

COVID-19 Level 2 Functional Skills Declaration

During this period up until the 31st July, scheduled functional skills assessments will not be taking place and the rule requiring level 2 apprentices to study towards, and attempt, the functional skills assessments at level 2 is suspended temporarily. This will allow apprentices, employers, providers, and end point assessment organisations, to focus on other key requirements for completion of a level 2 apprenticeship.

Therefore, apprentices who are due to take their end point assessment up until 31 July 2020 should be passed through gateway to sit their EPA without the need to attempt the level 2 functional skills English and maths assessment. Providers should retain evidence if an apprentice did not take the level 2 assessments due to COVID-19. A level 2 apprentice will still require a level 1 functional skills in English and/or maths in order to complete apprenticeship.

Apprentice name:	
ULN:	

Level 2 Functional Skills Declaration	
The apprentice has undertaken and achieved the Level 1 functional skills requirements for the standard they are completing.	
The training provider acknowledges the apprentice has not completed their level 2 attempt of functional skills assessments due to COVID-19	

Name of Training Provider:	
Name of Training Provider Representative:	
Signature of Training Provider:	
Date:	

Document amendment history page

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Role	Review Status
EPA Co-ordinator	Final review

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Document Sign-off

Role	Sign-off Date
Quality Lead - Apprenticeships	30/04/2020