UHB205 - Hair relaxing treatments and techniques <p>The external examinations will be a Pass/Fail MCQ. You must achieve a pass mark of 70%.</p>
Entry requirements	None
Progression	Senior Hairdresser
End-point Assessment (EPA)	<p>The EPA will provide a snapshot holistic assessment of your practical skills, similar to an industry trade test. You will demonstrate that you can complete a range of services on a number of models to industry standards and within commercial timings. Your consultation skills, communication skills, safe working practices, professionalism, values and behaviours will be assessed by practical observation and oral questioning.</p> <p>More detailed information on the EPA is provided in the EPA pack and provided to you by your assessor/trainer.</p>

Overview

On completion of this qualification you will be able to shampoo and condition hair, cut hair using a range of techniques, style and finish hair to create a variety of looks, and colour and lighten hair for ladies and men. You will be able to work with all hair types ranging from straight hair to very curly, wiry hair. You will also be able to carry out consultations with clients, demonstrate the professionalism, values, behaviours, communication skills and safe working practices associated with your role and be able to work without supervision to a high level of precision, with exceptional client care skills.

Structure

To be awarded the VTCT Level 2 Diploma for Hair Professionals (Hairdressing) you must achieve all mandatory units and **one** optional unit.

VTCT product code	Unit title	Level	GL	Unit reference number
Mandatory units				
UHB195	Consultation	2	63	K/615/6188
UHB196	Shampoo, condition and treat the hair and scalp	2	40	M/615/6189
UHB197	Cut hair using a range of techniques to create a variety of looks	2	180	H/615/6190
UHB198	Style and finish hair using a range of techniques to create a variety of looks	2	140	K/615/6191
UHB199	Colour and lighten hair using a range of techniques	2	180	M/615/6192
Optional units				
UHB204	Perming hair	2	93	L/615/6197
UHB205	Hair relaxing treatments and techniques	2	125	R/615/6198
UHB206	Hair extension services	2	90	Y/615/6199

Progression record

This table is to help you keep track of the achievement of units.

Unit code	Date achieved	Assessor initials
UHB195		
UHB196		
UHB197		
UHB198		
UHB199		
UHB204		
UHB205		
UHB206		

Transferable skills

You must demonstrate the behaviours and communication skills, safe working practices and the professionalism and values associated with your role and be able to work without supervision to a high level of precision, with exceptional client care skills. These transferable skills must be demonstrated throughout all units.

Transferable skills demonstrated in	Assessor initials
UHB195 Consultation	
UHB196 Shampoo, condition and treat the hair and scalp	
UHB197 Cut hair using a range of techniques to create a variety of looks	
UHB198 Style and finish hair using a range of techniques to create a variety of looks	
UHB199 Colour and lighten hair using a range of techniques	
UHB204 Perming hair	
UHB205 Hair relaxing treatments and techniques	
UHB206 Hair extension services	

Behaviours and communication

You will be able to:

- Greet the client respectfully and in a friendly manner
- Choose the most appropriate way of communicating with clients
- Be helpful and courteous at all times
- Adapt behaviour in response to each client
- Respond promptly to client's questions and comments and to clients seeking assistance
- Establish client expectations and needs
- Explain clearly any reasons why the client's needs or expectations cannot be met
- Give clients information about services or products offered by the salon
- Willingly undertake wider salon duties, including sales and reception duties when required
- Demonstrate good verbal and non-verbal communication skills
- Provide a positive impression of yourself and your organisation
- Meets the salon's standards of behaviour
- Communicate with the client politely and courteously keep the client informed and reassured
- Quickly locate information that will help the client
- Deal with problems within the scope of your responsibilities and job role
- Show clients and colleagues respect at all times and in all circumstances
- Quickly seek assistance from a senior member of staff when required

You will know and understand:

- Industry and salon standards of behaviour
- How to meet and greet clients respectfully and in a friendly manner
- How to communicate with the client politely and courteously
- How to identify and confirm the client's expectations
- Client care, principles and practices
- How to maintain a rapport with clients
- Who to refer to with different types of enquiries or problems and when to seek advice
- The Sale of Goods and Services Act and the Data Protection Act
- How to provide advice and recommendations on the products and services provided in the salon
- Salon business systems and processes (this would include: front of house skills, housekeeping, the client journey, the reception area, making appointments, taking payments, basic business, selling and recommendations (retail), teamwork, flexible working and how to adhere to workplace, suppliers' or manufacturers' instructions for the safe use of equipment, materials)
- How to communicate (this would include: providing a positive impression of yourself and your organisation, customer care and the client journey, including reception, basic communication skills, how to communicate with the general public and colleagues, verbal and non-verbal communication techniques)

Safe working practices

You will be able to:

- Maintain effective, hygienic and safe working methods
- Take health and safety considerations into account
- Maintain responsibilities for health and safety throughout the service
- Observe legal and industry requirements
- Adhere to workplace, suppliers' or manufacturers' instructions for the safe use of equipment, materials and products
- Prepare your client and yourself to meet legal and organisational requirements
- Maintain the client's modesty, privacy and comfort at all times
- Protect the client's clothing and accessories throughout the service
- Promote environmental and sustainable working practices
- Ensure personal hygiene and protection meets industry, organisational and local authority requirements
- Demonstrate correct use of Personal Protective Equipment (PPE)
- Maintain posture and position whilst working to minimise fatigue and the risk of injury to self and others
- Use work methods that: minimise the wastage of products, minimise the risk of cross-infection, make effective use of working time, keep work area and resources clean and tidy throughout the service, dispose of waste materials to meet legal requirements, complete services in a commercially viable time

You will know and understand:

- Legal and organisational requirements
- How to use tools, equipment, materials and products correctly
- How to adhere to workplace cleaning, disinfection, sterilisation, supplier or manufacturers' instructions
- Current legal requirements and guidance relating to age restrictions for colouring and lightening services
- How to reduce and manage waste (recycle, reuse, safe disposal, clinical waste)
- Client preparation and protection, protective clothing and products for self and clients
- How to reduce and minimise direct and indirect cross-infection
- How to reduce risk of injury to self and others
- How to maintain posture and position whilst working to minimise fatigue and the risk of injury
- Standards of personal hygiene and protection to meet industry, organisational and local authority requirements
- The importance of using personal protective equipment (PPE)
- What contact dermatitis is and how to avoid developing it
- Why it is important to keep work areas and resources clean and tidy
- Hazards and risks which exist in the workplace and the safe working practices to follow
- Different working methods that promote environmental and sustainable working practices, e.g., reducing energy usage (energy efficient equipment, low energy lighting, utilising solar panels), reducing water usage and other resources, preventing pollution

- The necessary environmental conditions for services, such as heating and ventilation and why these are important
- Health and safety legislation and practice relevant to Consultation including:
 - Health and Safety at Work Act
 - The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)
 - The Health and Safety (First Aid) Regulations
 - The Regulatory Reform (Fire Safety) Order
 - The Manual Handling Operations Regulations
 - The Control of Substances Hazardous to Health Regulations (COSHH)
 - The Electricity at Work Regulations
 - The Environmental Protection Act
 - The Management of Health and Safety at Work Regulations
 - The Health and Safety (Information for Employees) Regulations
 - Data Protection Act
 - Working Time Directives
 - Cosmetic Products Regulations
 - Sale of Goods Act
 - Distance Selling Act
 - Trade Descriptions Act
 - Consumer Protection legislation

Professionalism and values

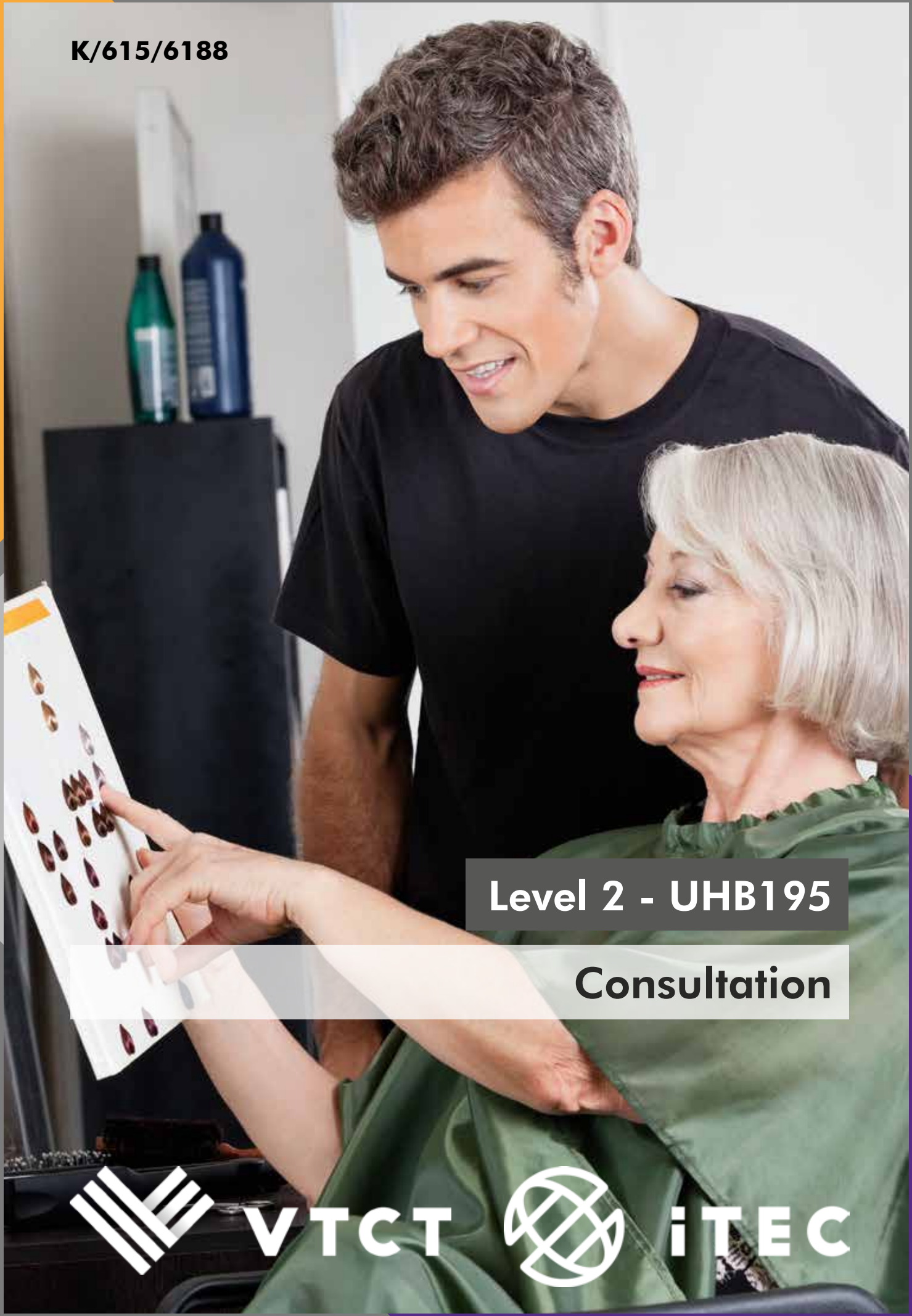
You will be able to:

- Demonstrate professionalism to a high standard of personal and professional conduct requirements, to a high level of technical skills and ability, to complete services in a commercially viable time and to a high standard, to show a willingness to learn, to meet organisational and industry standards of appearance, to maintain effective, hygienic and safe working methods, when adhering to workplace health, safety and security measures
- Demonstrate a passion for the industry and industry knowledge
- Demonstrate commitment to quality
- Display a positive attitude
- Work in a team
- Work under pressure
- Observe time management and self-management
- Observe professional ethics and conduct
- Ensure personal hygiene and protection meets accepted industry and organisational requirements
- Adhere to workplace, suppliers' or manufacturers' instructions for the safe use of equipment, materials and products
- Demonstrate a flexible working attitude
- Maintain customer care
- Demonstrate good verbal and non-verbal communication skills

You will know and understand:

- Industry codes of practice and ethics
- Quality assurance systems
- Time management principles
- Self-management principles
- Commercially viable times for the completion of services
- Industry and organisational standards of appearance
- The importance of continuing professional development, equality and diversity
- Employer Rights and Responsibilities and industry knowledge

K/615/6188



Level 2 - UHB195

Consultation



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UHB195

Consultation

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge in the important area of consulting with your clients so that you can: assess the client's requirements; examine the hair, skin and scalp; take into account facial characteristics including face shape, skin tone, hair colour, lifestyle and suitability; conduct visual checks and any necessary tests on the hair, skin and scalp; advise clients on services or products; identify the client's hair characteristics and hair classification; advise clients on hair maintenance and management.

This allows for suitable recommendations to be made for services and products based on information and the results of tests and your examination of their hair, skin and scalp. Knowledge and understanding developed about hair, skin, hair growth cycle, diseases and disorders, hair characteristics and classifications, hair tests available, visual aids available for client consultation, salon procedures and manufacturers' instructions, how lifestyle factors limit or affect services and incompatibility of previous services and products used will enhance your ability creatively to assess the clients' requirements.

Evidence Requirements

1. Simulation is not allowed for any performance evidence within this unit.
2. You will need to demonstrate in your everyday work that you have met the standard for Client consultation.
3. Your assessor/trainer will observe your performance as part of all technical observations, which will be recorded on at least **three** occasions within any of the following units:

Hairdressing candidates must record observations against the following units:

- UHB196 - Shampoo, condition and treat the hair and scalp
- UHB197 - Cut hair using a range of techniques to create a variety of looks
- UHB199 - Colour and lighten hair using a range of techniques

Or one of:

- UHB204 - Perming hair
- UHB205 - Hair relaxing treatments and techniques
- UHB206 - Hair extension services

Barbering candidates must record observations against the following units:

- UHB196 - Shampoo, condition and treat the hair and scalp
- UHB200 - Cutting hair using barbering techniques to create a variety of looks
- UHB201 - Style and finish men's hair
- UHB202 - Cut facial hair into shape
- UHB203 - Shaving services

4. From the range, you must show you have:
 - Consulted with new and regular clients
 - Used all means of identifying clients' wishes
 - Adapted your advice to take into account the factors limiting or affecting services
 - Identified or described the problems
 - Taken into account all hair characteristics
 - Worked on a minimum of 3 hair classifications
 - Given all advice and recommendations
5. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
6. Knowledge and understanding in this unit will be assessed by an external examination. There is **one external examination (MCQ)** that must be achieved.
7. You must ensure the transferable skills have been demonstrated throughout this unit.

Practical Learning Outcomes

You will be able to:

LO1 - Identify the requirements of the client	✓
Consult with your client to determine their requirements	<input type="checkbox"/>
Allow your client sufficient time to express their wishes	<input type="checkbox"/>
Ask relevant questions in a way your client will understand	<input type="checkbox"/>
Use visual aids to present clients with suitable alternative ideas to help them reach a decision	<input type="checkbox"/>
Encourage your client to ask about areas of which they are unsure	<input type="checkbox"/>
Identify and confirm your client's wishes for services and products	<input type="checkbox"/>

LO2 - Examine the hair, skin and scalp	✓
Ensure your personal hygiene, protection and appearance meet accepted industry and organisational requirements	<input type="checkbox"/>
Conduct visual checks and any necessary tests on the hair, skin and scalp to meet specified procedures	<input type="checkbox"/>
Identify from your client's previous records, when available, any factors likely to affect future services	<input type="checkbox"/>
Promptly identify and report to the relevant person any problems which cannot be dealt with	<input type="checkbox"/>

You will be able to:

LO3 - Advise your client and agree services and products		✓
Make recommendations on the outcomes of your identification of your client's hair characteristics and their hair classification	<input type="checkbox"/>	
Explain how their hair characteristics may impact on the hairdressing services in a way your client can understand	<input type="checkbox"/>	
Agree services, products and outcomes that are acceptable to your client and meet their needs	<input type="checkbox"/>	
State the likely cost and duration of the agreed products and services to your client	<input type="checkbox"/>	
Conduct all communications with your client in a manner that maintains goodwill, trust, confidentiality and privacy	<input type="checkbox"/>	
Give your client advice and recommendations on the service provided	<input type="checkbox"/>	

Your performances for LO1, LO2 and LO3 will be recorded on at least three occasions.

Performance	1	2	3
Signature:			
Date:			

Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Consulted with both types of client ✓

- New
- Regular

Used all means of identifying clients' wishes ✓

- Question
- Observation

Adapted your advice to take into account the factors limiting or affecting services ✓

- Adverse hair, skin and scalp conditions
- Incompatibility of previous services and products used
- Client's lifestyle
- Test results
- Hair classification

Identified or described the problems ✓

- Suspected infections
- Suspected infestations

Taken into account all the hair characteristics ✓

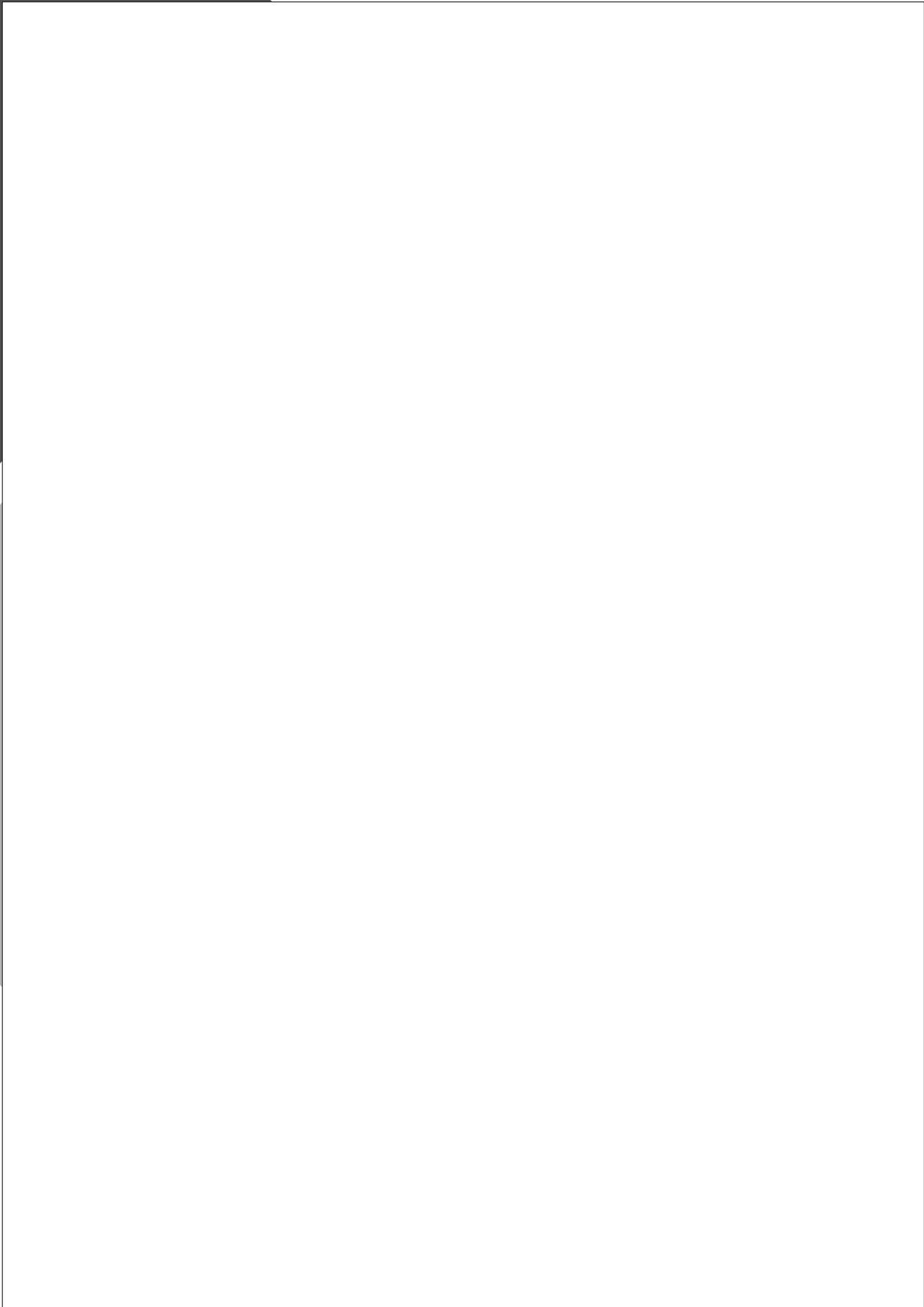
- Hair density
- Hair texture
- Hair elasticity
- Hair porosity
- Hair condition
- Hair growth patterns

To achieve this unit successfully you will need to practically demonstrate that you have:

Worked on a minimum of 3 hair classifications	✓
• Type 1 – Straight Hair	<input type="checkbox"/>
• Type 2 – Wavy Hair	<input type="checkbox"/>
• Type 3 – Curly Hair	<input type="checkbox"/>
• Type 4 – Very Curly Hair	<input type="checkbox"/>

Given all advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Present and future products and services	<input type="checkbox"/>

Feedback

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Knowledge

You will know and understand how to:

LO4 - Identify the requirements of the client	✓
Why effective communication is important for your salon's business	<input type="checkbox"/>
How to use effective consultation techniques when communicating with clients from different cultural and religious backgrounds, ages, disabilities and genders	<input type="checkbox"/>
The questioning and listening skills you need in order to find out information	<input type="checkbox"/>
Why it is important to encourage and allow time for clients to ask questions	<input type="checkbox"/>
Salon rules for maintaining confidentiality and privacy	<input type="checkbox"/>
The different types of visual aids that can support client consultation	<input type="checkbox"/>
Your responsibilities under current, relevant health and safety legislation, standards and guidance such as Health and Safety at Work Act and other relevant legislation	<input type="checkbox"/>
The importance of not discriminating against clients with illnesses and disabilities and why	<input type="checkbox"/>

LO5 - Examine the hair, skin and scalp	✓
Your responsibilities and reasons for maintaining your own personal hygiene, protection and appearance	<input type="checkbox"/>
Salon procedures and manufacturers' instructions in relation to conducting tests	<input type="checkbox"/>
How and when tests are carried out on hair	<input type="checkbox"/>
The importance of carrying out tests and the potential consequences of failing to do so	<input type="checkbox"/>
Why it is important to identify factors that may limit or affect services and products which can be used	<input type="checkbox"/>
How lifestyle, adverse hair, skin and scalp conditions, incompatibility of previous services and products used, can limit or affect the services and products that can be offered to clients	<input type="checkbox"/>
How to recognise hair, skin and scalp problems	<input type="checkbox"/>
How to identify suspected infections and infestations which need reporting and whom to report them to	<input type="checkbox"/>

You will know and understand how to:

LO6 - Advise your client and agree services and products ✓	
The different types of hair characteristics	<input type="checkbox"/>
The different hair types of hair classifications	<input type="checkbox"/>
The basic structure of hair and skin	<input type="checkbox"/>
The growth cycle of hair	<input type="checkbox"/>
The services and products available for use in your salon	<input type="checkbox"/>
Your legal responsibilities for describing the features and benefits of products and services	<input type="checkbox"/>
Your salon's pricing structure	<input type="checkbox"/>
How to calculate the likely charge for services	<input type="checkbox"/>
Inform your client of the likely duration of the service	<input type="checkbox"/>
The importance of giving the client realistic expectations	<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon	<input type="checkbox"/>
How to complete the client records used in your organisation and the importance and reasons for gaining client consent	<input type="checkbox"/>

Your assessor/trainer will complete the table below when the 70% pass mark on the external examination has been achieved.

Examination achievement	
Exam result:	
Assessor signature:	Date:

M/615/6189

Level 2 - UHB196

**Shampoo, condition and treat
the hair and scalp**



VTCT



iTEC

UHB196

Shampoo, condition and treat the hair and scalp

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge in shampooing, conditioning and treating the hair using correct massage techniques and the correct products, including tonics (for Barbering standards only), for a variety of hair and scalp conditions. You will also learn how to advise clients on aftercare requirements. Knowledge and understanding developed on how shampoos, tonics (for Barbering standards only) and conditioning products work, when and how to use different massage techniques and the effects of various conditioning products will enhance your practical ability.

Evidence Requirements

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard for Shampooing, conditioning and treating the hair and scalp.
3. Your assessor/trainer will observe these aspects of your performance on at least **two** occasions.
4. From the range, you must show that you have:
 - Adapted your shampooing techniques for a minimum of 3 hair conditions
 - Adapted your shampooing techniques for a minimum of 3 scalp conditions
 - Used a minimum of 2 shampooing massage techniques
 - Used all the conditioning products
 - Used all of the conditioning massage techniques
 - Given all advice and recommendations
5. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
6. Knowledge and understanding in this unit will be assessed by an external examination. There is **one external examination (MCQ)** that must be achieved.
7. You must ensure the transferable skills have been demonstrated throughout this unit.

Practical Learning Outcomes

You will be able to:

LO1 - Shampoo, condition and treat the hair and scalp	✓
Ask your client questions to identify if they have contra-indications to hair and scalp treatment services	<input type="checkbox"/>
Use products, tools and equipment suitable for your client's hair condition and scalp condition	<input type="checkbox"/>
Adapt your shampooing massage techniques to meet the needs of your client's: <ul style="list-style-type: none"> • hair length and density • hair condition and scalp condition 	<input type="checkbox"/>
Adapt your shampooing massage techniques to ensure your client's comfort	<input type="checkbox"/>
Adapt the water temperature and flow to suit the needs of your client's hair, scalp and comfort	<input type="checkbox"/>
Comb through your client's hair, if required, prior to the next part of the service, without causing damage to the hair and scalp	<input type="checkbox"/>
Apply conditioning products to meet the needs of your client's hair and scalp, following your salon's and manufacturers' instructions	<input type="checkbox"/>
Adapt your conditioning massage techniques to meet the needs of your client's hair condition and scalp condition and following manufacturers' instructions	<input type="checkbox"/>
Monitor and time the development of the conditioning product and apply heat at the correct temperature, if required	<input type="checkbox"/>
Remove the conditioning product, if required, in a way that avoids disturbing the direction of the cuticle	<input type="checkbox"/>
Leave your client's hair and scalp: <ul style="list-style-type: none"> • clean and free from conditioning products, if required • free of excess water 	<input type="checkbox"/>
Comb through your client's hair without causing damage to the hair and scalp	<input type="checkbox"/>
Give your client advice and recommendations on the service provided	<input type="checkbox"/>

Your performances for LO1 will be recorded on at least two occasions.

Performance	1	2
Signature:		
Date:		

Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Adapted your shampooing techniques for a minimum of 3 hair conditions

- Damaged
- Product build-up
- Normal
- Oily
- Dry

Adapted your shampooing techniques for a minimum of 3 scalp conditions

- Dandruff affected
- Oily
- Dry
- Product build-up
- Normal

Used a minimum of 2 shampooing massage techniques

- Effleurage
- Rotary
- Friction

Used all conditioning products

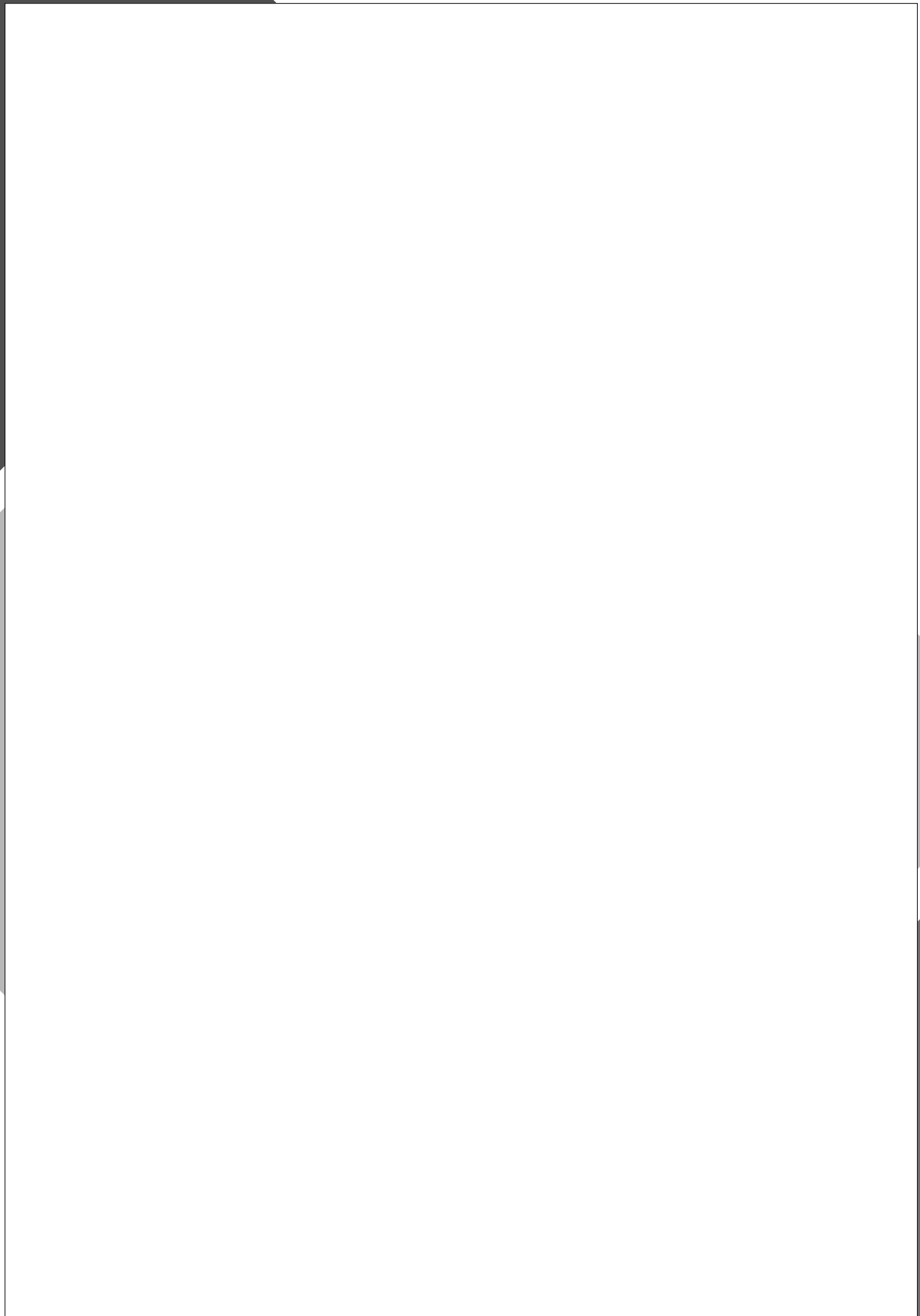
- Surface
- Penetrating
- Scalp treatment

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all conditioning massage techniques		✓
• Effleurage		<input type="checkbox"/>
• Petrissage		<input type="checkbox"/>

Given all advice and recommendations		✓
• Correct detangling techniques		<input type="checkbox"/>
• Suitable shampoos, conditioning products		<input type="checkbox"/>
• Time interval between services		<input type="checkbox"/>
• Present and future products and services		<input type="checkbox"/>

Feedback

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Knowledge Outcomes

You will know and understand how to:

LO2 - Shampoo, condition and treat the hair and scalp	✓
The importance of questioning clients to establish any contra-indications to hair and scalp treatment services	<input type="checkbox"/>
How to identify hair and scalp conditions and their causes	<input type="checkbox"/>
How and why the contra-indications can affect the service	<input type="checkbox"/>
How different hair and scalp conditions can affect the selection of shampooing, conditioning and treatment products	<input type="checkbox"/>
How shampoo and water act together to cleanse the hair	<input type="checkbox"/>
When and how massage techniques should be used when conditioning different lengths and densities of hair	<input type="checkbox"/>
The effects of water temperature on the scalp and structure of the hair	<input type="checkbox"/>
The importance of de-tangling the hair from point to root	<input type="checkbox"/>
How the pH value of the products used affects the current state of the hair	<input type="checkbox"/>
How the 'build-up' of products can affect the hair, scalp and the effectiveness of other services	<input type="checkbox"/>
How shampoos and conditioning products affect the hair and scalp	<input type="checkbox"/>
Types of available shampooing and conditioning products and equipment	<input type="checkbox"/>
When and how to use different shampooing, conditioning and treatment products	<input type="checkbox"/>
When the shampooing process should be repeated	<input type="checkbox"/>
What may happen if the incorrect shampooing and conditioning products are used	<input type="checkbox"/>
When and how rotary, effleurage and friction massage techniques should be used when shampooing different lengths and densities of hair	<input type="checkbox"/>
The purpose and benefits of scalp massage	<input type="checkbox"/>
How to use and handle equipment used during conditioning and treatment processes	<input type="checkbox"/>

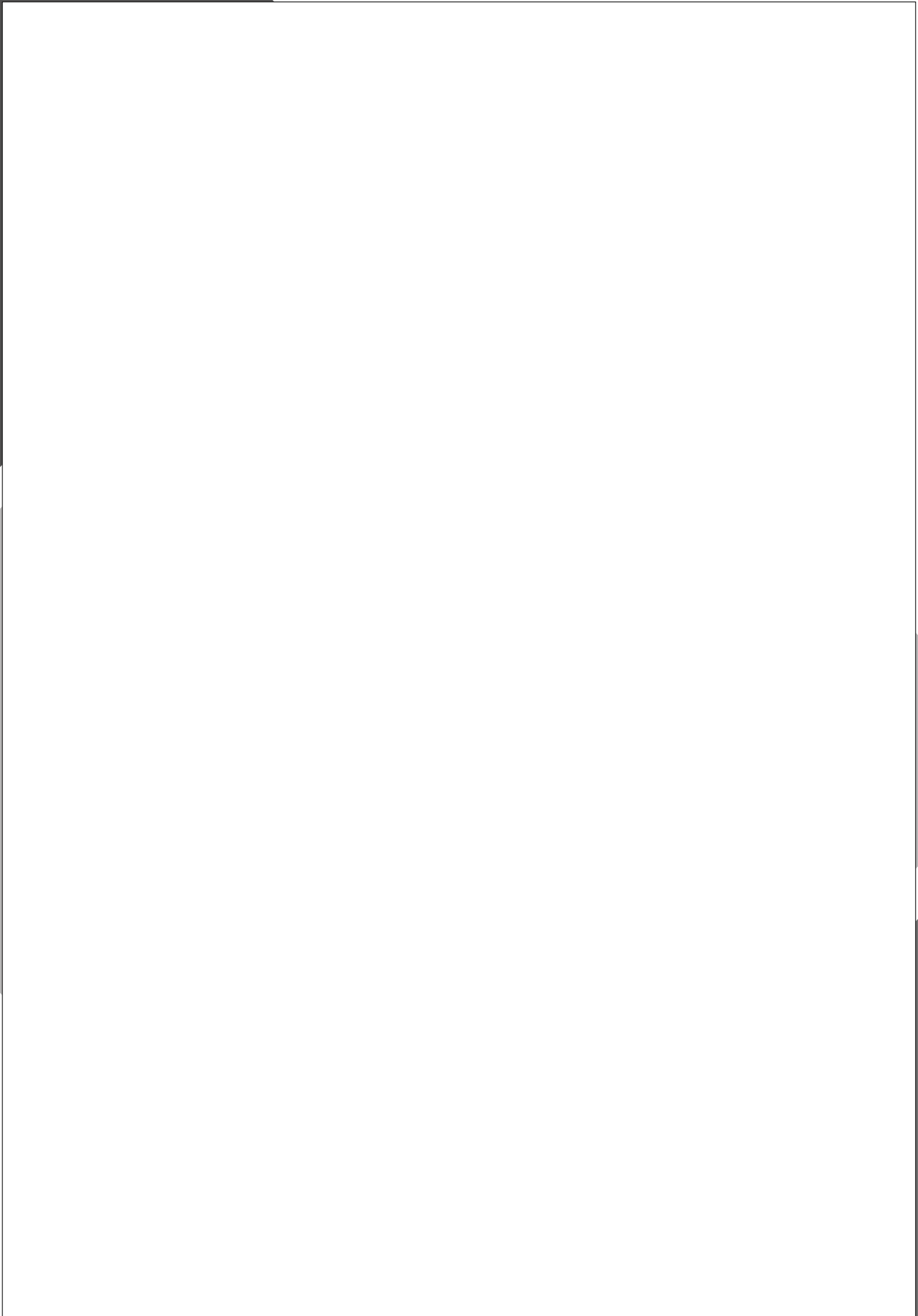
You will know and understand how to:

LO2 - Shampoo, condition and treat the hair and scalp (continued)		✓
The importance of removing conditioning and treatment products, when required		<input type="checkbox"/>
The importance of removing excess water from the hair at the end of the service		<input type="checkbox"/>
How heat affects the hair during the conditioning treatment		<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon		<input type="checkbox"/>

Your assessor/trainer will complete the table below when the 70% pass mark on the external examination has been achieved.

Examination achievement	
Exam result:	
Assessor signature:	Date:

Feedback

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H/615/6190

Level 2 - UHB197

**Cut hair using a range of techniques
to create a variety of looks**



VTCT



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UHB197

Cut hair using a range of techniques to create a variety of looks

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge to create a variety of looks using cutting techniques including one length, fringe cutting, precision cutting techniques, scissor over comb, texturising, layering techniques, graduation and clipper work.

Knowledge and understanding developed of how and when to use different cutting techniques and relevant tools and the effects achieved; weight distribution and working with the natural growth patterns of the hair; cutting angles and resulting weight distribution; and balance and the degree of graduation will enhance your practical ability.

Evidence Requirements

1. Simulation is not allowed for any performance evidence within this unit.
2. You will need to demonstrate in your everyday work that you have met the standard for Cut hair using a range of techniques to create a variety of looks on **three** hair classifications.
3. Your assessor/trainer will observe your performance on at least **eight** occasions; two for each cutting look (fringes can be incorporated into any of the cutting looks). These looks must include:
 - A one length above the shoulder, and
 - A short graduation incorporating the use of scissors over comb/clipper over comb
4. From the range, you must show you have:
 - Adapted their cutting techniques to take into account the factors
 - Achieved all the looks
 - Used all the cutting techniques
 - Used all the tools and equipment
 - Given all advice and recommendations
5. The assessor/trainer will observe your performance on at least **two** occasions, using at least **three** techniques for a creative restyle.
6. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
7. There is no external examination (MCQ) for this unit. You will be guided by your assessor/trainer on the evidence that needs to be produced to assess your knowledge and understanding. The types of evidence can include (but not limited to) professional discussion, portfolio of evidence, reflective diary, written assignments, projects/case studies, coursework and task-based controlled assessment.
8. You must ensure the transferable skills have been demonstrated throughout this unit.

Practical Learning Outcomes

You will be able to:

LO1 - Cut hair to achieve a variety of looks	✓
Establish the factors likely to influence the service	<input type="checkbox"/>
Confirm with your client the look agreed at consultation prior to commencing the cut	<input type="checkbox"/>
Create and follow the cutting guideline(s) to achieve the required look	<input type="checkbox"/>
Control your tools to minimise the risk of damage to the hair and scalp, client discomfort and to achieve the desired look	<input type="checkbox"/>
Use cutting techniques suitable for your client's hair type and to achieve the desired look	<input type="checkbox"/>
Adapt your cutting techniques to take account of the factors that influence the service	<input type="checkbox"/>
Change your own position and that of your client to help you ensure the accuracy of the cut	<input type="checkbox"/>
Cross-check the cut to establish accurate distribution of weight, balance and shape	<input type="checkbox"/>
Remove any unwanted hair outside the desired outline shape	<input type="checkbox"/>
Consult with your client during the cutting process to confirm the desired look	<input type="checkbox"/>
Make a final visual check of the hair to ensure the finished cut is accurate	<input type="checkbox"/>
Confirm your client's satisfaction with the finished cut	<input type="checkbox"/>
Give your client advice and recommendations on the service provided	<input type="checkbox"/>

Your performances for LO1 will be recorded on at least six occasions.

Performance	1	2	3
Signature:			
Date:			
Performance	4	5	6
Signature:			
Date:			

You will be able to:

LO2 - Creatively restyle hair		✓
Explore the variety of looks with your client using relevant visual aids		<input type="checkbox"/>
Recommend a look that is suitable for your client		<input type="checkbox"/>
Base your recommendations on an accurate evaluation of your client's hair and its potential to achieve the look		<input type="checkbox"/>
Prepare your client's hair prior to cutting		<input type="checkbox"/>
Confirm with your client the look agreed at consultation before commencing the cut		<input type="checkbox"/>
Create and follow the cutting guideline(s) to achieve the required look		<input type="checkbox"/>
Personalise your cutting techniques and effects to take account of factors that will influence the desired look		<input type="checkbox"/>
Combine and adapt your cutting techniques and effects to achieve the desired look		<input type="checkbox"/>
Change your own position and that of your client to help you ensure the accuracy of the cut		<input type="checkbox"/>
Cross-check the cut to establish accurate distribution of weight, balance and shape		<input type="checkbox"/>
Create outline shapes that are accurate, defined and achieve the look required by your client		<input type="checkbox"/>
Remove any unwanted hair outside the desired outline shape		<input type="checkbox"/>
Consult with your client during the cutting service to confirm the desired look		<input type="checkbox"/>
Take suitable remedial action to resolve any problems arising during the cutting service		<input type="checkbox"/>
Make a final visual check to ensure the finished cut is accurate		<input type="checkbox"/>
Use creative finishing techniques that complement the cut		<input type="checkbox"/>
Ensure the finished, restyled look complements your client's features and enhances their personal image and that of the salon		<input type="checkbox"/>
Confirm your client's satisfaction with the finished look		<input type="checkbox"/>
Give your client advice and recommendations on the service provided		<input type="checkbox"/>

Your performances for LO2 will be recorded on at least two occasions.

Performance	1	2
Signature:		
Date:		

Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Adapted your cutting technique to take into account all factors

- Hair classifications
- Hair characteristics
- Head and face shape
- Hair growth patterns

Achieved all looks

- One length
- Uniform layer
- Short graduation
- Long graduation
- With a fringe

Used all cutting techniques

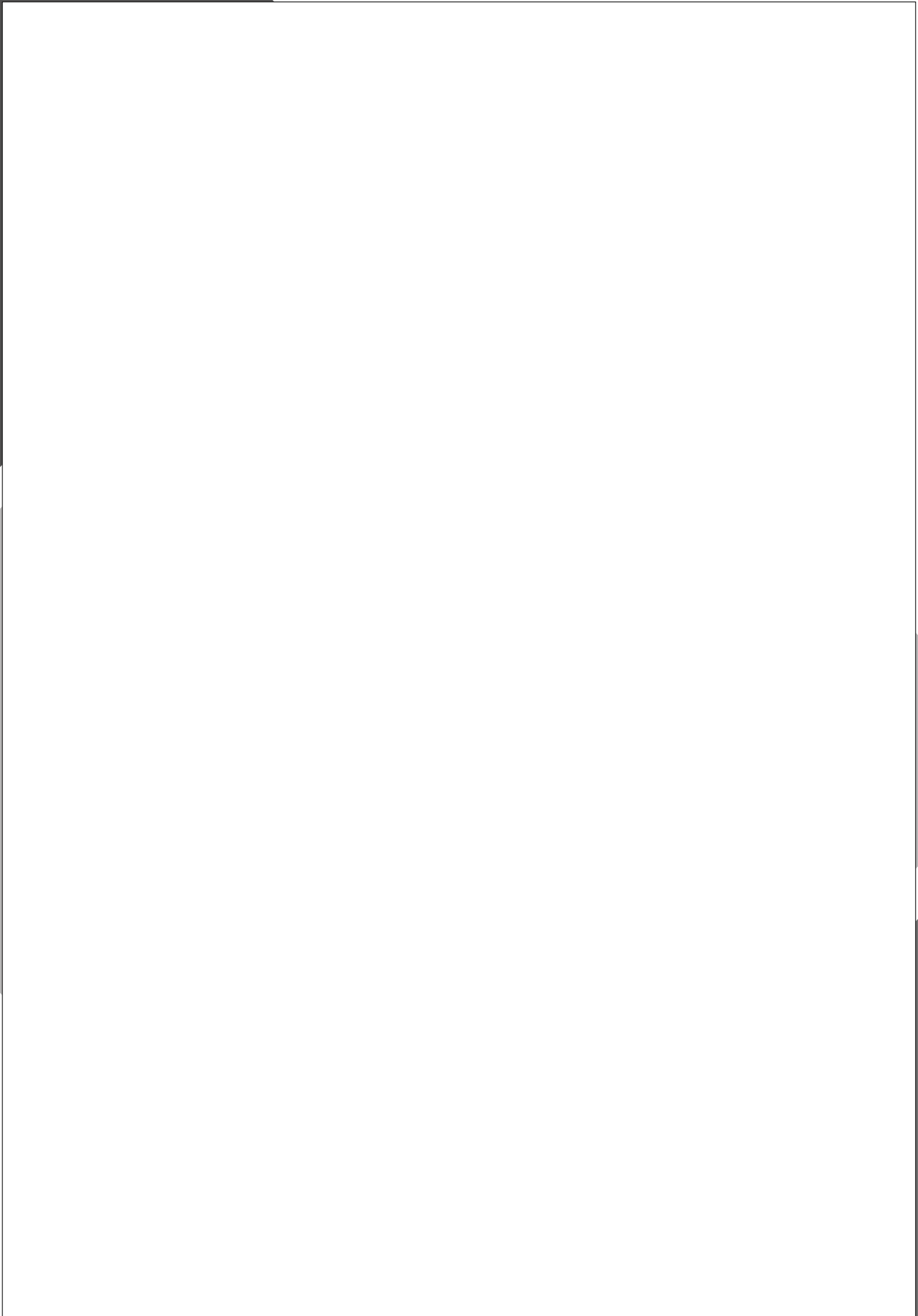
- Club cutting
- Freehand
- Scissor over comb
- Texturising (could include razoring)
- Precision cutting techniques (including disconnection)
- Fringe cutting
- Clipper work

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all tools and equipment	✓
• Scissors	<input type="checkbox"/>
• Clippers	<input type="checkbox"/>
• Razors	<input type="checkbox"/>

Given all types of advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Present and future products and services	<input type="checkbox"/>

Feedback

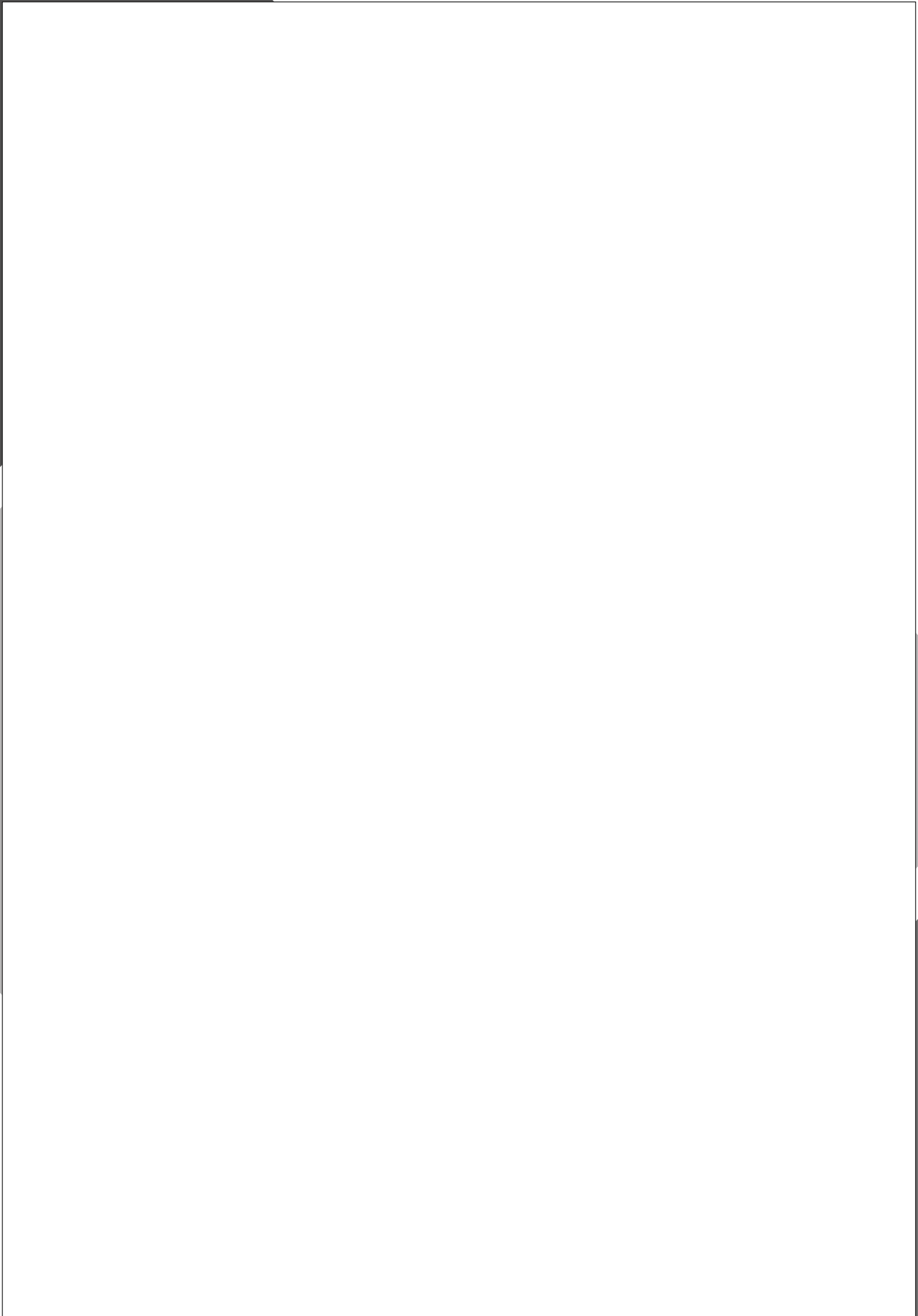
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Knowledge Outcomes

You will know and understand how to:

LO3 - Cut hair to achieve a variety of looks	✓
The different factors that must be taken into consideration prior to and during cutting and how these may impact on the cutting service	<input type="checkbox"/>
The factors which should be considered when cutting wet hair and dry hair	<input type="checkbox"/>
The importance of controlling your tools and equipment to reduce the risk of damage to your client's hair and scalp	<input type="checkbox"/>
The importance of consulting with clients throughout the cutting process	<input type="checkbox"/>
The importance of applying the correct degree of tension to the hair when cutting	<input type="checkbox"/>
How and why to use club, freehand, texturising and scissor over comb cutting techniques	<input type="checkbox"/>
How and why to use different cutting techniques	<input type="checkbox"/>
How to personalise and adapt cutting techniques	<input type="checkbox"/>
The effects that can be created by combining and adapting different cutting techniques	<input type="checkbox"/>
The reasons for establishing and following guidelines	<input type="checkbox"/>
How to create and follow guidelines	<input type="checkbox"/>
How different cutting angles will impact on weight distribution, balance and the degree of graduation	<input type="checkbox"/>
How to create the different looks	<input type="checkbox"/>
How to cross-check and balance the cut	<input type="checkbox"/>
The types of problems that can commonly arise when cutting hair and ways in which they can be remedied, if possible	<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon	<input type="checkbox"/>

Feedback

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K/615/6191

Level 2 - UHB198

Style and finish hair using a range of techniques to create a variety of looks



VTCT



iTEC

UHB198

Style and finish hair using a range of techniques to create a variety of looks

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge to style hair using blow drying, finger drying, setting, plaiting/braiding and twisting techniques into modern creative hairstyles. You will also learn how to add hair where appropriate and create hair up styles using modern techniques. You will learn how to finish hair using a variety of heated styling equipment.

Knowledge and understanding developed of products and how they work on the hair, the effects of moisture on the hair and how hair can be moulded by tension and heat application will enhance your practical ability.

Part A - Style and finish hair

Evidence Requirements

1. Due to the content of this unit, it is presented in two parts which are assessed separately:
 - Part A - Style and finish hair
 - Part B - Creatively set and dress hair
2. Simulation is not allowed for any performance evidence within this unit.
3. You must practically demonstrate in your everyday work that you have met the standard to Style and finish hair.
4. The assessor/trainer will observe your performance on at least **three** occasions, each on different clients.
5. You must show that you have completed:
 - A one length blow-dry
 - A curly look blow-dry using a round brush
 - A finger dry
6. From the range, you must show that you have:
 - Used both techniques
 - Used a minimum of 4 products
 - Used all the types of tools and equipment
 - Taken into account all factors
 - Used both the types of heated styling equipment
 - Styled all hair lengths
 - Used all the blow-drying tools and equipment
 - Produced all the blow-dry finishes
 - Given all advice and recommendations
7. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
8. There is no external examination (MCQ) for this unit. You will be guided by your assessor/trainer on the evidence that needs to be produced to assess your knowledge and understanding. The types of evidence can include (but not limited to) professional discussion, portfolio of evidence, reflective diary, written assignments, projects/case studies, coursework and task-based controlled assessment.
9. You must ensure the transferable skills have been demonstrated throughout this part of the unit.

Part A - Practical Learning Outcomes

You will be able to:

LO1 - Blow dry hair into shape	✓
Apply suitable products, when used, following manufacturers' instructions	<input type="checkbox"/>
Control your styling tools to minimise the risk of damage to the hair length, client discomfort and to achieve the desired look	<input type="checkbox"/>
Take sections of hair which suit the size of the styling tools	<input type="checkbox"/>
Maintain an even tension throughout the blow-drying process	<input type="checkbox"/>
Keep the hair damp throughout the blow-drying process	<input type="checkbox"/>
Test the temperature of heated styling equipment throughout the service	<input type="checkbox"/>
Control the hair length during the blow-drying process taking account of factors influencing the service	<input type="checkbox"/>
Use tools and equipment in a way that achieves the desired blow-dry finish	<input type="checkbox"/>

LO2 - Finger dry hair into shape	✓
Apply suitable products, when used, following manufacturers' instructions	<input type="checkbox"/>
Keep the hair damp throughout the styling process	<input type="checkbox"/>
Control the hair during the styling process taking account of factors influencing the service	<input type="checkbox"/>
Ensure that finger drying achieves the direction, volume and balance for the desired look	<input type="checkbox"/>

You will be able to:

LO3 - Finish hair	✓
Use heated styling equipment, when necessary, that is at the correct temperature for your client's hair and the desired look	<input type="checkbox"/>
Control your use of heated styling equipment, when used, to minimise the risk of damage to the hair and scalp, client discomfort and to achieve the desired look	<input type="checkbox"/>
Take sections of hair which suit the size of the heated styling equipment, when used	<input type="checkbox"/>
Use back combing and back brushing techniques, when required to achieve the desired look	<input type="checkbox"/>
Apply and use suitable products, when required, to meet manufacturers' instructions	<input type="checkbox"/>
Ensure the finished look takes into account relevant styling factors influencing the service	<input type="checkbox"/>
Ensure the finished look meets the intended shape, direction, balance and volume agreed with your client	<input type="checkbox"/>
Confirm the client's satisfaction with the finished look	<input type="checkbox"/>
Give your client advice and recommendations on the service provided	<input type="checkbox"/>

Your performances for LO1, LO2 and LO3 will be recorded on at least three occasions.

Performance	1	2	3
Signature:			
Date:			

Part A - Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Used both techniques	✓
• Blow drying	<input type="checkbox"/>
• Finger drying	<input type="checkbox"/>

Used both heated styling equipment	✓
• Straighteners	<input type="checkbox"/>
• Tongs	<input type="checkbox"/>

Styled all hair lengths	✓
• Above shoulder	<input type="checkbox"/>
• Below shoulder	<input type="checkbox"/>
• One length	<input type="checkbox"/>
• Layered	<input type="checkbox"/>

Used all tools and equipment	✓
• Hand dryer	<input type="checkbox"/>
• Attachments	<input type="checkbox"/>
• Round brush	<input type="checkbox"/>
• Flat brush	<input type="checkbox"/>

Produced all blow dry finishes	✓
• Straightening	<input type="checkbox"/>
• Smoothing	<input type="checkbox"/>
• Creating volume	<input type="checkbox"/>
• Creating movement	<input type="checkbox"/>
• Creating curl	<input type="checkbox"/>

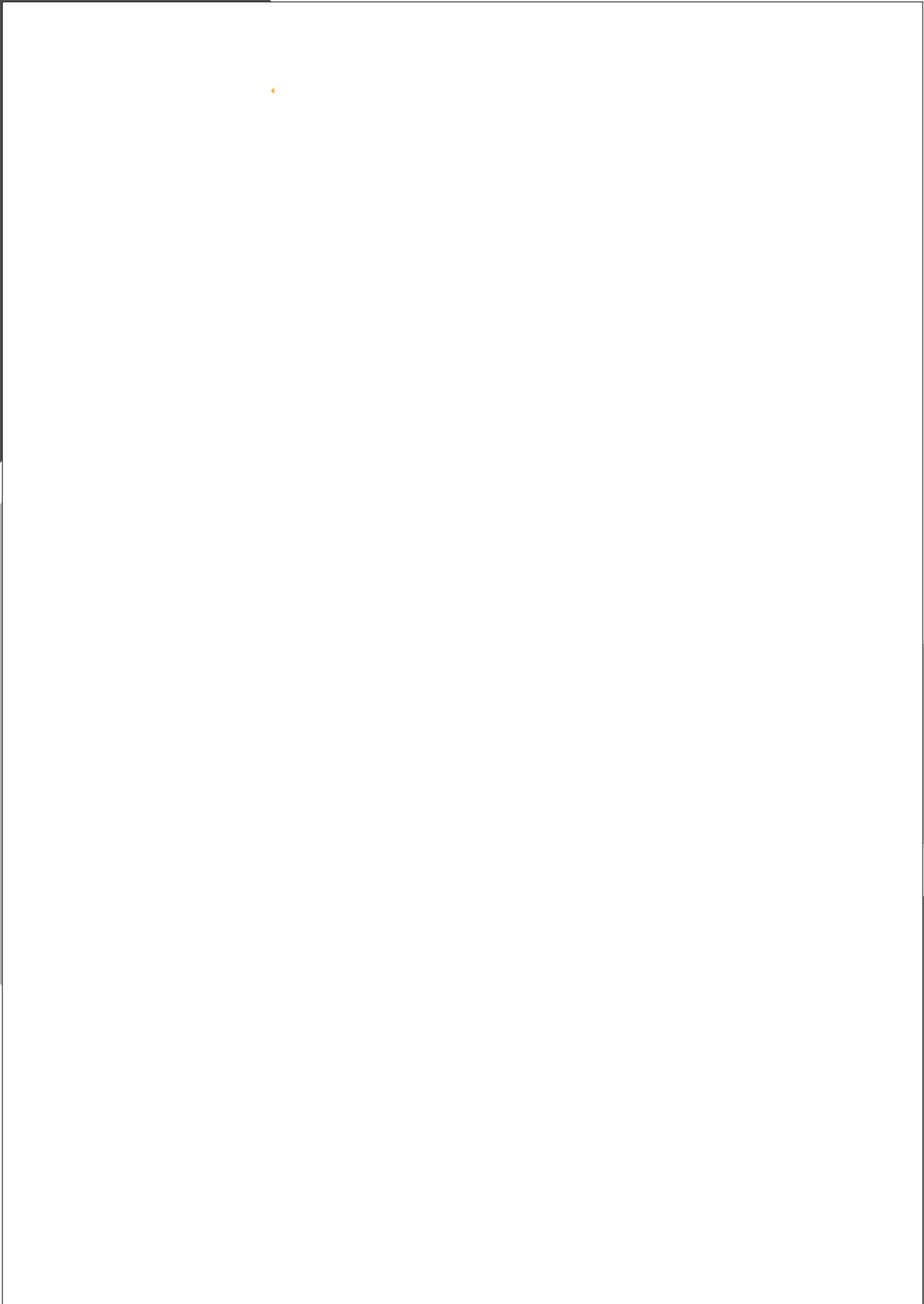
To achieve this unit successfully you will need to practically demonstrate that you have:

Taken into account all factors	✓
• Hair characteristics	<input type="checkbox"/>
• Hair classification	<input type="checkbox"/>
• Test results	<input type="checkbox"/>
• Head and face shape	<input type="checkbox"/>

Used a minimum of 4 products	✓
• Heat protectors	<input type="checkbox"/>
• Sprays	<input type="checkbox"/>
• Mousse	<input type="checkbox"/>
• Creams	<input type="checkbox"/>
• Gels	<input type="checkbox"/>
• Serums	<input type="checkbox"/>
• Wax	<input type="checkbox"/>

Given all advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Present and future products and services	<input type="checkbox"/>

Feedback

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Part B - Creatively set and dress hair

Evidence Requirements

1. Due to the content of this unit, it is presented in **two** parts which are assessed separately:
 - Part A - Style and finish hair
 - Part B - Creatively set and dress hair
2. Simulation is not allowed for any performance evidence within this unit.
3. You must practically demonstrate in your everyday work that you have met the standard for Creatively setting and dressing hair.
4. The assessor/trainer will observe your performance on at least **five** occasions, each on different clients.
5. You must show that you have completed:
 - A wet set
 - A dry set
 - A hair up style
 - A look using plaiting or twisting techniques
 - A look incorporating added hair
6. From the range, you must show that you have:
 - Used all techniques
 - Used a minimum of 4 products
 - Used all the types of tools and equipment
 - Taken into account all factors
 - Attached a minimum of 3 temporary added hair
 - Used a minimum of 4 setting techniques
 - Used all sectioning and winding techniques
 - Used all dressing techniques and effects
 - Given all advice and recommendations
7. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
8. There is no external examination (MCQ) for this unit. You will be guided by your assessor/trainer on the evidence that needs to be produced to assess your knowledge and understanding. The types of evidence can include (but are not limited to) professional discussion, portfolio of evidence, reflective diary, written assignments, projects/case studies, coursework and task-based controlled assessment.
9. You must ensure the transferable skills have been demonstrated throughout this part of the unit.


Part B - Practical Learning Outcomes

You will be able to:

LO4 - Set hair	✓
Confirm and agree with your client the setting techniques and look required	<input type="checkbox"/>
Control your tools and equipment to minimise the risk of damage to the hair, client discomfort and to achieve the desired look	<input type="checkbox"/>
Apply suitable products following manufacturers' instructions	<input type="checkbox"/>
Control your client's hair throughout the setting process, taking account of factors influencing the service	<input type="checkbox"/>
Take sections of hair which suit the size of the tools and equipment	<input type="checkbox"/>
Keep the hair damp throughout the setting process, when necessary	<input type="checkbox"/>
Section and wind the hair cleanly and evenly to achieve the desired look	<input type="checkbox"/>
Ensure all wound rollers, when used, are secure and sit on or off base to meet the style requirements	<input type="checkbox"/>
Maintain the correct tension throughout the setting process	<input type="checkbox"/>
Remove any items used for setting, avoiding discomfort to your client	<input type="checkbox"/>
Ensure your setting techniques achieve the desired look	<input type="checkbox"/>

You will be able to:

LO5 - Dress hair	
Leave your client's hair free of all section marks as necessary	<input type="checkbox"/>
Use heated equipment, as necessary, at the correct temperature for your client's hair and the desired look	<input type="checkbox"/>
Control your tools and equipment to minimise the risk of damage to the hair and scalp, client discomfort and to achieve the desired look	<input type="checkbox"/>
Apply and use suitable products to meet manufacturers' instructions	<input type="checkbox"/>
Ensure the finished look takes into account relevant factors influencing the service	<input type="checkbox"/>
Ensure your dressing techniques and effects achieve the intended shape, direction and volume agreed with your client	<input type="checkbox"/>
Confirm your client's satisfaction with the finished look	<input type="checkbox"/>
Give your client advice and recommendations on the service provided	<input type="checkbox"/>

LO6 - Temporary added hair	
Select and use added hair which is: <ul style="list-style-type: none"> • of a suitable texture • of a suitable colour • of a suitable length 	<input type="checkbox"/>
Prepare the added hair to meet the manufacturers' instructions, when required	<input type="checkbox"/>
Prepare your client's hair in a way suitable for the technique to be used	<input type="checkbox"/>
Confirm with your client the look agreed at consultation prior to starting the service	<input type="checkbox"/>
Part the sections cleanly and evenly to meet the requirements of the temporary attachment systems to be used	<input type="checkbox"/>
Section the hair in a way that will allow the added hair to lie in the direction required	<input type="checkbox"/>
Ensure added hair is secure	<input type="checkbox"/>
Add hair in a way that avoids potential damage to the client's hair	<input type="checkbox"/>
Check the comfort of your client at regular intervals throughout the service	<input type="checkbox"/>

You will be able to:

LO7 - Finish hair	✓
Use heated styling equipment, when necessary, that is at the correct temperature for your client's hair and the desired look	<input type="checkbox"/>
Control your use of heated styling equipment, when used, to minimise the risk of damage to the hair and scalp, client discomfort and to achieve the desired look	<input type="checkbox"/>
Take sections of hair which suit the size of the heated styling equipment, when used	<input type="checkbox"/>
Use back combing and back brushing techniques, when required, to achieve the desired look	<input type="checkbox"/>
Apply and use suitable products, when required, to meet manufacturers' instructions	<input type="checkbox"/>
Ensure the finished look takes into account relevant styling factors influencing the service	<input type="checkbox"/>
Ensure the finished look meets the intended shape, direction, balance and volume agreed with your client	<input type="checkbox"/>
Confirm the client's satisfaction with the finished look	<input type="checkbox"/>
Give your client advice and recommendations on the service provided	<input type="checkbox"/>

Your performances for LO4, LO5, LO6 and LO7 will be recorded on at least five occasions.

Performance	1	2	3
Signature:			
Date:			

Performance	4	5
Signature:		
Date:		

Part B - Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Used all techniques

- Hair up
- Setting
- Plaiting/braiding/knots and twisting
- Dressing hair
- Adding hair to enhance a style

Used all tools and equipment

- Hood dryer
- Rollers
- Combs
- Pin curl clips
- Brushes
- Grips and pins
- Heated equipment

Attached a minimum of 3 temporary added hair

- Freehand
- Clip in
- Strand
- Fringe

To achieve this unit successfully you will need to practically demonstrate that you have:

Taken into account all factors	✓
• Hair characteristics	<input type="checkbox"/>
• Hair classification	<input type="checkbox"/>
• Test results	<input type="checkbox"/>
• Client's own hair length	<input type="checkbox"/>
• Quantity of added hair	<input type="checkbox"/>
• Head and face shape	<input type="checkbox"/>
• Finished look	<input type="checkbox"/>
• Hair length	<input type="checkbox"/>
• Head and face shape	<input type="checkbox"/>
• The occasion for which the style is required	<input type="checkbox"/>

Used a minimum of 4 products	✓
• Heat protectors	<input type="checkbox"/>
• Sprays	<input type="checkbox"/>
• Mousse	<input type="checkbox"/>
• Creams	<input type="checkbox"/>
• Gels	<input type="checkbox"/>
• Serums	<input type="checkbox"/>
• Setting lotions	<input type="checkbox"/>
• Wax	<input type="checkbox"/>

Used a minimum of 4 setting techniques	✓
• Rollering	<input type="checkbox"/>
• Spiral curling	<input type="checkbox"/>
• Wrap setting (optional)	<input type="checkbox"/>
• Pin curling to give volume	<input type="checkbox"/>
• Pin curling to give flat movement	<input type="checkbox"/>

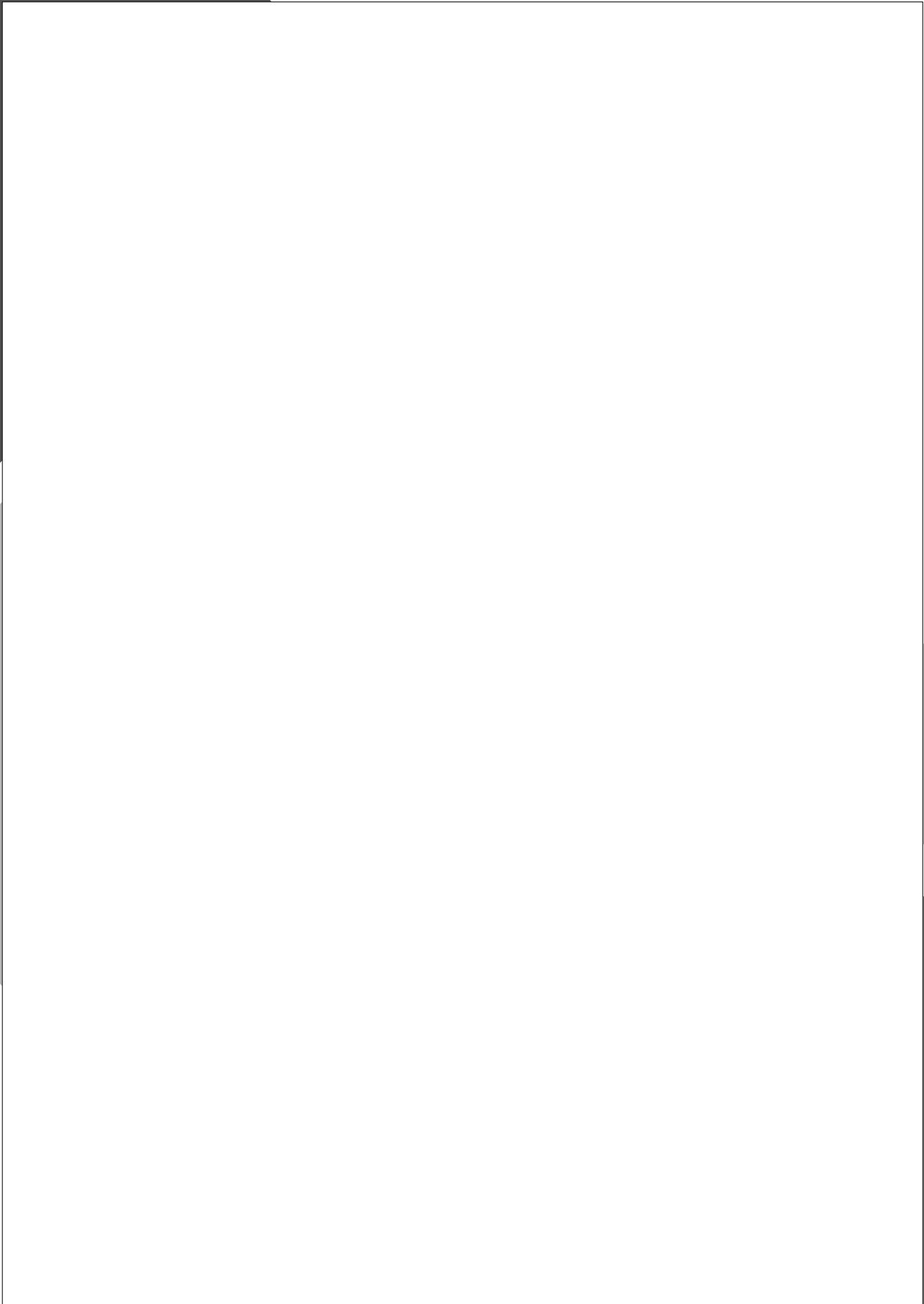
To achieve this unit successfully you will need to practically demonstrate that you have:

Used all sectioning and winding techniques	✓
• Point to root	<input type="checkbox"/>
• Root to point	<input type="checkbox"/>
• On base	<input type="checkbox"/>
• Off base	<input type="checkbox"/>
• Directional	<input type="checkbox"/>
• Brick	<input type="checkbox"/>

Used all dressing techniques and effects	✓
• Curls	<input type="checkbox"/>
• Rolls	<input type="checkbox"/>
• Smoothing	<input type="checkbox"/>
• Back combing	<input type="checkbox"/>
• Back brushing	<input type="checkbox"/>
• Twists/knots	<input type="checkbox"/>
• Plaits/braids	<input type="checkbox"/>

Given all advice and recommendations	✓
• How to maintain their look	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Present and future products and services	<input type="checkbox"/>

Feedback

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Knowledge Outcomes

You will know and understand how to:

LO8 - Blow dry and finger dry hair into shape	✓
Why hair should be kept damp during the blow-drying and finger drying process	<input type="checkbox"/>
The effects of humidity on hair	<input type="checkbox"/>
The physical effects of the blow drying, finger drying and heated styling processes on the hair structure	<input type="checkbox"/>
The types of products and equipment used for styling and finishing hair	<input type="checkbox"/>
The manufacturers' instructions on the use of the specific styling and finishing products in your salon	<input type="checkbox"/>
Why and how to use the different types of: <ul style="list-style-type: none"> • styling brushes when blow-drying • attachments when blow-drying • heated styling equipment when styling and finishing • products and when to apply them 	<input type="checkbox"/>
Current techniques for blow-drying, finger drying and finishing hair	<input type="checkbox"/>
How different factors affect the styling process and the finished look	<input type="checkbox"/>
How to manage different hair lengths when styling the hair	<input type="checkbox"/>
How the finished result of blow-drying is affected by: <ul style="list-style-type: none"> • tension • size of hair mesh • size of brush • the angle at which the brush is held • not allowing the hair to cool before removing the hair mesh from the brush 	<input type="checkbox"/>
Why the direction of the air flow when drying is important to achieve the desired look	<input type="checkbox"/>
Why hair needs to be sectioned for styling	<input type="checkbox"/>
How the size of the section and the angle at which the hair is held during drying influences the volume and direction of the hair movement	<input type="checkbox"/>
The effects that can be achieved by curling on and off base	<input type="checkbox"/>

You will know and understand how to:

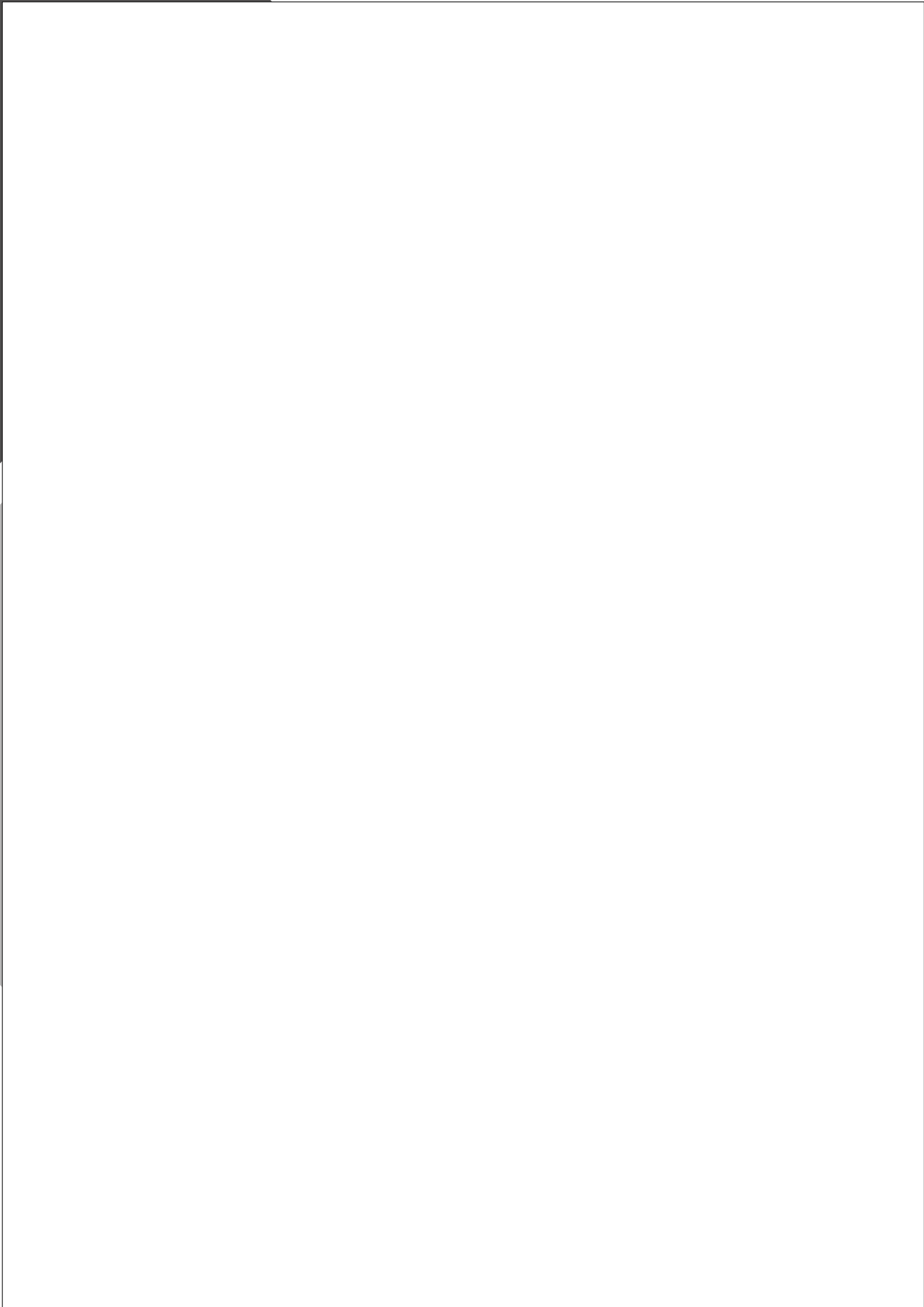
LO9 - Set and dress hair	✓
The range of tools, equipment and products available for setting and dressing	<input type="checkbox"/>
The manufacturers' instructions on the use of the specific setting and dressing products in your salon	<input type="checkbox"/>
Why and how to use the different types of tools and equipment for setting and dressing	<input type="checkbox"/>
How different factors affect the setting and dressing processes and the finished look	<input type="checkbox"/>
Why and when to use different types of setting techniques	<input type="checkbox"/>
How to wrap-set hair to ensure it lays smooth and flat against the scalp and in the direction to achieve the desired look	<input type="checkbox"/>
Why and how to use the different types of sectioning and winding techniques	<input type="checkbox"/>
Why and how to use different dressing techniques	<input type="checkbox"/>
How the angle of winding influences the volume and direction of the hair	<input type="checkbox"/>
Why set hair sections need to be brushed out thoroughly	<input type="checkbox"/>
Methods of handling, controlling and securing hair to achieve curls and rolls	<input type="checkbox"/>
The importance of maintaining the correct tension throughout the setting process	<input type="checkbox"/>
The physical effects of setting on the hair structure	<input type="checkbox"/>
How the incorrect application of heat can affect the hair and scalp	<input type="checkbox"/>
Why hair should be kept damp during the setting process	<input type="checkbox"/>
How heat protectors act to protect the hair	<input type="checkbox"/>
The importance of confirming the style requirements with the client	<input type="checkbox"/>
The removal and/or take-down requirements for the hairstyle	<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon	<input type="checkbox"/>

You will know and understand how to:

LO10 - Temporary added hair	✓
How and why the client's hair should be prepared for the temporary hair	<input type="checkbox"/>
Methods of applying temporary hair	<input type="checkbox"/>
How the intended style can affect the choice and placement of temporary hair	<input type="checkbox"/>
The advantages and disadvantages of temporary hair	<input type="checkbox"/>
How to give effective advice and recommendations	<input type="checkbox"/>

LO11 - Finish hair	✓
Why temperature of equipment should be adapted to suit different hair types	<input type="checkbox"/>
How the incorrect application of heat can affect the hair and scalp	<input type="checkbox"/>
Why hair should be allowed to cool prior to finishing	<input type="checkbox"/>
When and how to apply different back combing and back brushing techniques to achieve the desired look	<input type="checkbox"/>
Give the client advice and recommendations on the service provided	<input type="checkbox"/>

Feedback

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M/615/6192

Level 2 - UHB199

**Colour and lighten hair using
a range of techniques**



VTCT



iTEC

UHB199

Colour and lighten hair using a range of techniques

Throughout this unit you will need to maintain effective health, safety and hygiene whilst you work. You will also need to maintain a professional standard of behaviour and demonstrate effective communication skills.

The aim of this unit is to develop your practical skills and knowledge to change hair colour using semi-permanent, quasi-permanent, permanent and lightening products to change depth and tone. You will develop the ability to colour a full head, regrowth, woven highlights or low lights including T section and half head.

Knowledge and understanding developed of the principles of colour selection, how the natural pigment within hair affects colour and product selection, the effect of different colouring and lightening products on the hair structure, and when to use the different types of lighteners and toners available will enhance your practical ability.

Evidence Requirements

1. Simulation is not allowed for any performance evidence within this unit.
2. You must practically demonstrate in your everyday work that you have met the standard to Colour and lighten hair using a range of techniques.
3. The assessor/trainer will observe your performance on at least **five** occasions, each on different clients. **One** observation must include a change in depth and tone.
4. From the range, you must show that you have:
 - Used a minimum of 4 types of products
 - Carried out all the tests
 - Taken into account all the factors
 - Used all colour and lightening techniques
 - Given all advice and recommendations
 - Carried out a minimum of 1 change in depth and tone
5. It is strongly recommended that all range items are practically demonstrated. Where this is not possible, additional observed evidence may be produced to demonstrate competence.
6. Knowledge and understanding in this unit will be assessed by an external examination. There is **one external examination (MCQ)** that must be achieved.
7. You must ensure the transferable skills have been demonstrated throughout this unit.

Practical Learning Outcomes


You will be able to:

LO1 - Prepare for colouring and lightening	✓
Ask your client relevant questions to identify if they have any contra-indications to colouring and/or lightening services	<input type="checkbox"/>
Record your client's responses to questions	<input type="checkbox"/>
Conduct all necessary tests following manufacturers' instructions and recognised industry procedures	<input type="checkbox"/>
Record the outcomes of tests on the client's record card	<input type="checkbox"/>
Seek assistance from the relevant person when contra-indications and/or reactions to tests cause doubts as to the suitability of the service for your client	<input type="checkbox"/>
Base your recommendations on an accurate evaluation of your client's hair and its potential to achieve the effect required	<input type="checkbox"/>
Inform your client of the likely cost, duration and expected outcome of the service	<input type="checkbox"/>
Choose products, tools and equipment based on the results of necessary tests, consultation with your client and relevant factors influencing the service	<input type="checkbox"/>
Prepare materials to meet the application requirements, when necessary	<input type="checkbox"/>
Prepare products to meet manufacturers' instructions	<input type="checkbox"/>
Prepare your client's hair and protect their skin, where necessary, prior to service	<input type="checkbox"/>

You will be able to:

LO2 - Colour and lighten hair	✓
Confirm the desired effect with your client prior to the application of products	<input type="checkbox"/>
Section the hair cleanly and evenly to assist the accurate application of products	<input type="checkbox"/>
Apply products taking into account relevant factors influencing the service	<input type="checkbox"/>
Use colour and lightening techniques suitable for achieving the desired look and following manufacturers' instructions	<input type="checkbox"/>
Apply products in a way that minimises the risk of the product being spread to your client's skin, clothes and surrounding area	<input type="checkbox"/>
Time the development of products following manufacturers' instructions	<input type="checkbox"/>
Confirm the required result has been achieved by taking strand tests at suitable times throughout the process	<input type="checkbox"/>
Massage the hair and scalp to emulsify the colour, as necessary, prior to removal, following manufacturers' instructions	<input type="checkbox"/>
Remove from the hair, products that have developed, avoiding disturbance to areas still processing	<input type="checkbox"/>
Remove colouring or lightening materials from hair with minimum discomfort to your client	<input type="checkbox"/>
Leave the hair and scalp free of products after the desired effect is achieved	<input type="checkbox"/>
Identify any problems during the services and resolve them within the limits of your own authority	<input type="checkbox"/>
Refer problems which cannot be resolved to the relevant person	<input type="checkbox"/>
Achieve the desired effect to the satisfaction of your client	<input type="checkbox"/>
Give your client advice and recommendations on the service provided	<input type="checkbox"/>

You will be able to:

LO3 - Resolve basic colouring problems 	
Use methods to: <ul style="list-style-type: none"> • assess the condition of the hair • identify the colouring problem • identify suitable colour products • identify suitable colour techniques 	<input type="checkbox"/>
Explain to your client the options available for resolving their colour problem	<input type="checkbox"/>
Refer your client for specialist colour correction work, if necessary	<input type="checkbox"/>
Use colour techniques effectively to achieve the required colour	<input type="checkbox"/>

Your performances for LO1, LO2 and LO3 will be recorded on at least five occasions.

Performance	1	2	3
Signature:			
Date:			
Performance	4	5	
Signature:			
Date:			

Range

To achieve this unit successfully you will need to practically demonstrate that you have:

Used a minimum of 4 products	✓
<ul style="list-style-type: none">• Semi-permanent• Quasi-permanent• Permanent• Lighteners• Toners	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Carried out all tests	✓
<ul style="list-style-type: none">• Skin• Incompatibility• Porosity• Elasticity• Colour	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Used all colouring and lightening techniques	✓
<ul style="list-style-type: none">• Full head application of quasi-permanent• Regrowth application of permanent colour• Full head application of permanent colour• Woven highlights and/or lowlights• Sliced highlights	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Carried out a minimum of 1 change depth and tone techniques*	✓
<ul style="list-style-type: none">• Restoring depth and tone• Neutralising colour tone• Colouring resistant hair	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

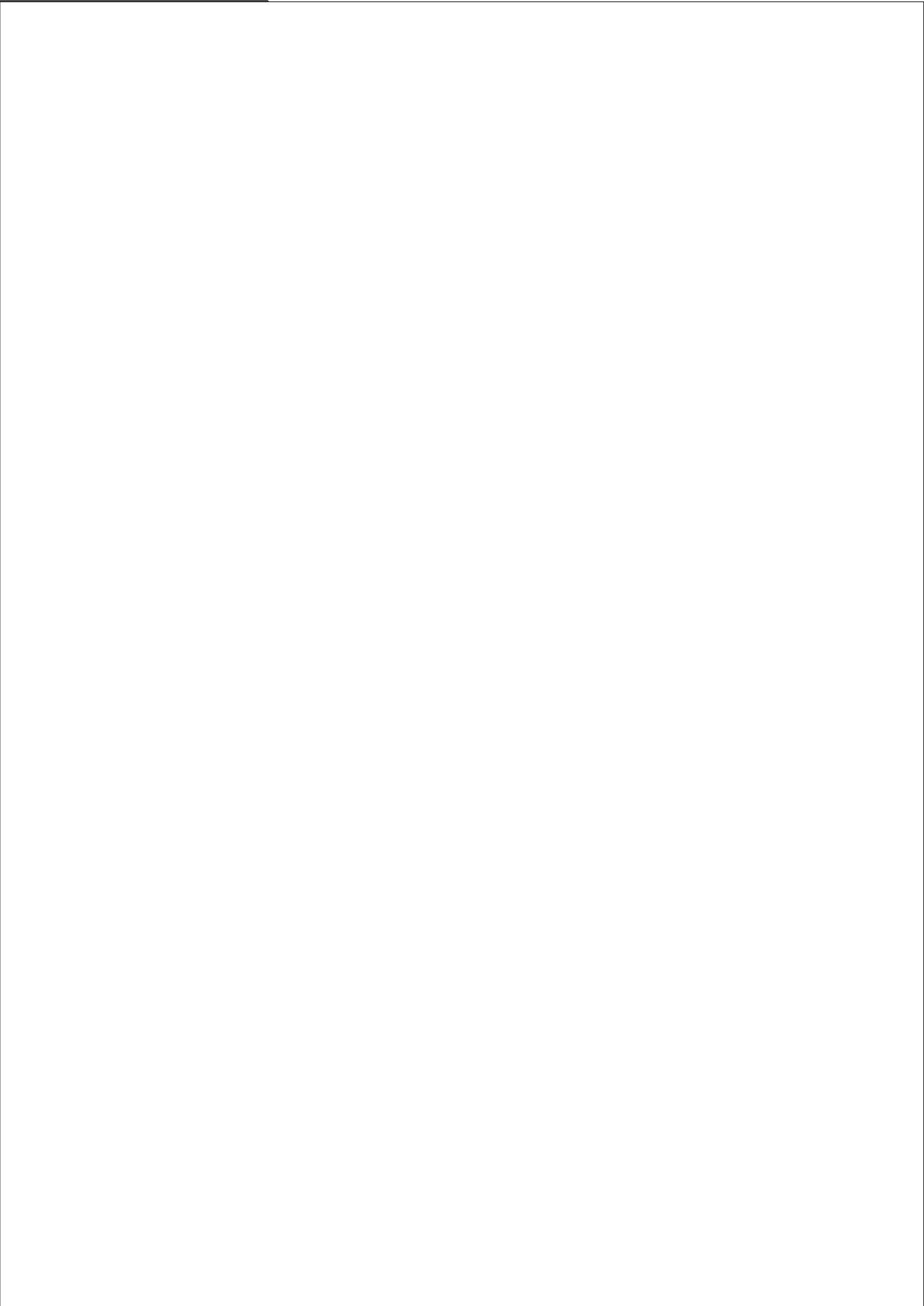
* The remaining change depth and tone techniques need to be covered in supplementary evidence

To achieve this unit successfully you will need to practically demonstrate that you have:

Taken into account all factors	✓
• Hair classifications	<input type="checkbox"/>
• Hair characteristics	<input type="checkbox"/>
• Temperature	<input type="checkbox"/>
• Existing colour of hair	<input type="checkbox"/>
• Percentage of white hair	<input type="checkbox"/>
• Test results	<input type="checkbox"/>
• Strength of hydrogen peroxide	<input type="checkbox"/>
• Hair length	<input type="checkbox"/>
• Skin tone	<input type="checkbox"/>
• Time interval from last perm or relaxer	<input type="checkbox"/>
• Recent removal of hair extensions	<input type="checkbox"/>

Given all advice and recommendation	✓
• How to maintain their colour	<input type="checkbox"/>
• Time interval between services	<input type="checkbox"/>
• Present and future products and services	<input type="checkbox"/>

Feedback

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Knowledge Outcomes

You will know and understand how to:

LO4 - Prepare for colouring and lightening	✓
The current legal requirements and guidance relating to age restrictions for colouring and lightening services	<input type="checkbox"/>
Why it is important to use personal protective equipment	<input type="checkbox"/>
Which colouring and lightening services should not be carried out on minors under 16 years of age	<input type="checkbox"/>
The legal significance of client questioning and the recording of client's responses to questioning	<input type="checkbox"/>
The importance of recognising any contra-indications to colouring and lightening services	<input type="checkbox"/>
The types and purposes of tests	<input type="checkbox"/>
The importance of following manufacturers' instructions for skin sensitivity tests and the potential consequences of failing to carry out these tests	<input type="checkbox"/>
When and how tests should be carried out and the importance of recording test results	<input type="checkbox"/>
How the results of tests can influence the colouring and lightening services	<input type="checkbox"/>
The courses of action to take in the event of adverse reactions to tests	<input type="checkbox"/>
The importance of informing your client of the likely cost, duration and expected outcome of the service	<input type="checkbox"/>
The principles of colour selection, including the International Colour Chart (ICC)	<input type="checkbox"/>
How the natural pigment within hair affects the choice of colour and colouring products and the possible need to pre-lighten	<input type="checkbox"/>
The effect of different colouring and lightening products on the hair structure	<input type="checkbox"/>
When to use the different types of lighteners and toners available	<input type="checkbox"/>
How the different strengths of hydrogen peroxide influence colouring and lightening	<input type="checkbox"/>
How porosity levels can affect the choice and application of products and the final results	<input type="checkbox"/>

You will know and understand how to:

LO4 - Prepare for colouring and lightening ✓	
Effects of temperatures on the application and development of colouring and lightening products	<input type="checkbox"/>
The importance of constantly monitoring the development of lightening products	<input type="checkbox"/>
How and why contra-indications can affect the delivery of colouring and lightening services	<input type="checkbox"/>
The types of colouring, lightening and toning products available, including temporary colours	<input type="checkbox"/>
The types of tools, materials and equipment used for colouring and lightening	<input type="checkbox"/>
The different colour, lowlighting and highlighting techniques	<input type="checkbox"/>
How to prepare materials to meet the application requirements	<input type="checkbox"/>
The dangers associated with the inhalation of powder lighteners	<input type="checkbox"/>
The importance of preparing your client's hair and protecting their skin prior to service	<input type="checkbox"/>

You will know and understand how to:

LO5 - Colour and lighten hair	✓
The importance of confirming the desired effect with your client prior to the application of products	<input type="checkbox"/>
The importance of sectioning hair accurately when colouring and lightening	<input type="checkbox"/>
How different factors may impact on your colouring and lightening service	<input type="checkbox"/>
The factors that must be taken into account to judge the quantity of hair to be woven to achieve a balanced look	<input type="checkbox"/>
When and why to carry out colour refreshing techniques on the mid lengths and ends	<input type="checkbox"/>
The importance of following manufacturers' instructions when measuring, mixing and timing colouring and lightening products	<input type="checkbox"/>
The importance of applying products in a way that minimises the risk of the product being spread to your client's skin, clothes and surrounding area	<input type="checkbox"/>
Why it is important to emulsify colour prior to removal	<input type="checkbox"/>
Methods of applying and removing colouring and lightening products	<input type="checkbox"/>
The importance of using products economically	<input type="checkbox"/>
The importance of restoring the hair's pH balance after the colouring and lightening process	<input type="checkbox"/>
Why it is important to avoid disturbing areas still processing when removing products from developed areas	<input type="checkbox"/>
The types and causes of colouring and lightening problems that may occur during processing	<input type="checkbox"/>
Ways of resolving simple colouring and lightening problems that may occur during processing	<input type="checkbox"/>
The potential risks of using lightening products on previously chemically treated hair	<input type="checkbox"/>
The precautions that must be taken when using powder and other lighteners	<input type="checkbox"/>
The limits of your authority for resolving colouring and lightening problems	<input type="checkbox"/>
The person to whom you should report problems you cannot resolve	<input type="checkbox"/>
The importance of confirming the client's satisfaction	<input type="checkbox"/>
The importance of providing advice and recommendations on the products and services provided in the salon	<input type="checkbox"/>

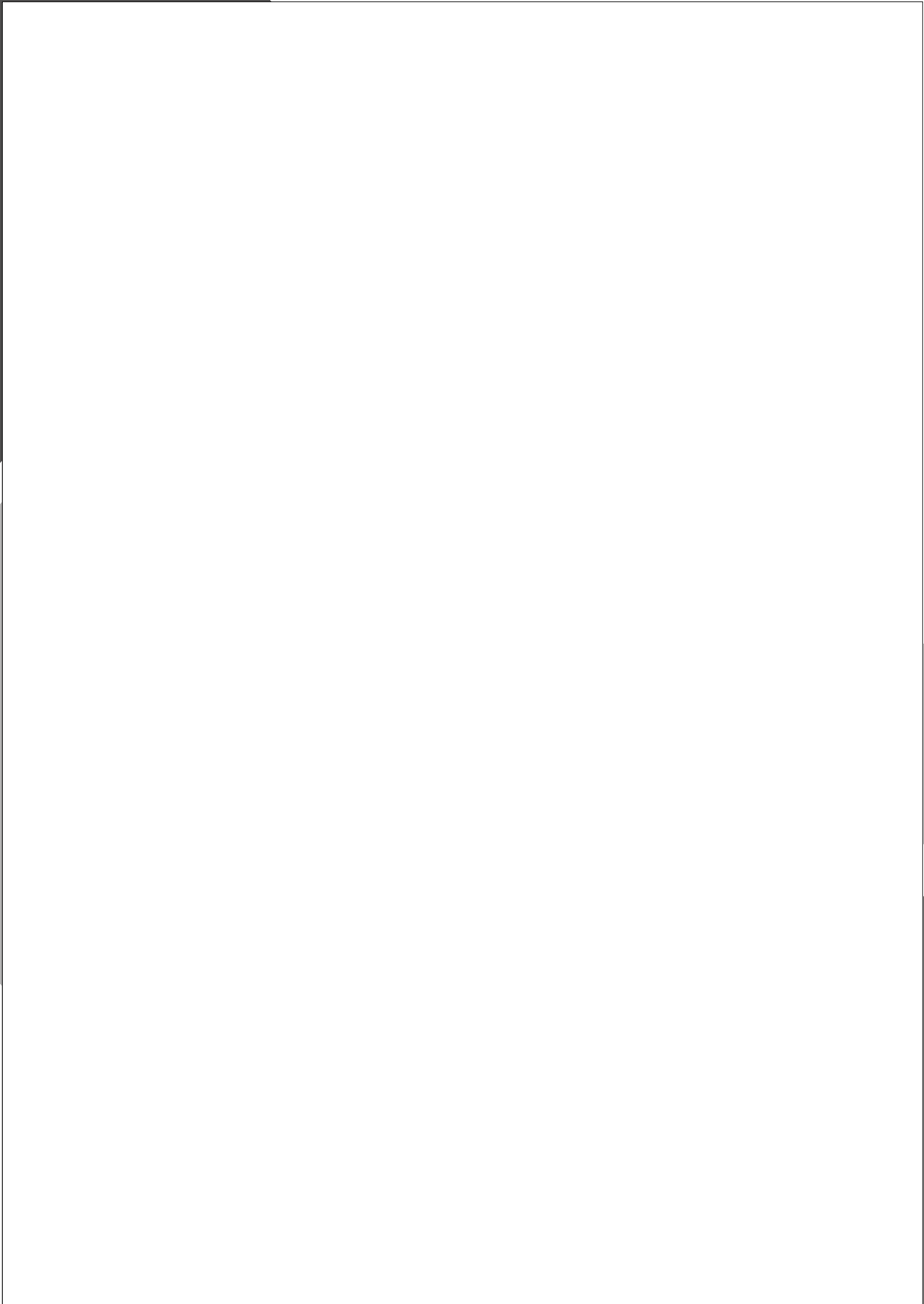
You will know and understand how to:

LO6 - Resolve basic colouring problems		✓
The types and causes of colouring and lightening problems and how to rectify them		<input type="checkbox"/>
The reasons for pre-softening and pre-pigmenting hair		<input type="checkbox"/>
Methods of pre-softening and pre-pigmenting hair		<input type="checkbox"/>

Your assessor/trainer will complete the table below when the 70% pass mark on the external examination has been achieved.

Examination achievement	
Exam result:	
Assessor signature:	Date:

Feedback

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