

On-Programme Achievement Record

Beauty Professionals (Beauty Therapist)

Apprentice name:	
Apprentice start date:	
On-programme completion date:	

Unit Achievement Section

Unit code	Unit title	Date MCQ achieved	Date practical achieved	Apprentice signature	Assessor signature	IQA signature
Mandatory units						
UBT259	Provide waxing services					
UBT260	Provide hand and nail treatments					
UBT261	Provide foot treatments					
UBT262	Provide facial treatments					
UBT263	Provide eyelash and eyebrow treatments					
UBT264	Provide make-up applications					
UBT265	Provide basic massage treatments					

Apprentice signature: _____ Date: _____

Employer name: _____

Training Provider name: _____

Employer signature: _____ Date: _____

Training Provider signature: _____ Date: _____

Document amendment history page

Version	Document Owner	Issue Date	Changes	Role
v0.1	Quality	11/12/2019	First draft for internal consultation	Quality Lead (Apprenticeship)
v0.2	Quality	12/12/2019	Formatting and branding	Qualifications Administrator
v0.3	Quality	12/12/2019	Appraisal	Qualifications and Regulation Co-ordinator
v0.4	Quality	13/12/2019	Proof	Regulations Officer
v0.5	Quality	17/12/2019	Final review and sign-off	Quality Lead (Apprenticeship)
v1	Quality	17/12/2019	First published	Qualifications Administrator

Document Review

Role	Review Status
Quality Lead	Review

Document Owner

Document Owner	Document shared with
Quality	

Document Sign-off

Role	Sign-off Date
Quality Lead Apprenticeships	17/12/2019