

TRANSFERABLE SKILLS

For Modified SASE Effective 22/08/17

GUIDANCE NOTES

**** APPLIES TO ALL NEW APPRENTICES AND THOSE
CURRENTLY ON PROGRAMME ****

22nd AUGUST 17 - Version 1

CONTENTS

Intermediate Apprenticeships	3
English	4
Maths	6
ICT	8
Advanced Apprenticeships	9
English	10
Maths	12
ICT	14

SASE FRAMEWORKS - SOME GENERAL PRINCIPLES

In addition to the details within SASE, the following sections of this guidance document provide further clarity regarding acceptable qualifications for the English, Maths and ICT requirements within Intermediate and Advanced SASE frameworks. **Please note that Higher Apprenticeships no longer have English and Maths qualifications as mandatory requirements.**

When trying to establish if a learner has a qualification that is acceptable within a SASE framework, please refer to the list of qualifications included within SASE. Further details of the transferable skill requirements within SASE Apprenticeship frameworks can be found in the current SASE Guidance. If the qualification achieved by a learner does not match any of the qualifications listed (and their stated grade/level criteria) then it cannot be accepted.

GRADE REQUIREMENTS











SASE states **minimum** grade requirements for each type of qualification that is acceptable. These can be different for Intermediate and Advanced Apprenticeships. Where SASE does not state a minimum grade requirement then any pass grade (A*-E) is acceptable. However, it is essential to check specific Apprenticeship framework requirements as framework developers may have set grades that are **above the minimum** level required by SASE.

CREDIT VALUES

Functional Skills/Key Skills/GCSE (with enhanced functional content) qualifications account for 5 credits each towards the total credit value of the framework.









INTERMEDIATE APPRENTICESHIPS

INTERMEDIATE APPRENTICESHIP - ENGLISH

Qualification	Level/Grade Criteria	Acceptable	Unacceptable
Functional Skills – English	Min'm L1		
GCSE English either with or without Enhanced Functional Content (EFC) at any tier - including the following: <ul style="list-style-type: none"> • English Literature • International GCSEs (iGCSEs) • Short courses • Pilot courses • Double Awards (minimum grade acceptable EF) • GCSE English Language • GCSE English Studies • GCSE English Communication NOT acceptable is English as a Second Language.	Min'm Grade 2 Or Min'm Grade E		
Key Skills Communication <small>NB: Key Skills awarded by the Northern Ireland Council for the Curriculum, Examinations and Assessment and the Welsh Awarding Organisation WJEC are also acceptable</small>	Min'm L1		
A/AS Level English, English Language, English Literature or English Language and Literature	Min'm Grade E		
O Level English, English Language, English Literature or English Language and Literature	Min'm Grade E		
British Sign Language (where British Sign Language is the Apprentice's primary language)	Min'm L1 or Min'm SCQF L4		
Essential Skills Wales or Northern Ireland in Essential Communication Skills	Min'm L1		
Scottish Intermediate 1 in English	Min'm Grade C		
Scottish National 4 in English or Literacy	Pass		
Scottish Standard Grade General in English	Min'm Grade 3		

INTERMEDIATE APPRENTICESHIP - ENGLISH			
Qualification	Level/Grade Criteria	Acceptable	Unacceptable
GCSE English as a Second Language			X
GNVQs			X
Qualifications exclusive to Scotland, Northern Ireland or Wales not specifically listed within SASE such as Core Skills. Also any qualifications that are nation specific to other countries			X
GCSE Double Awards (where the achieved grade is FF or less)			X
Access to Higher Education Diplomas			X
Adult Literacy Certificates			X
FE Access Programmes in Literacy			X
Baccalaureate Certificates			X
Any other English qualifications not specifically listed in SASE			X
Any qualifications described as " equivalent " to GCSEs, A or AS Levels but not listed in SASE			X

INTERMEDIATE APPRENTICESHIP - MATHS

Qualification	Level/Grade Criteria	Acceptable	Unacceptable
Functional Skills – Maths	Min'm L1		
GCSE Maths either with or without Enhanced Functional Content (EFC) at any tier - including the following: <ul style="list-style-type: none"> International GCSEs (iGCSEs) Short courses Pilot courses Double Awards (minimum acceptable EF) GCSE Linear Maths, Modular Maths GCSE Application of Maths* GCSE Methods in Mathematics* GCSE Additional Maths GCSE Use of Mathematics <p>* These 2 qualifications can also be achieved as a "Linked Pair" and this is also acceptable</p>	Min'm Grade 2 or Min'm Grade E		
Key Skills Application of Number NB: Key Skills awarded by the Northern Ireland Council for the Curriculum, Examinations and Assessment and the Welsh Awarding Organisation WJEC are also acceptable	Min'm L1		
A/AS Level Maths, Pure Maths, Further Maths, Use of Maths	Min'm Grade E		
O Level Maths	Min'm Grade C		
Essential Skills Wales or Northern Ireland in Essential Application of Number Skills	Min'm L1		
Scottish Intermediate 1 in Mathematics	Min'm Grade C		
Scottish National 4 in Mathematics	Pass		
Scottish Standard Grade General in Mathematics	Min'm Grade 3		

INTERMEDIATE APPRENTICESHIP - MATHS			
Qualification	Level/Grade Criteria	Acceptable	Unacceptable
GNVQs			X
Qualifications exclusive to Scotland, Northern Ireland or Wales not specifically listed within SASE such as Core Skills. Also any qualifications that are nation specific to other countries			X
GCSE Double Awards (where the achieved grade is FF or less)			X
Access to Higher Education Diplomas			X
Adult Numeracy Certificates			X
FE Access Programmes in Numeracy			X
Baccalaureate Certificates			X
Any other Maths qualifications not specifically listed in SASE			X
Any qualifications described as " equivalent " to GCSEs, A or AS Levels but not listed in SASE			X

INTERMEDIATE APPRENTICESHIP - ICT

Qualification	Level/Grade Criteria	Acceptable	Unacceptable
Functional Skills – Information and Communications Technology (ICT)	Min'm L1	✓	
GCSE ICT either with or without Enhanced Functional Content (EFC) at any tier - including the following: <ul style="list-style-type: none"> • International GCSEs (iGCSEs) • Short courses • Pilot courses • Double Awards (minimum acceptable EF) • GCSE Applied ICT • GCSE Computing 	Min'm Grade E	✓	
Key Skills ICT NB: Key Skills awarded by the Northern Ireland Council for the Curriculum, Examinations and Assessment and the Welsh Awarding Organisation WJEC are also acceptable	Min'm L1	✓	
A/AS Level ICT - including the following: <ul style="list-style-type: none"> • A/AS Level Applied ICT • A/AS Level Computing 	Min'm Grade E	✓	
O Level ICT	Min'm Grade C	✓	
GNVQs			✗
Qualifications exclusive to Scotland, Northern Ireland or Wales e.g. Core Skills, Standards/Highers & Essential Skills Wales Also any qualifications that are nation specific to other countries			✗
GCSE Double Awards (where the achieved grade is FF or less)			✗
GCSE in Business and Communications Systems			✗
Access to Higher Education Diplomas			✗
Any other ICT qualifications not specifically listed in SASE e.g. BTEC, DiDA, CLAIT, ECDL, OCR etc			✗
Any qualifications described as " equivalent " to GCSEs, A or AS Levels but not listed in SASE			✗

ADVANCED APPRENTICESHIPS

ADVANCED APPRENTICESHIP - ENGLISH			
Qualification	Level/Grade Criteria	Acceptable	Unacceptable
Functional Skills – English	Min'm L2	✓	
GCSE English either with or without Enhanced Functional Content (EFC) at any tier - including the following: <ul style="list-style-type: none"> • English Literature • International GCSEs (iGCSEs) • Short courses • Pilot courses • Double Awards (minimum grade acceptable CD) • GCSE English Language • GCSE English Studies • GCSE English Communication NOT acceptable is English as a Second Language.	Min'm Grade 4 or Min'm Grade C	✓	
Key Skills Communication NB: Key Skills awarded by the Northern Ireland Council for the Curriculum, Examinations and Assessment and the Welsh Awarding Organisation WJEC are also acceptable	Min'm L2	✓	
A/AS Level English, English Language, English Literature or English Language and Literature	Min'm Grade E	✓	
O Level English, English Language, English Literature or English Language and Literature	Min'm Grade C	✓	
British Sign Language (where British Sign Language is the Apprentice's primary language)	Min'm L2 Or Min'm SCQF 5	✓	
Essential Skills Wales or Northern Ireland in Essential Communication Skills	Min'm L2	✓	
Scottish Intermediate 2 in English	Min'm Grade C	✓	
Scottish National 5 in English	Min'm Grade D	✓	
Scottish Standard Grade Credit in English	Min'm Grade 3	✓	
GCSE English as a Second Language			X
GNVQs			X
Qualifications exclusive to Scotland, Northern Ireland or Wales not specifically listed within SASE such as Core Skills Also any qualifications that are nation specific to other countries			X
GCSE Double Awards (where the achieved grade is DD or less)			X

ADVANCED APPRENTICESHIP - ENGLISH			
Qualification	Level/Grade Criteria	Acceptable	Unacceptable
Access to Higher Education Diplomas			X
Adult Literacy Certificates			X
FE Access Programmes in Literacy			X
Baccalaureate Certificates			X
Any other English qualifications not specifically listed in SASE			X
Any qualifications described as “ equivalent ” to GCSEs, A or AS Levels but not listed in SASE			X

ADVANCED APPRENTICESHIP - MATHS			
Qualification	Level/Grade Criteria	Acceptable	Unacceptable
Functional Skills – Maths	Min'm L2	✓	
GCSE Maths either with or without Enhanced Functional Content (EFC) at any tier - including the following: <ul style="list-style-type: none"> • International GCSEs (IGCSEs) • Short courses • Pilot courses • Double Awards (minimum acceptable CD) • GCSE Linear Maths, Modular Maths • GCSE Application of Maths* • GCSE Methods in Mathematics* • GCSE Additional Maths • GCSE Use of Mathematics * These 2 qualifications can also be achieved as a "Linked Pair" and this is also acceptable	Min'm Grade 4 or Min'm Grade C	✓	
Key Skills Application of Number NB: Key Skills awarded by the Northern Ireland Council for the Curriculum, Examinations and Assessment and the Welsh Awarding Organisation WJEC are also acceptable	Min'm L2	✓	
A/AS Level Maths, Pure Maths, Further Maths, Use of Maths	Min'm Grade E	✓	
O Level Maths	Min'm Grade C	✓	
Essential Skills Wales or Northern Ireland in Essential Application of Number Skills	Min'm L2	✓	
Scottish Intermediate 2 in Mathematics	Min'm Grade C	✓	
Scottish National 5 in Mathematics	Min'm Grade D	✓	
Scottish Standard Grade Credit in Mathematics	Min'm Grade 3	✓	
GNVQs			✗
Qualifications exclusive to Scotland, Northern Ireland or Wales not specifically listed within SASE such as Core Skills			✗
Also any qualifications that are nation specific to other countries			
GCSE Double Awards (where the achieved grade is DD or less)			✗

ADVANCED APPRENTICESHIP - MATHS			
Qualification	Level/Grade Criteria	Acceptable	Unacceptable
Access to Higher Education Diplomas			X
FE Access Programmes in Numeracy			X
Adult Numeracy Certificates			X
Baccalaureate Certificates			X
Any other Maths qualifications not specifically listed in SASE			X
Any qualifications described as " equivalent " to GCSEs, A or AS Levels but not listed in SASE			X

ADVANCED APPRENTICESHIP - ICT			
Qualification	Level/Grade Criteria	Acceptable	Unacceptable
Functional Skills – Information and Communications Technology (ICT)	Min'm L2	✓	
GCSE ICT either with or without Enhanced Functional Content (EFC) at any tier - including the following: <ul style="list-style-type: none"> • International GCSEs (iGCSEs) • Short courses • Pilot courses • Double Awards (minimum acceptable CD) • GCSE Applied ICT • GCSE Computing 	Min'm Grade C	✓	
Key Skills ICT NB: Key Skills awarded by the Northern Ireland Council for the Curriculum, Examinations and Assessment and the Welsh Awarding Organisation WJEC are also acceptable	Min'm L2	✓	
A/AS Level ICT – Including the following: <ul style="list-style-type: none"> • A/AS Level Applied ICT • A/AS Level Computing 	Min'm Grade E	✓	
O Level ICT	Min'm Grade C	✓	
Qualifications exclusive to Scotland, Northern Ireland or Wales e.g. Core Skills, Standards / Highers & Essential Skills Wales Also any qualifications that are nation specific to other countries			X
GCSE Double Awards (where the achieved grade is DD or less)			X
GCSE in Business and Communications Systems			X
Access to Higher Education Diplomas			X
Any other ICT qualifications not specifically listed in SASE e.g. those awarded by BTEC, DiDA, CLAIT, ECDL, OCR			X
Any qualifications described as " equivalent " to GCSEs, A or AS Levels but not listed in SASE			X