



Annual Conflicts of Interest Declaration Form

I,, a of Vocational Training Charitable Trust, have set out below my interests in accordance with the organisation’s conflicts of interest policy.

Category	<i>Please give details of the interest and whether it applies to yourself or, where appropriate, a member of your immediate family, connected person or some other close personal connection.</i>
Current employment and any previous employment in which you continue to have a financial interest. e.g.: full/part time employment or other SLA contracts.	
Appointments (voluntary or otherwise) e.g. trusteeships, directorships, local authority membership, tribunals etc.	
Membership of any professional bodies, special interest groups or mutual support organisations.	
Investments in unlisted companies, partnerships and other forms of business, major shareholdings (i.e. more than 5% of issued share capital) and beneficial interests.	
Gifts or hospitality valued at £20 or over, offered to you by external bodies in relation to contract at VTCT and whether this was declined or accepted in the last 12 months.	
Any other contractual relationship with the company or its subsidiaries i.e. contracts within VTCT.	
Any other conflicts that are not covered above.	



Category	<i>Please give details, for the previous 12 months, including date and outcome (or a nil response)</i>
Any criminal convictions or criminal proceedings in progress.	
Any finding by a court or any professional, regulatory or government body of a breach of provision of any legislation or regulatory obligation.	
Any bankruptcy, arrangement with creditors, or similar financial arrangement which has been applied and from which I have not been discharged.	
Any disqualification from holding a directorship or other public office.	
Any removal as a charity trustee by order of the Charity Commission or High Court on grounds of misconduct or mismanagement.	
Any finding of malpractice or maladministration in relation to a qualification (whether regulated or not).	

To the best of my knowledge, the above information is complete and correct. I undertake to update, as necessary, the information provided, and to review the accuracy of the information on an annual basis. I give my consent for it to be used in connection with my role with the company and for no other purpose.

Signed: _____

Date: _____



Document History

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v1	Head of Quality	21/10/2012	First Published	Human Resources Manager
v2	Head of Quality	09/03/2018	Reformatted branding	Product Administrator
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Document Review

Role	Review Status
Human Resources Manager	Reviewed

Document Owner

Document Owner	Document shared with
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Document Sign-off

Role	Sign-off Date
Chief Academic Officer	09/03/2018