

# On-Programme Achievement Record

## Beauty Professionals (Beauty and Make-up Consultant)

Apprentice name:	
Apprentice start date:	
On-programme completion date:	

Unit Achievement Section						
Unit code	Unit title	Date overarching exam achieved	Date of completion for unit fully achieved (to include practical observations and exam)	Apprentice signature	Assessor signature	IQA signature and date
Mandatory units						
UBT251	Instruct the use and application of skincare products and make-up					
UBT252	Advise and demonstrate a range of beauty retail products, tools and equipment for the eyelashes and eyebrows					
UBT253	Advise and demonstrate a range of beauty retail products, tools and equipment for the face, neck and skin					
UBT254	Advise and demonstrate a range of beauty retail products, tools and equipment for the nails					

Unit Achievement Section						
Unit code	Unit title	Date overarching exam achieved	Date of completion for unit fully achieved (to include practical observations and exam)	Apprentice signature	Assessor signature	IQA signature and date
Mandatory units						
UBT255	Participate in promotional activities					
UBT256	Advise, demonstrate and sell beauty products to customers					
UBT257	Advise and demonstrate perfumery recommendations to customers					

Apprentice name: \_\_\_\_\_

Apprentice signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employer name: \_\_\_\_\_

Training Provider name: \_\_\_\_\_

Employer signature: \_\_\_\_\_ Date: \_\_\_\_\_

Training Provider signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Document History**

Version	Issue Date	Changes	Role
v0.4	14/07/2020	First draft for internal consultation	Subject Matter Expert - Beauty
v0.5	25/08/2020	Review	Subject Matter Expert - Beauty
v0.6	02/09/2020	Formatting and logo change	Qualifications Administrator
v0.7	02/09/2020	Proof read	Regulation Officer
v0.8	08/09/2020	Sign-off	Quality Lead
v1	08/09/2020	First full version	Qualifications Administrator
v2	21/09/2020	Amended unit title to 'Completes promotional activities'	Qualifications Administrator
v3	03/12/2020	Amended unit title to 'Participate in promotional activities'	Qualifications Administrator
v4	11/03/2021	Updated requirements	Quality Lead (Apprenticeships)
v4.1	11/03/2021	Updated requirements	Quality Lead (Apprenticeships)
v4.2	30/03/2021	Formatting and branding	Qualifications Administrator
v4.3	31/03/2021	Sign-off	Quality Lead (Apprenticeships)
v5	01/04/2021	Full version published	Qualifications Administrator