



**VTCT**

EPA SERVICES

# END-POINT ASSESSMENT GUIDE

VTCT Level 2 Diploma for Hair Professionals (Barbering)

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# End-point Assessment Guide - content

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# End-point Assessment

## Purpose

This End-point Assessment guide sets out the format and requirements of the End-point Assessment for the Hair Professional Standard (Barbering). The End-point Assessment will be conducted by an Apprenticeship Assessor and the apprentice will be graded either Fail, Pass or Distinction.

The End-point Assessment will be a practical assessment, based on holistic grading criteria, to assess the skills, knowledge and behaviours of the apprentice. The apprentice will demonstrate that they can complete a range of services on a number of clients to industry standards and within commercial timings. The apprentice's consultation skills, communication skills, safe working practices, professionalism, values and behaviours will be assessed by practical observation and oral questioning.

The table below provides an overview of the End-point Assessment stage.

| Assessment method   | Areas assessed  | Assessed by             | Grading               |
|---|---|-------------------------|-----------------------|
| 1. Observation of practical assessment<br>2. Oral questioning | <ul style="list-style-type: none"><li>• Professionalism and values</li><li>• Behaviours and communication</li><li>• Safe working practices</li><li>• Consultation</li><li>• Shampoo, condition and treat the hair and scalp</li><li>• Cutting hair using a range of barbering techniques to create a variety of looks</li><li>• Style and finish men's hair</li><li>• Cut facial hair into shape</li><li>• Shaving services</li></ul> | Apprenticeship Assessor | Fail/Pass/Distinction |

## End-point Assessment

The apprentice will be assessed performing a consultation for all services completed during the End-Point Assessment. The apprentice must shampoo and condition hair as part of at least one service of the End-point Assessment, this may be more as appropriate.

The skills, knowledge and behaviours set out in the occupational standards will be assessed through practical observation and oral questioning by the Apprenticeship Assessor.

The End-point Assessment will require the apprentice to work on a minimum of two clients. The apprentice is responsible for providing suitable clients for the End-point Assessment, and the employer or training provider should support where necessary.

The clients can be familiar to the apprentice.

**The End-point Assessment will take a maximum of three hours excluding breaks.**

## Overview of the End-point Assessment

The End-point Assessment is carried out by an Apprenticeship Assessor who assesses the apprentice's skills, knowledge and behaviours through practical observations and oral questions.

The End-point Assessment will consist of:

| Reference to the standard   | Service  | Elements reference   |
|---|--|--|
| Shampoo, condition and treat the hair and scalp                                 | a. The Apprenticeship Assessor will observe a shampoo and condition on at least one service during the End-point Assessment<br>b. The apprentice must show that they have: <ul style="list-style-type: none"> <li>• adapted their shampooing techniques</li> <li>• used shampooing massage techniques</li> <li>• used a conditioning product</li> <li>• used conditioning massage techniques</li> <li>• given advice and recommendations</li> </ul>  | <ul style="list-style-type: none"> <li>• <b>Element 1</b> - Technical skills (Shampoo, condition and treat the hair and scalp)</li> <li>• <b>Element 2</b> - Ways of working</li> <li>• <b>Element 3</b> - Customer service</li> <li>• <b>Element 4</b> - Understanding</li> </ul>                                 |
| Cutting hair using a range of barbering techniques to create a variety of looks | a. The Apprenticeship Assessor will observe a minimum of 2 barbering looks<br>b. The apprentice must show that they have: <ul style="list-style-type: none"> <li>• used all the tools and equipment</li> <li>• cut both wet and dry hair</li> <li>• used a minimum of 9 cutting techniques</li> <li>• taken into account all influencing factors</li> <li>• cut a minimum of 2 neckline shapes</li> <li>• cut a minimum of 2 outline shapes</li> <li>• given advice and recommendations</li> </ul>       | <ul style="list-style-type: none"> <li>• <b>Element 1</b> - Technical skills (Cutting hair using a range of barbering techniques to create a variety of looks)</li> <li>• <b>Element 2</b> - Ways of working</li> <li>• <b>Element 3</b> - Customer service</li> <li>• <b>Element 4</b> - Understanding</li> </ul> |
| Style and finish men's hair   | a. The Apprenticeship Assessor will observe a minimum of 1 drying and finishing technique on men's hair<br>b. The apprentice must show that they have: <ul style="list-style-type: none"> <li>• used a minimum of 3 styling and finishing products</li> <li>• used all tools and equipment</li> <li>• considered all influencing factors</li> <li>• used a minimum of 1 of the drying techniques</li> <li>• achieved a minimum of 1 finished look</li> <li>• given advice and recommendations</li> </ul> | <ul style="list-style-type: none"> <li>• <b>Element 1</b> - Technical skills (Style and finish men's hair)</li> <li>• <b>Element 2</b> - Ways of working</li> <li>• <b>Element 3</b> - Customer service</li> <li>• <b>Element 4</b> - Understanding</li> </ul>   |

|  |  |   |
|--|--|---|
| <p><b>Cut facial hair into shape</b></p> | <p>a. The Apprenticeship Assessor will observe a minimum of 2 facial hair cuts which must include:</p> <ul style="list-style-type: none"> <li>• full beard and moustache</li> <li>• partial beard and moustache</li> </ul> <p>b. The apprentice must show that they have:</p> <ul style="list-style-type: none"> <li>• used all tools and equipment</li> <li>• taken into account all influencing factors</li> <li>• used all the cutting techniques</li> <li>• given advice and recommendations</li> </ul>              | <ul style="list-style-type: none"> <li>• <b>Element 1</b> - Technical skills (Cut facial hair into shape)</li> <li>• <b>Element 2</b> - Ways of working</li> <li>• <b>Element 3</b> - Customer service</li> <li>• <b>Element 4</b> - Understanding</li> </ul> |
| <p><b>Shaving services</b></p>           | <p>a. The Apprenticeship Assessor will observe a minimum of 1 full shaving service</p> <p>b. The apprentice must show that they have:</p> <ul style="list-style-type: none"> <li>• used all types of tools and equipment</li> <li>• taken into account all influencing factors</li> <li>• used pre-shave product</li> <li>• used a lathering product</li> <li>• used a lathering technique</li> <li>• used shaving techniques</li> <li>• used a finishing product</li> <li>• given advice and recommendations</li> </ul> | <ul style="list-style-type: none"> <li>• <b>Element 1</b> - Technical skills (Shaving services)</li> <li>• <b>Element 2</b> - Ways of working</li> <li>• <b>Element 3</b> - Customer service</li> <li>• <b>Element 4</b> - Understanding</li> </ul>           |

## Occupational Standards

The practical assessment and oral questioning will assess the apprentice's professionalism, values, behaviours, communication, safe working practices and consultation skills.

| Core skills                         | The apprentice will be able to:  | The apprentice will know and understand:   |
|-------------------------------------|--|--|
| <b>Professionalism and values</b>   | Demonstrate professionalism and a passion for the industry; have a commitment to quality, a positive attitude and team working; work under pressure; observe time management and self-management; show a willingness to learn; complete services in a commercially viable time and to a high standard; meet organisational and industry standards of appearance; observe professional ethics.  | Industry codes of practice and ethics; quality assurance systems; time management principles; self-management principles; commercially viable times for the completion of services; industry and organisational standards of appearance; the importance of continuing professional development, equality and diversity.  |
| <b>Behaviours and communication</b> | Greet clients in a friendly manner; choose the most appropriate way of communicating with clients; be helpful and courteous at all times; adapt behaviour in response to each client; respond promptly to clients seeking assistance; establish client expectations and needs; explain clearly any reasons why the client's needs or expectations cannot be met; willingly undertake wider salon duties, including reception duties where appropriate.   | Industry standards of behaviour; how to meet and greet clients; verbal and non-verbal communication techniques; client care principles and practices; how to maintain rapport with clients; the role of the reception area; making appointments; taking payments; who to refer to with different types of enquiries; Sale of Goods and Services Act and the Data Protection Act; how to provide advice and recommendations on the products and services provided in the salon.   |
| <b>Safe working practices</b>       | Maintain effective, hygienic and safe working methods; adhere to workplace, suppliers' or manufacturers' instructions for the safe use of equipment, materials and products; meet legal and organisational requirements; maintain the client's modesty, privacy and comfort; minimise risks of cross-infection, injury or fatigue; promote environmental and sustainable working practices; ensure personal hygiene and protection meets industry, organisational and local authority requirements; and correctly use Personal Protective Equipment. | Legal and organisational requirements; use of tools, equipment, materials and products; adherence to workplace cleaning, disinfection, sterilisation, supplier or manufacturers' instructions; waste disposal; client preparation and protection; direct and indirect cross-infection; methods that promote environmental and sustainable working practices; reducing risk of injury to self and others; posture, personal hygiene, protection; health and safety legislation and practice.  |
| <b>Consultation</b>                 | Creatively assess the client's requirements; examine the hair, skin and scalp; facial characteristics including face shape, skin tone, hair colour, lifestyle and suitability; conduct visual checks and any necessary tests on the hair, skin and scalp; advise clients on services or products; identify the client's hair characteristics and hair classification; advise clients on hair maintenance and management.   | Visual aids for client consultation; salon procedures and manufacturers' instructions for conducting tests; the types and purposes of tests; how lifestyle factors limit or affect services; incompatibility of previous services and products used; hair, skin and scalp problems; suspected infections or infestations; hair characteristics and classifications; basic structure of hair and skin; the growth cycle of hair; services or products available for use in the salon or for retail; legal responsibilities; salon pricing structures. |

| <b>Barbering skills</b>   | <b>The apprentice will be able to:</b>   | <b>The apprentice will know and understand:</b>  |
|---|--|--|
| <b>Shampoo, condition and treat the hair and scalp</b>                      | Use products and tools, shampoo, tonics and conditioning products.   | How shampoos, tonics and conditioning products affect the hair and scalp, and the various effects of conditioning treatments.  |
| <b>Cutting hair using barbering techniques to create a variety of looks</b> | Use a range of cutting techniques including club cutting, scissor over comb, clipper over comb, outlining, freehand, layering, graduating, texturising, and razor cutting. Create a range of looks and neckline shapes to include flat top, and uniform layer neckline shapes: square, tapered, skin fade, and full neck line. | How and when to use different cutting techniques and relevant tools and the effects achieved, weight distribution and working with the natural growth patterns of the hair, cutting angles and resulting weight distribution, balance and the degree of graduation.  |
| <b>Style and finish men's hair</b>  | Use styling tools and equipment, blow-dry and finger dry.  | Current techniques for drying and finishing hair, drying and finishing products, tools and equipment available for drying and finishing men's hair.  |
| <b>Cut facial hair into shape</b>   | Design and create full beard, partial beard and moustache, identify factors likely to influence the service, establish and follow the cutting guideline(s) to achieve the required effect, ensure the finished look is even, symmetrical and balanced in relation to the client's facial contours.                             | How to create and follow a guideline for tapered beard lines, beard outlines and moustaches, how to cut different facial hair shapes using cutting techniques, beard and moustache shapes that do not require the use of razors, and create outline and detailing design in hair.                                  |
| <b>Shaving services</b>   | Prepare the hair and skin for shaving, products, tools and equipment, full shave and partial shave including hot towels, lathering products, face massage, and finishing products.   | The types of blades available, lathering products, the structure and function of the skin, the scalp and facial skin disorders commonly affecting men, lathering and the function it performs on the skin, ingrowing hairs, and the effect of heat on the hair and skin. The use of Personal Protective Equipment. |

## Entry requirements for End-point Assessment

To be eligible for the End-point Assessment the apprentice must meet the following Gateway requirements:

- Meet the minimum duration for the apprenticeship programme, which is 12 months
- Complete the on-programme part of the Level 2 Diploma for Hair Professionals (Barbering)
- Achieve Level 1 mathematics and Level 1 English qualifications (or relevant equivalent) either during or before their apprenticeship
- Take the assessment for Level 2 qualification (or equivalent) in maths and English, however they do not have to achieve maths and English at this level prior to completing their apprenticeship

## Delivery and location of the End-point Assessment

The End-point Assessment can take place at the employer's or training provider's venue. As far as reasonably practicable the employer's or training provider's venue for the End-point Assessment should match conditions of a realistic working environment.

The realistic working environment must meet the following principles:

- All End-point Assessments must be carried out under realistic commercial conditions
- Any potential conflicts of interest must be declared
- The space per working area conforms to current health and safety legislation and commercial practice
- The range of services, professional salon products, tools, materials and equipment must be current and available for use
- All bye-laws, legislation or local authority requirements that have been set down in relation to the type of work that is being carried out must be taken into full account
- The employer or training provider is responsible for providing large items of equipment, e.g. chairs, salon basins and towels. The apprentice is responsible for providing tools and equipment such as scissors, clippers, hairdryers, brushes and the professional products they will be using. All equipment must be in good working order
- The End-point Assessment will require the apprentice to work on a minimum of two clients. The apprentice is responsible for providing suitable clients for the End-point Assessment, and the employer or training provider should support where necessary

In addition, the following must be adhered to:

- A maximum of eight apprentices can be assessed at any one time by the Apprenticeship Assessor
- Only the Apprenticeship Assessor and clients can speak to the apprentice during the End-point Assessment

## Assessment controls

An overview of the assessment controls which apply to the End-point Assessment are detailed in the table below:

| Control description              | Conditions   |
|----------------------------------|--|
| <b>Dress code</b>                | Apprentices are expected to look professional and wear their usual barbershop/training academy uniform on the day of the End-point Assessment. This must be in accordance with health and safety requirements (no open toe shoes).   |
| <b>Health and safety</b>         | Apprentices must comply with health and safety legislation and are responsible to ensure the safety of themselves and their clients during the End-point Assessment. Where the Apprenticeship Assessor identifies a high risk of harm, the End-point Assessment will be stopped. If this happens, the Apprenticeship Assessor will explain their reason(s) and use their judgment as to whether or not the apprentice should continue with the assessment.   |
| <b>Punctuality and timing</b>    | <p>All apprentices must be on time for the start of their End-point Assessment. Apprentices must arrive at least 30 minutes before the start of the End-point Assessment. In instances where the apprentice may arrive late they must inform their training provider as soon as possible so the Apprenticeship Assessor is aware. Where possible, the Apprenticeship Assessor will aim to accommodate the apprentice but not at the cost of disrupting other apprentices' End-point Assessment.</p> <p>All services must be completed in a commercially acceptable timeframe and in accordance with the Assessment Plan, three hours for barbering excluding breaks.</p> |
| <b>Environment</b>               | End-point Assessments must take place in a realistic working environment under controlled assessment conditions. The apprentice must be able to work independently on their clients in a dedicated working space, without visible distractions. If on arrival the Apprenticeship Assessor deems the environment unsuitable because it does not meet the specified venue requirements, the End-point Assessment maybe delayed or cancelled.   |
| <b>Exam Assistant</b>            | The training provider will supply an Exam Assistant to be on hand before, during and after the End-point Assessment. The Exam Assistant can be familiar to the apprentice however collaboration controls apply.  |
| <b>Mobile phones and tablets</b> | <p>Apprentices and their clients are permitted to use mobile phones and tablets during the consultation process only for the purposes of imagery.</p> <p>The use of mobile phones and other electronic devices outside of the consultation are prohibited for both the apprentice and clients.</p> <p>For exceptional circumstances where a client is likely to need access to their mobile phone, the apprentice must communicate the circumstances to the Apprenticeship Assessor who will then make suitable arrangements.</p>  |

|                                  |  |
|----------------------------------|--|
| <b>Resources and preparation</b> | <p>A full range of professional products, tools and equipment are required for the End-point Assessment and must be available for the apprentice to use.</p> <p>All preparation of the work area, tools and equipment should be undertaken by the apprentice.</p>  |
| <b>Requirements for clients</b>  | <p>Clients must meet the following requirements:</p> <ul style="list-style-type: none"> <li>• Be 16 years old or older</li> <li>• Be willing to accept a physical and visible change to existing hair</li> <li>• Provide signed consent to participate</li> <li>• Not be contra-indicated for any service</li> </ul> <p>The employer and training provider should support and advise the apprentice on client choice. Clients can be familiar to the apprentice.</p>   |
| <b>Collaboration</b>             | <p>Whilst apprentices can work in groups with their training providers as part of the on-programme stage of the apprenticeship; the End-point Assessment itself is an assessment of individual performance and does not allow collaboration between apprentices.</p> <p>The client shall not discuss the apprentice's performance or provide any advice during the End-point Assessment. If the Apprenticeship Assessor feels collaboration rules are breached then the apprentice's End-point Assessment may be terminated.</p> |
| <b>Breaks</b>                    | <p>Apprentices are allowed a maximum of a 15 minute break every two hours and this must be agreed between the apprentice and Apprenticeship Assessor. The apprentice will plan their breaks on their End-point Assessment schedule. Collaboration controls will apply during break periods.</p>  |
| <b>Oral Questioning</b>          | <p>The oral questions for the <i>Understanding</i> element will be asked by the Apprenticeship Assessor and will take place during the End-Point Assessment. This element is an assessment of the apprentice's technical knowledge and does not allow for collaboration with peers or clients. Clients must not provide any advice or give prompts to the apprentice at any time during the assessment. The Exam Assistant must only speak with the Apprenticeship Assessor and remain impartial throughout the assessment.</p>  |

## How the End-point Assessment is graded

The holistic grading rubric, which has been shaped by employers, contains three levels of performance (Fail/Pass/Distinction). Employers developed a broad description of the characteristics that define each grade which have been further amplified into grade descriptors for each element of the End-point Assessment. The Apprenticeship Assessor evaluates the performance of the apprentice for each element, based on the overall quality and impressionistic judgement on which grade descriptor most closely matches the observed performance.

In this holistic, standards-based assessment, the Apprenticeship Assessor observes apprentice performance for each element and then directly maps its quality to one of three descriptors on the grade scale (Fail/Pass/Distinction). Although the Apprenticeship Assessor may note specific features that may stand out while appraising performance, arriving at a holistic judgement for each element of the End-point Assessment is foremost.

The four elements which form the End-Point Assessment have been weighted according to the priority professional behaviours, knowledge and technical skills required of the apprentice and expected by employers.

### **There are four weighted elements of the End-point Assessment which contribute to the overall grade:**

**Element 1:** Technical skills (70% contribution to overall grade). The holistic grading criteria related to this element of the assessment are based on the grade profiles contained within the Hair Professional Assessment Plan. Each technical component within the element has been weighted according to the relative importance of technical skills in terms of employer requirements.

**Element 2:** Ways of working (5% contribution to overall grade). The holistic grading criteria relating to this element of the assessment are based on the professional behaviours specified in the Hair Professional Standard and represent the grade profiles stated in the Hair Professional Assessment Plan. The grade allocated to this aspect of the End-point Assessment will be determined as a result of the Apprenticeship Assessor's holistic judgement on the apprentice's performance throughout the End-point Assessment.

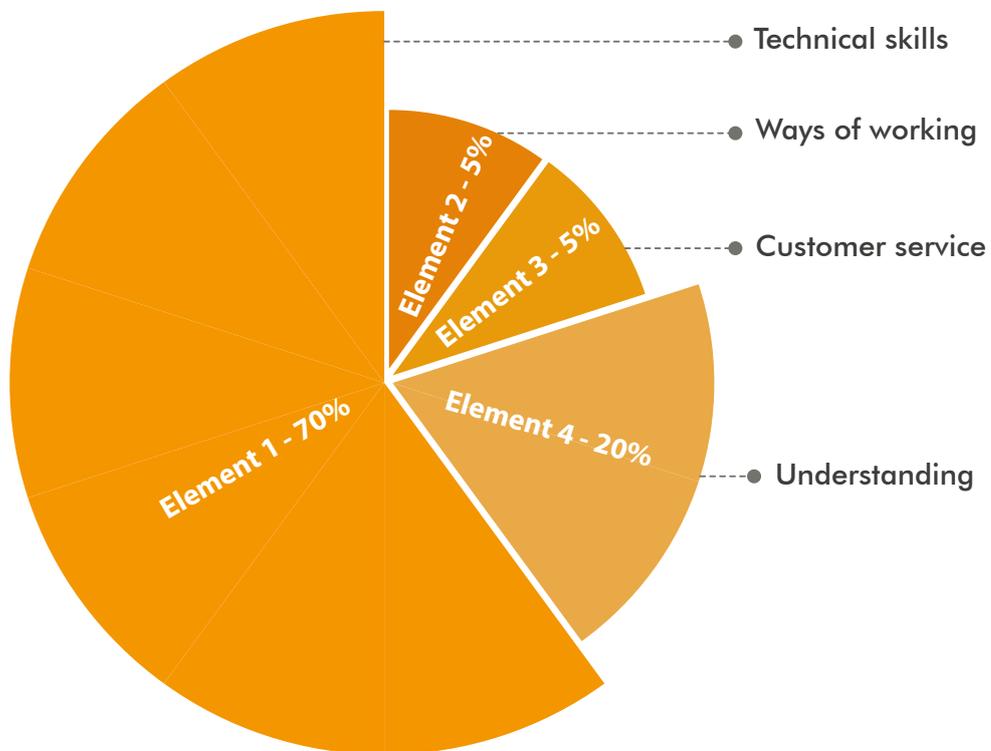
**Element 3:** Customer service (5% contribution to overall grade). The holistic grading criteria relating to this element of the assessment are based on the professional behaviours specified in the Hair Professional Standard and represent the grade profiles stated in the Hair Professional Assessment Plan. The grade allocated to this aspect of the End-point Assessment will be determined as a result of the Apprenticeship Assessor's holistic judgement on the apprentice's performance throughout the End-point Assessment.

**Element 4:** Understanding (20% contribution to overall grade). Each apprentice will be asked three oral questions related to each technical skill as specified in the Hair Professional Assessment Plan. Apprentice's responses to each question will be graded either Fail/Pass/Distinction which will result in the awarding of set values, which will be combined to give an overall grade for the *Understanding* element.

The table below illustrates the assessment method for each element:

| Element              | Observation | Oral questioning |
|----------------------|-------------|------------------|
| 1 - Technical skills | ✓           |                  |
| 2 - Ways of working  | ✓           |                  |
| 3 - Customer service | ✓           |                  |
| 4 - Understanding    |             | ✓                |

The percentage contribution of each element to the overall End-point Assessment grade is shown in the graph below:



## Calculating the overall End-point Assessment grade

There are four elements to the End-point Assessment that each contain holistic grading criteria:

- Technical skills
- Ways of working
- Customer service
- Understanding

The *Technical skills* element is further broken down into the following components:

- Shampoo, condition and treat the hair and scalp
- Cutting hair using a range of barbering techniques to create a variety of looks
- Style and finish men's hair
- Cut facial hair into shape
- Shaving services

All elements and components must be passed in order for the apprentice to achieve the End-point Assessment.

The contribution of the assessments towards the End-point Assessment grade and the values available for each grade are as follows:

| <b>Calculation of the overall grade for the End-point Assessment</b>  |                  |   |                |             |     |
|---|------------------|---|----------------|-------------|-----|
| Hurdle rule: All elements and components must be passed to achieve an overall pass for the End-point Assessment |                  |   |                |             |     |
| Elements  | Components       | % weighted contribution to grade  | Grade achieved | Grade value |     |
| 1   | Technical skills | Shampoo, condition and treat the hair and scalp                                 | 0%             | Pass        | 0   |
|   |                  | Cutting hair using a range of barbering techniques to create a variety of looks | 25%            | Pass        | 125 |
|   |                  |   |                | Distinction | 175 |
|   |                  | Style and finish men's hair   | 13%            | Pass        | 65  |
|   |                  |   |                | Distinction | 91  |
|   |                  | Cut facial hair into shape  | 15%            | Pass        | 75  |
| Distinction   | 105              |   |                |             |     |
| Shaving services  | 17%              | Pass  | 85             |             |     |
|   |                  | Distinction   | 119            |             |     |
| 2   | Ways of working  |   | 5%             | Pass        | 25  |
|   |                  |   | Distinction    | 35          |     |
| 3   | Customer service |   | 5%             | Pass        | 25  |
|   |                  |   | Distinction    | 35          |     |
| 4   | Understanding    |   | 20%            | Pass        | 100 |
|   |                  |   | Distinction    | 140         |     |

The grade values for each element are added together, and the overall grade determined using the following apprenticeship grade boundaries.

| Values range | Overall End-point Assessment grade |
|--------------|------------------------------------|
| 0 to 499     | Fail                               |
| 500 to 633   | Pass                               |
| 634 to 700   | Distinction                        |

At the request of employers, apprentices are required to perform the *Shampoo, condition and treat the hair and scalp* component to a minimum of a pass standard to ensure safe working practices. This is a component of the other technical skills within Element 1 of the End-point Assessment. Therefore, there are no specific distinction grade descriptors for this component. The *Shampoo, condition and treat the hair and scalp* component does not contribute to the overall grade of the End-point Assessment.

# Element 1 - Technical skills

## 1 - Shampoo, condition and treat the hair and scalp

The apprentice must shampoo and condition hair as part of at least one service of the End-point Assessment.

**The Apprenticeship Assessor will observe a shampoo and condition on all services completed during the End-point Assessment**

- Shampoo and condition

The apprentice must show they have:

**Adapted their shampooing techniques**

- Shampooing techniques

**Used shampooing massage techniques**

- Effleurage
- Rotary
- Friction

**Used a conditioning product**

- Conditioning product

**Used conditioning massage techniques**

- Effleurage
- Petrissage

**Given advice and recommendations**

- Advise and recommend

# Element 1 - Holistic grading criteria

## 1 - Shampoo, condition and treat the hair and scalp

The apprentice must practically demonstrate that they meet all of the requirements of the End-point Assessment as set out in the Hair Professional Assessment Plan.

The holistic grading criteria should be used by the Apprenticeship Assessor to determine one overall grade for each technical component when more than one client is required.

### Shampoo, condition and treat the hair and scalp

**Fail**



The apprentice displayed an unsafe working practice which had a significant impact on the shampooing and conditioning services. Examples include, but are not limited to, the apprentice being unable to identify suspected infections or infestations which could increase the risk of cross-infection, ineffective control of the water-flow and its temperature, and failing to deal with spillages from shampooing and conditioning products. The apprentice did not identify or consider the factors that may influence the shampooing and conditioning services, such as: hair types, hair classifications and hair, skin and scalp conditions when selecting appropriate shampooing and conditioning services for the client. The apprentice selected the incorrect shampoo and conditioning products to suit the individual client's hair and scalp conditions, and hair classifications. The shampooing and conditioning massage techniques that were used were inappropriate for the client's hair length, hair density or hair and scalp conditions and caused client discomfort or product residue being left in the client's hair. The apprentice did not meet the minimum service standard expected by employers and client satisfaction was not achieved whilst carrying out shampooing and conditioning services.

**Pass**



The apprentice identified and considered factors that may influence the shampooing and conditioning services. The apprentice carried out manual and visual inspections of the hair, skin and scalp, where applicable. The apprentice selected appropriate shampoo and conditioning products that suited the individual client's hair and scalp conditions and hair classifications. The apprentice checked and adjusted the water-flow and temperature where required. The apprentice used and adapted the shampooing and conditioning massaging techniques to suit the client's needs such as hair length, hair density, hair and scalp conditions and hair classifications. All of the shampoo and conditioning products were removed appropriately, resulting in there being no residue left in the hair. The client's comfort was maintained throughout all shampooing and conditioning services.

# Element 1 - Technical skills

## 1 - Cutting hair using barbering techniques to create a variety of looks

The requirements for this component include:

### The Apprenticeship Assessor will observe

- A minimum of two barbering looks

The apprentice must show they have:

### Used all the tools and equipment

- Scissors
- Clippers
- Clipper attachments
- Trimmers
- Razors

### Cut hair

- Wet
- Dry

# Element 1 - Technical skills

## Used a minimum of nine cutting techniques

- Club cutting
- Scissor over comb
- Clipper over comb
- Texturising
- Freehand
- Razor cutting
- Tapering
- Graduating
- Layering
- Fading
- Disconnecting
- Eyebrow trim

## Taken into account all influencing factors

- Hair characteristics
- Hair classifications
- Head and face shape
- Presence of male pattern baldness
- Presence of added hair
- Piercings
- Adverse skin conditions

# Element 1 - Technical skills

## Cut a minimum of two neckline shapes

- Tapered
- Squared
- Full neck line
- Skin fade

## Cut a minimum of two outline shapes

- Natural
- Created
- Tapered

## Given advice and recommendations

- Advise and recommend

# Element 1 - Holistic grading criteria

## 1 - Cutting hair using barbering techniques to create a variety of looks

The apprentice must practically demonstrate that they meet all of the requirements of the End-point Assessment as set out in the Hair Professional Assessment Plan.

The holistic grading criteria should be used by the Apprenticeship Assessor to determine one overall grade for each technical component when more than one client is required.

| Cutting hair using barbering techniques to create a variety of looks |   |
|--|---|
| <b>Fail</b><br><input type="checkbox"/>                              | The apprentice displayed an unsafe working practice which had a significant impact on the cutting services. Examples include, but are not limited to, the apprentice being unable to identify suspected infections or infestations which could increase the risk of cross-infection, failing to deal with hair cuttings on the floor and the unsafe use of scissors, resulting in potential risk to the apprentice or the client. The apprentice did not identify or consider the factors that may influence cutting services such as hair types, hair classifications, hair characteristics, hair growth patterns and hair, skin and scalp when selecting appropriate cutting services for clients. The cutting techniques used were not appropriate and the correct tension and moisture of the hair were not maintained throughout. The apprentice selected inappropriate tools and equipment. The guidelines were not followed and the cross-checking of haircuts was not performed. The neckline and outline shapes were not balanced, and graduating and fading were disjointed. The cutting processes were not methodical and inappropriate cutting angles were used to achieve the final looks. The apprentice did not meet the minimum service standard expected by employers and client satisfaction was not achieved whilst carrying out cutting services. |
| <b>Pass</b><br><input type="checkbox"/>                              | The apprentice identified and considered the factors that may influence cutting services. The apprentice carried out manual and visual inspections of the hair, skin and scalp where applicable. The apprentice sectioned the hair accurately and the established guidelines were followed correctly throughout the cutting services. The apprentice used the correct tension and maintained suitable moisture in the hair. The apprentice performed appropriate cross-checking methods on the haircuts. The apprentice worked methodically throughout the haircuts, used the correct cutting angles, and techniques were appropriately adapted where required, to achieve suitable weight distribution and balance in the hair. The finished results were satisfactory.  |
| <b>Distinction</b><br><input type="checkbox"/>                       | <i>In addition to the pass criteria:</i><br>Combinations of cutting techniques were used in a creative way and were adapted and refined to achieve personalisation for the clients, maximising the overall finished looks. The finished looks demonstrated precision and attention to detail which reflected a mastery of professional haircutting techniques. The apprentice worked autonomously and demonstrated critical thinking skills by independently making decisions.  |

# Element 1 - Technical skills

## 1 - Style and finish men's hair

The requirements for this component include:

### The Apprenticeship Assessor will observe

- A minimum of one drying and finishing technique on men's hair

The apprentice must show they have:

### Used a minimum of three styling and finishing products

- Sprays
- Creams
- Gels
- Wax
- Tonics
- Oils
- Styling powders

### Used all tools and equipment

- Combs
- Flat brush
- Round brush
- Electrical equipment

# Element 1 - Technical skills

## Considered all influencing factors

- Hair characteristics
- Hair classifications
- Hair cut
- Hair growth patterns
- Head and face shape

## Used a minimum of one drying technique

- Brush drying
- Finger drying

## Achieved a minimum of one finished look

- Straightening
- Smoothing
- Creating volume
- Creating movement
- Creating texture

## Given advice and recommendations

- Advise and recommend

# Element 1 - Holistic grading criteria

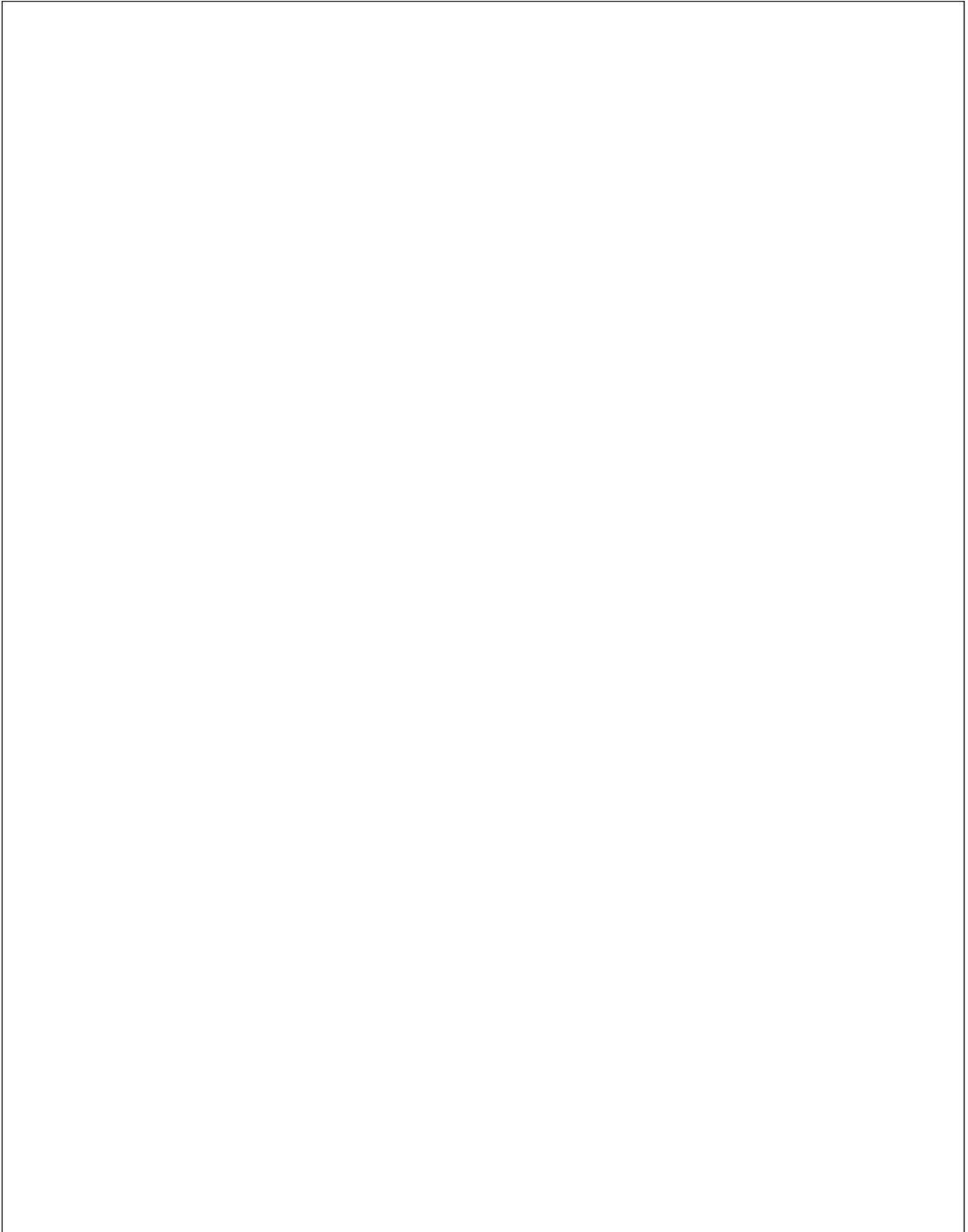
## 1 - Style and finish men's hair

The apprentice must practically demonstrate that they meet all of the requirements of the End-point Assessment as set out in the Hair Professional Assessment Plan.

The holistic grading criteria should be used by the Apprenticeship Assessor to determine one overall grade for each technical component when more than one client is required.

| Style and finish men's hair                        |   |
|--|---|
| <p><b>Fail</b></p> <input type="checkbox"/>        | <p>The apprentice displayed an unsafe working practice which had a significant impact on the styling and finishing services. Examples include, but are not limited to, failing to deal with spillages of styling products on the floor and unsafe use of electrical equipment resulting in potential risk to the apprentice or the client. The apprentice did not identify or consider the factors that may influence styling and finishing services such as hair types, hair classifications, hair characteristics, hair growth patterns and hair, skin and scalp conditions when selecting appropriate styling services for the client. The hair was not controlled, the correct tension was not applied and the styling techniques were not adapted appropriately. The apprentice did not meet the minimum service standard expected by employers and client satisfaction was not achieved whilst carrying out styling and finishing services.</p> |
| <p><b>Pass</b></p> <input type="checkbox"/>        | <p>The apprentice identified and considered the factors that may influence the selection of appropriate styling and finishing services for the client. The apprentice carried out manual and visual inspections of the hair, skin and scalp, where applicable. The apprentice used the appropriate styling and finishing products, tools and equipment, angles, sections and drying techniques, where required. The client's hair was controlled with appropriate tension and correct moisture in the hair was maintained throughout all of the services. The apprentice used methodical processes whilst styling and finishing the hair to achieve the desired results, which were satisfactory.</p>   |
| <p><b>Distinction</b></p> <input type="checkbox"/> | <p><i>In addition to the pass criteria:</i></p> <p>Combinations of styling and finishing techniques were used in a creative way and were adapted and refined to achieve personalisation for the client, maximising the overall finished looks. The finished looks demonstrated attention to detail which reflected a mastery of professional styling and finishing techniques. The apprentice worked autonomously and demonstrated critical thinking skills by independently making decisions.</p>  |

# Notes



# Element 1 - Technical skills

## 1 - Cut facial hair into shape

The requirements for this component include:

### **The Apprenticeship Assessor will observe two facial hair cuts**

- Full beard and moustache
- Partial beard and moustache

The apprentice must show they have:

### **Used all the tools and equipment**

- Scissors
- Clippers
- Clipper attachments
- Trimmers

### **Taken into account all influencing factors**

- Head and face shape
- Hair characteristics
- Hair classification
- Hair style
- Adverse skin conditions
- Facial piercing
- Client's wishes
- In-growing hair
- Skin elasticity
- Scarring

# Element 1 - Technical skills

## Used all cutting techniques

- Scissor over comb
- Clipper with attachment
- Clipper over comb
- Freehand
- Fading

## Given advice and recommendations

- Advise and recommend

# Element 1 - Holistic grading criteria

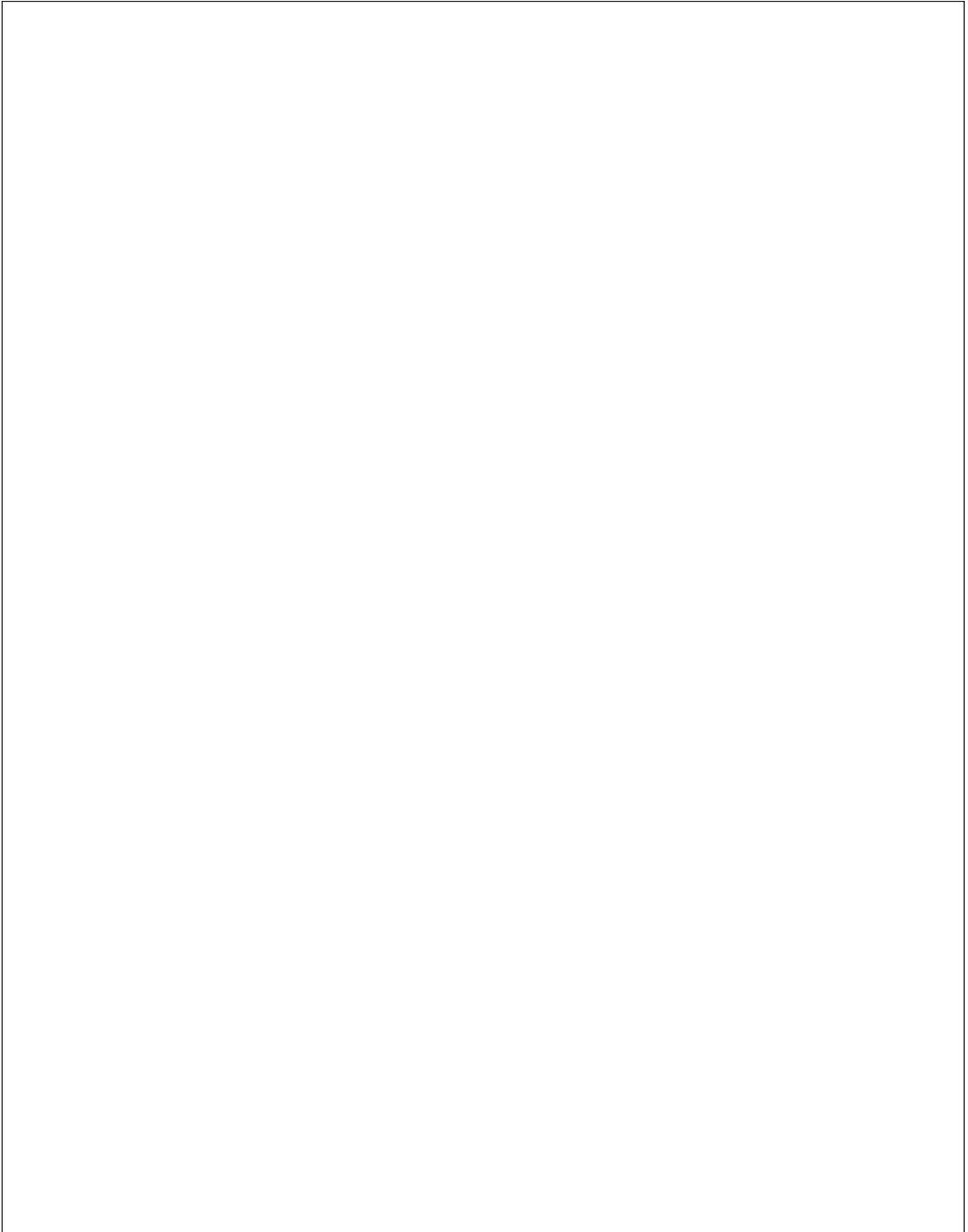
## 1 - Cut facial hair into shape

The apprentice must practically demonstrate that they meet all of the requirements of the End-point Assessment as set out in the Hair Professional Assessment Plan.

The holistic grading criteria should be used by the Apprenticeship Assessor to determine one overall grade for each technical component when more than one client is required.

| Cut facial hair into shape                         |  |
|--|--|
| <p><b>Fail</b></p> <input type="checkbox"/>        | <p>The apprentice displayed an unsafe working practice which had a significant impact on the facial cutting services. Examples include, but are not limited to, the apprentice being unable to identify suspected infections or infestations which could increase the risk of cross-infection, failing to deal with hair cuttings on the floor and unsafe use of scissors and electrical equipment resulting in potential risk to the apprentice or the client. The apprentice did not identify or consider the factors that may influence facial cutting services such as hair types, hair classifications, hair characteristics, hair growth patterns and hair and skin conditions, when selecting appropriate facial cutting services for clients. The apprentice selected inappropriate tools and equipment. The cutting processes were not structured and the appropriate cutting techniques were not used or adapted to suit the client's needs and requirements. The apprentice did not meet the minimum service standard expected by employers and client satisfaction was not achieved whilst carrying out facial cutting services.</p> |
| <p><b>Pass</b></p> <input type="checkbox"/>        | <p>The apprentice identified and considered the factors that may influence the selection of appropriate facial cutting services for clients. The apprentice carried out manual and visual inspections of the hair and skin where applicable. The apprentice prepared the facial hair where required and selected the appropriate tools and equipment to create the relevant facial hair shapes. Suitable cutting techniques were used and adapted appropriately for the characteristics of the client and guidelines established were followed correctly throughout. The finished looks demonstrated an even weight distribution and were symmetrical and balanced in relation to the client's facial contours. The apprentice used methodical processes to achieve the desired looks, which were satisfactory.</p>  |
| <p><b>Distinction</b></p> <input type="checkbox"/> | <p><i>In addition to the pass criteria:</i></p> <p>Combinations of cutting techniques were used in a creative way and were adapted and refined to achieve personalisation for the clients, maximising the overall finished looks. The finished looks demonstrated precision and attention to detail which reflected a mastery of professional facial cutting techniques. The apprentice worked autonomously and demonstrated critical thinking skills by independently making their own decisions.</p>   |

# Notes



# Element 1 - Technical skills

## 1 - Shaving services

The apprentice will demonstrate one full shaving service with an open blade razor.

### The Apprenticeship Assessor will observe

- A minimum of one full shaving service

The apprentice must show they have:

### Used all the tools and equipment

- Open blade razors, with disposable blade
- Shaving brushes

### Taken into account all influencing factors

- Hair classification
- Hair characteristics
- Adverse skin conditions
- Unusual features
- Skin elasticity
- Facial contours
- Facial piercing
- Client's wishes

### Use pre-shave product

- Pre-shave product

# Element 1 - Technical skills

## Used lathering product

- Lathering product

## Used lathering techniques

- Lathering techniques

## Used shaving techniques

- Skin tensioning
- Forehand stroke
- Backhand stroke

## Used finishing product

- Finishing product

## Given advice and recommendations

- Advise and recommend

# Element 1 - Holistic grading criteria

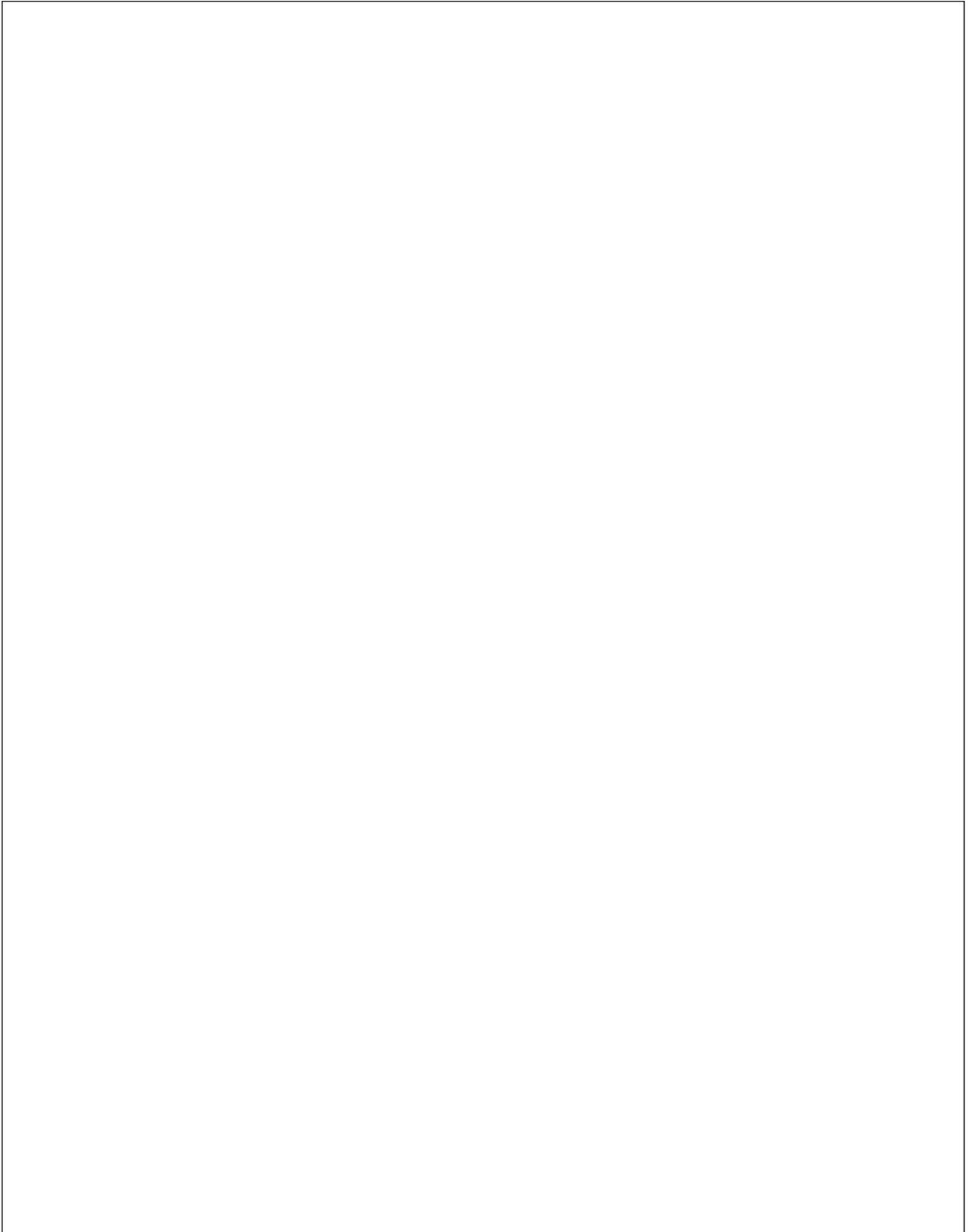
## 1 - Shaving services

The apprentice must practically demonstrate that they meet all of the requirements of the End-point Assessment as set out in the Hair Professional Assessment Plan.

The holistic grading criteria should be used by the Apprenticeship Assessor to determine one overall grade for each technical component when more than one client is required.

| Shaving services                                   |   |
|--|---|
| <p><b>Fail</b></p> <input type="checkbox"/>        | <p>The apprentice displayed an unsafe working practice which had a significant impact on the shaving service. Examples include, but are not limited to, the apprentice being unable to identify suspected infections or infestations which could increase the risk of cross-infection, failing to deal with product spillages on the floor and the unsafe use of a razor resulting in potential risk to the apprentice or the client. The apprentice did not identify or consider the factors that may influence a shaving service such as hair types, hair classifications, hair characteristics, hair growth patterns and hair and skin conditions, when selecting appropriate shaving services for the client. The tools and equipment selected were not suitable, limiting the effect of the shaving service. The tools and equipment were not used in a controlled manner and the apprentice lacked confidence whilst positioning the client. The application of products was incorrect and the shaving techniques were not adapted to suit the client. The apprentice did not meet the minimum service standard expected by employers and client satisfaction was not achieved whilst carrying out the shaving service.</p> |
| <p><b>Pass</b></p> <input type="checkbox"/>        | <p>The apprentice identified and considered factors that may influence the selection of appropriate shaving services for the client. The apprentice carried out manual and visual inspections of the hair and skin where applicable. The apprentice selected the appropriate products, tools and equipment. The client's skin and hair were suitability prepared for the shaving service. Appropriate adaptations were made to the lathering, shaving methods and techniques where required during the service. The apprentice performed the facial massages appropriately. The apprentice worked methodically, used suitable shaving techniques and controlled the skin with appropriate tension to achieve the desired look, which was satisfactory. The client's skin was left free from any products following the shaving service.</p>   |
| <p><b>Distinction</b></p> <input type="checkbox"/> | <p><i>In addition to the pass criteria:</i></p> <p>The apprentice used shaving techniques which demonstrated dexterity and fluidity whilst creating a tailored, personalised look for the client. The skin was confidently controlled, with tension maintained effectively and accurately in order to achieve the finished look, which reflected a mastery of professional shaving techniques. The apprentice worked autonomously and demonstrated critical thinking skills by independently making decisions.</p>  |

# Notes



# Element 2 - Ways of working

The holistic grading criteria should be used by the Apprenticeship Assessor to determine an overall grade across the technical components.

## Ways of working – Assessed throughout all End-point Assessment Services

|   |
|---|
| Shampoo, condition and treat the hair and scalp                                 |
| Cutting hair using a range of barbering techniques to create a variety of looks |
| Style and finish men's hair   |
| Cut facial hair into shape  |
| Shaving services  |

## Ways of working

|  |   |
|--|---|
| <b>Fail</b><br><input type="checkbox"/>        | <p>The apprentice displayed unsafe working practices which had a significant impact on the services provided. The apprentice demonstrated inadequate planning and organisational skills, including time management, which had an impact on the services provided and the finished results. The manufacturer's instructions and recommendations were not followed. Products, tools and equipment were not used correctly and were not stored appropriately. Waste materials were not disposed of in a safe manner.</p>   |
| <b>Pass</b><br><input type="checkbox"/>        | <p>The apprentice demonstrated safe and hygienic working practices, which were adhered to in accordance with health and safety requirements and manufacturer's instructions and recommendations. The apprentice demonstrated appropriate planning and organisational skills, including time management, during the provision of services. All products, tools and equipment were used in a safe and hygienic manner. All waste materials were disposed of in a safe and economical way. The apprentice responded promptly to any identified problems during the service and resolved them within the limits of their own authority.</p>   |
| <b>Distinction</b><br><input type="checkbox"/> | <p><i>In addition to the pass criteria:</i><br/> The apprentice consistently demonstrated attention to detail, and excellent planning, organisational and time management skills. The apprentice effectively planned and prepared for the services with the products, tools and equipment neatly laid out in a logical order in advance of all of the services. The apprentice consistently used products and resources efficiently and economically to demonstrate environmental sustainability. The apprentice demonstrated ergonomic working methods throughout the services. Potential problems were anticipated by the apprentice and necessary actions were taken to minimise any impact on the services.</p> |

# Element 3 - Customer service

The holistic grading criteria should be used by the Apprenticeship Assessor to determine an overall grade across the technical components.

| <b>Customer service - Assessed throughout all End-point Assessment Services</b> |
|---|
| Shampoo, condition and treat the hair and scalp                                 |
| Cutting hair using a range of barbering techniques to create a variety of looks |
| Style and finish men's hair   |
| Cut facial hair into shape  |
| Shaving services  |

| <b>Customer service</b>                        |  |
|--|--|
| <b>Fail</b><br><input type="checkbox"/>        | <p>The apprentice did not conduct themselves in a professional manner throughout the services. Inappropriate and unprofessional verbal or non-verbal communication techniques were used. Client comfort was not checked or maintained during the services. The agreed services and finished results did not meet the reasonable expectations of the client. The apprentice did not provide advice and recommendations to the client. The apprentice did not meet the minimum customer service standard expected by employers and client satisfaction was not achieved.</p>   |
| <b>Pass</b><br><input type="checkbox"/>        | <p>The apprentice used a professional, friendly manner to put each client at ease and ensured that client comfort and the client's needs were actively addressed throughout all of the services. The apprentice used a range of non-verbal and verbal communication techniques in a professional manner. The agreed services and finished results were in line with the client's expectations. The service outcomes and the client's satisfaction were achieved in line with the service plans that were agreed during the consultations. The apprentice provided suitable advice and recommendations to the client.</p>   |
| <b>Distinction</b><br><input type="checkbox"/> | <p><i>In addition to the pass criteria:</i></p> <p>The apprentice was courteous, considerate and attuned to the client's responses throughout all of the services. A positive rapport was established with the client, using a confident and friendly approach. The apprentice adapted and tailored both verbal and non-verbal communication techniques. The client's comfort needs were anticipated and the apprentice was attentive whilst ensuring that client comfort was maintained consistently throughout all of the services. The service outcomes were met and exceeded the client's expectations. The apprentice justified the tailored advice and recommendations that were provided to the client to support the maintenance of all of the services performed.</p> |

# Element 4 - Understanding

Element 4, *Understanding*, has been split into four components each containing three questions. These questions relate to the technical skills performed throughout the End-point Assessment to test the apprentice's understanding and will be asked by the Apprenticeship Assessor. VTCT has weighted the four components according to the technical challenge of the topic being tested and is consistent with the weighted contribution of the practical services assessed during the End-point Assessment.

Each question will be allocated an individual grade based on the apprentice's response judged against the grade descriptors. The Apprenticeship Assessor will use the grade calculator in order to award an overall grade for the *Understanding* element of the End-point Assessment. The assessment for the *Understanding* element allows for compensation; the overall element scoring means that an apprentice may fail one or more questions but still achieve an overall pass for the *Understanding* element.

## Oral Questioning Record

| Cutting hair using barbering techniques to create a variety of looks  |        | F                        | P                        | D                        |
|---|--------|--------------------------|--------------------------|--------------------------|
| 1. Explain your reasons for the cutting techniques that were used during the services                       |        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Values | 0                        | 15                       | 18                       |
| 2. Explain any factors which you considered that may have influenced the cutting services                   |        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Values | 0                        | 9                        | 11                       |
| 3. Explain the advice and recommendations that you provided to your clients throughout the cutting services |        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Values | 0                        | 6                        | 7                        |
| <b>Total value</b>  |        |                          |                          |                          |

# Element 4 - Understanding

## Response grade descriptors:

| Areas the apprentice may discuss within their response. |  |  |   |
|---|--|--|---|
| Question  | Fail   | Pass   | Distinction   |
| 1   | No valid response provided by the apprentice. The apprentice did not explain the reasons for the chosen cutting techniques used or the reasons were not a valid explanation of the choice. | The apprentice provided an explanation of the reason(s) for the chosen cutting techniques used to create the looks, which demonstrated that the apprentice considered the chosen technique(s). | The apprentice provided a detailed explanation which demonstrated a comprehensive understanding of the reasons for the chosen cutting techniques used to create the looks, by comparing and disregarding alternative options.         |
| 2   | No valid response provided by the apprentice. The influencing factors were not considered for the cutting services or the reasons were not a valid explanation of the choice.              | The apprentice provided an outline of the factor(s) that may have influenced the cutting services, which demonstrated that the apprentice considered the influencing factor(s).                | The apprentice provided a detailed explanation of how they considered or disregarded factors that may have influenced the cutting services, which demonstrated a comprehensive understanding.   |
| 3   | No valid response provided by the apprentice. No valid reasons given for the advice provided. No personalisation of advice or recommendations provided for the clients.                    | The apprentice provided an explanation of the advice and recommendations that would be appropriate for the clients. No personalisation of advice or recommendations provided for the clients.  | The apprentice gave a detailed explanation and justification of the advice provided for the clients. The apprentice demonstrated their knowledge of products and services to explain personalisation recommendations for the clients. |

# Element 4 - Understanding

| Style and finish men's hair  |                          | F                        | P                        | D                        |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Explain your reasons for the selection of styling techniques that were used to create the finished looks          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | <b>Values</b>            | 0                        | 10                       | 12                       |
| 2. Explain any factors which you considered that may have influenced the style and finish services                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | <b>Values</b>            | 0                        | 6                        | 7                        |
| 3. Explain the advice and recommendations that you provided to your clients throughout the style and finish services | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | <b>Values</b>            | 0                        | 4                        | 5                        |
| <b>Total value</b>   |                          |                          |                          |                          |

## Response grade descriptors:

| Areas the apprentice may discuss within their response. |  |  |   |
|---|--|--|---|
| Question  | Fail   | Pass   | Distinction   |
| 1   | No valid response provided by the apprentice. The apprentice did not explain the reasons for the selection of the styling techniques used to create the looks or the reasons were not a valid explanation of the choice. | The apprentice provided an explanation of the reason(s) for the selection of the styling techniques used to create the looks, which demonstrated that the apprentice considered the chosen technique(s). | The apprentice provided a detailed explanation which demonstrated a comprehensive understanding of the reasons for the chosen styling techniques used to create the looks, by comparing and disregarding alternative options.         |
| 2   | No valid response provided by the apprentice. The influencing factors were not considered for the style and finish services or the reasons were not a valid explanation of the choice.                                   | The apprentice provided an outline of the factor(s) that may have influenced the style and finish services, which demonstrated that the apprentice considered the influencing factors.                   | The apprentice provided a detailed explanation of how they considered or disregarded the factors that may have influenced the style and finish services, which demonstrated a comprehensive understanding.                            |
| 3   | No valid response provided by the apprentice. No valid reasons for the advice provided. No personalisation of advice or recommendations provided for the clients.  | The apprentice provided an explanation of the advice and recommendations that would be appropriate for the clients. No personalisation of advice or recommendations provided for the clients.            | The apprentice gave a detailed explanation and justification of the advice provided for the clients. The apprentice demonstrated their knowledge of products and services to explain personalisation recommendations for the clients. |

# Element 4 - Understanding

| Cut facial hair into shape   |        | F                        | P                        | D                        |
|--|--------|--------------------------|--------------------------|--------------------------|
| 1. Explain your reasons for the cutting techniques that were used during the facial cutting services               |        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Values | 0                        | 10                       | 12                       |
| 2. Explain any factors which you considered that may have influenced the facial cutting services                   |        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Values | 0                        | 6                        | 7                        |
| 3. Explain the advice and recommendations that you provided to your clients throughout the facial cutting services |        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|  | Values | 0                        | 4                        | 5                        |
| <b>Total value</b>   |        |                          |                          |                          |

## Response grade descriptors:

| Areas the apprentice may discuss within their response. |  |  |   |
|---|--|--|---|
| Question  | Fail   | Pass   | Distinction   |
| 1   | No valid response provided by the apprentice. The apprentice did not explain the reasons for the chosen cutting techniques used or the reasons were not a valid explanation of the choice. | The apprentice provided an explanation of the reason(s) for the chosen cutting techniques used to create the facial cutting services, which demonstrated that the apprentice considered the chosen technique(s). | The apprentice provided a detailed explanation which demonstrated a comprehensive understanding of the reasons for the chosen cutting techniques used to create the facial cutting services, by comparing and disregarding alternative options. |
| 2   | No valid response provided by the apprentice. The influencing factors were not considered for the facial cutting services or the reasons were not a valid explanation of the choice.       | The apprentice provided an outline of the factor(s) that may have influenced the facial cutting services, which demonstrated that the apprentice considered the influencing factors.                             | The apprentice provided a detailed explanation of how they considered or disregarded the factors that may have influenced the facial cutting services, which demonstrated a comprehensive understanding.  |
| 3   | No valid response provided by the apprentice. No valid reason given for the advice provided. No personalisation of advice or recommendations provided for the clients.                     | The apprentice provided an explanation of the advice and recommendations that would be appropriate for the clients. No personalisation of advice or recommendations provided for the clients.                    | The apprentice gave a detailed explanation and justification of the advice provided for the clients. The apprentice demonstrated their knowledge of products and services to explain personalisation recommendations for the clients.           |

# Element 4 - Understanding

| Shaving services  |                          | F                        | P                        | D                        |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Explain the reasons for performing the shaving service in your chosen sequence                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Values                   | 0                        | 15                       | 18                       |
| 2. Explain any factors which you considered that may have influenced the shaving service                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Values                   | 0                        | 9                        | 11                       |
| 3. Explain the advice and recommendations that you provided to your client throughout the shaving service | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|   | Values                   | 0                        | 6                        | 7                        |
| <b>Total value</b>  |                          |                          |                          |                          |

## Response grade descriptors:

| Areas the apprentice may discuss within their response. |  |  |   |
|---|--|--|---|
| Question  | Fail   | Pass   | Distinction   |
| 1   | No valid response provided by the apprentice. The apprentice did not explain the reasons for the shaving sequence or the reasons were not a valid explanation of the choice. | The apprentice provided an explanation of the reason(s) for the chosen sequence used whilst performing the shaving service, which demonstrated that the apprentice considered the chosen sequence. | The apprentice provided a detailed explanation which demonstrated a comprehensive understanding of the reasons for the chosen sequence used whilst performing the shaving service, by comparing and disregarding alternative options. |
| 2   | No valid response provided by the apprentice. The influencing factors were not considered for the shaving service or the reasons were not a valid explanation of the choice. | The apprentice provided an outline of the factor(s) that may have influenced the shaving service, which demonstrated that the apprentice considered the influencing factors.                       | The apprentice provided a detailed explanation of how they considered or disregarded factors that may have influenced the shaving service, which demonstrated a comprehensive understanding.  |
| 3   | No valid response provided by the apprentice. No valid reasons for the advice provided. No personalisation of advice or recommendations provided for the client.             | The apprentice provided an explanation of the advice and recommendations that would be appropriate for the client. No personalisation of advice or recommendations provided for the client.        | The apprentice gave a detailed explanation and justification of the advice provided for the client. The apprentice demonstrated their knowledge of products and services to explain personalisation recommendations for the client.   |

# Element 4 - Understanding

## Overall grade for Element 4 - Understanding

|                          |                          |
|--------------------------|--------------------------|
| 0 to 69 = Fail           | <input type="checkbox"/> |
| 70 to 104 = Pass         | <input type="checkbox"/> |
| 105 to 120 = Distinction | <input type="checkbox"/> |

## Comments

# End-point Assessment overall grade record

| Element 1   | F                        | P                        | D                                   |
|---|--------------------------|--------------------------|-------------------------------------|
| Shampoo, condition and treat the hair and scalp                                 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|   | Value                    | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Cutting hair using a range of barbering techniques to create a variety of looks | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
|   | Values                   | <input type="checkbox"/> | <input type="checkbox"/>            |
| Style and finish men's hair   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
|   | Values                   | <input type="checkbox"/> | <input type="checkbox"/>            |
| Cut facial hair into shape  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
|   | Values                   | <input type="checkbox"/> | <input type="checkbox"/>            |
| Shaving services  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
|   | Values                   | <input type="checkbox"/> | <input type="checkbox"/>            |

| Element 2       | F                        | P                        | D                        |
|-----------------|--------------------------|--------------------------|--------------------------|
| Ways of working | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                 | Values                   | <input type="checkbox"/> | <input type="checkbox"/> |

| Element 3        | F                        | P                        | D                        |
|------------------|--------------------------|--------------------------|--------------------------|
| Customer service | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|                  | Values                   | <input type="checkbox"/> | <input type="checkbox"/> |

| Element 4     | F                        | P                        | D                        |
|---------------|--------------------------|--------------------------|--------------------------|
| Understanding | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|               | Values                   | <input type="checkbox"/> | <input type="checkbox"/> |

**Total value**

Hurdle rule: All elements and components must be passed to achieve an overall pass for the End-point Assessment

| <b>Value range</b> | <b>Overall End-point Assessment grade</b> |
|--------------------|---|
| 0 to 499           | Fail                                      |
| 500 to 633         | Pass                                      |
| 634 to 700         | Distinction                               |



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VTCT | Aspire House | Annealing Close | Eastleigh | Hampshire | SO50 9PX  
Email: [customersupport@vtct.org.uk](mailto:customersupport@vtct.org.uk) | Tel: +44(0)23 8068 4500