



ITEC



VTCT



Recognition of Prior
Experiential Learning (RPEL)
for VTCT (ITEC) Level 7 Diploma in
Clinical Aesthetic Injectable Treatments
April 2021

Introduction

This document outlines the process of achieving the VTCT (ITEC) Level 7 Diploma in Clinical Aesthetic Injectable Treatments, via Recognition of Prior and Experiential Learning (RPEL). RPEL is a method of assessment that considers whether a learner can demonstrate that they can meet the assessment requirements for a unit through knowledge, understanding or skills they already possess and do not need to develop through a course of learning. Within RPEL, exemption is the facility for a learner to claim exemption from some of the achievement requirements of a regulated qualification, using evidence from non-regulated achievement or partial achievement on a regulated qualification deemed to be equivalent.

VTCT supports the use of RPEL and exemption and will make these processes available wherever possible. RPEL is a valid method of enabling learners to claim achievement for units or qualifications, irrespective of how their learning took place. The process of assessment for RPEL is subject to the same quality assurance and monitoring standards as any other form of assessment. The award of qualifications through RPEL will not be distinguished from the award of any other regulated qualification.

In order for a learner to be deemed eligible for assessment via RPEL, they must undergo an initial mapping evaluation which will be conducted at a VTCT approved centre, using the mapping form in Appendix 1 of this document. Once approved for eligibility by their VTCT centre, learners can proceed to RPEL assessment either via Category A or Category B.

Category A: Recognition of Prior and Experiential Learning (RPEL) and exemption process for experienced practitioners already working within the industry.

Category B: Recognition of Prior and Experiential Learning (RPEL) and planned exemption process for transfer learners from a non-VTCT regulated qualification at Level 7.

Category A: Recognition of Prior and Experiential Learning (RPEL) and exemption process for experienced practitioners already working within the industry

Learners applying for the Recognition of Prior Experiential Learning (RPEL) via planned exemptions:

- Must submit evidence of completed case histories – a verifiable evidence log of a minimum of 30 cases histories for each modality (60 in total, where the evidence has been generated evenly over the previous 3 years) can be submitted. The production of a verifiable log will negate the requirement to complete the formative clinical case studies (Direct Observation of Procedural Skills – DOPS)
- Must submit a peer reference from a colleague whose modality experience is equal or greater than that of the learner, who is also registered with a professional regulatory body such as the GMC, GDC or NMC. This reference will vouchsafe the quality and quantity of the learner’s work and practical abilities
- Must submit proof of insurance to practice (covering the period of case histories)
- Must submit proof of registration with a professional regulatory body

Evidence to be completed
Assignment – literature review report
Assignment – short answer response
Summative external theory examination
Summative final practical assessments (DOPS)

Category B: Recognition of Prior and Experiential Learning (RPEL) and planned exemption process for transfer learners from a non-VTCT regulated qualification at Level 7.

Learners who have partially completed or who have been working towards a regulated qualification, are exempt from having to repeat the case study requirement of the VTCT (ITEC) Level 7 Diploma in Clinical Aesthetic Injectable Treatments, if they have alternative evidence.

Learners transitioning from a regulated qualification:

- May utilise any case study evidence submitted for the previous qualification as long as it is dated within the previous 3 years
- May utilise any previously generated evidence to map to the VTCT short answer response assignment, where relevant
- Must obtain a verification statement from the VTCT approved Centre to confirm the evidence is valid, reliable, authentic and any additional training needs have been met

Evidence to be completed
Any outstanding Formative clinical case studies (DOPS) (if not already covered)
Assignment – literature review report
Assignment – short answer response(if not covered by previously generated evidence)
Summative external theory examination
Summative final practical assessments (DOPS)

Appendix 1:

Eligibility Mapping Form for Transfer Learners or Experienced Practitioners

This form should be completed by a subject matter expert at a VTCT approved Centre.

Guidance:

- This mapping form must be completed by the centre, on behalf of the learner, for units/elements of units for which RPEL is sought
- Centres must map the content of the previously certificated units or criteria against the VTCT qualification units or criteria for which exemption is sought
- There must be a minimum of an 80% overlap between units or criteria for VTCT to consider approving the request for eligibility for RPEL
- The mapping activity must be conducted at the learning outcome or assessment criteria level
- This mapping form must be made available to the VTCT External Quality Assurer for sampling, upon request

1. Centre details	
Centre name:	
Contact name:	
Contact telephone number:	
E-Mail:	

2. Learner details	
Name:	
Address:	
Date of birth:	
E-Mail:	

3. Previously certificated unit(s)/module(s)/qualification to be used for exemption

Unit/Module name:	
Unit/Module number:	
Unit/Module level:	
Additional unit/module name:	
Additional unit/module number:	
Additional unit/module level:	
Additional unit/module name:	
Additional unit/module number:	
Additional unit/module level:	
Qualification title (if applicable) in which unit/module(s) sit:	
Qualification number: (e.g. 603/5968/7)	
Awarding organisation that certificated the unit/qualification:	
Training provider that claimed for the unit/qualification:	
Date of certification:	

4. VTCT MA7D1 unit(s) for which exemption is sought

Unit name:	
Unit number: (e.g. K/618/1673)	
Unit name:	
Unit number:	
Unit name:	
Unit number:	

Unit	Mapping		
Unit 1	Unit claiming exemption for	Evidence	For EQA use only 60% overlap: Covered/Not covered
<i>Example:</i> Learning outcome	<i>Example:</i> LO4 Formulate individualised procedure plans for the use of dermal fillers	<i>Example:</i> Transitioning from a regulated qualification <ul style="list-style-type: none"> • Current and verifiable case studies submitted as evidence for a different Awarding Organisation Transitioning from a non-regulated qualification <ul style="list-style-type: none"> • Current and verifiable treatment log of practical application of consultation procedures 	<i>Example:</i> Covered
<i>Example:</i> Unit/learning outcome	<i>Example:</i> Unit UMA3 Anatomy and physiology for aesthetic procedures	<i>Example:</i> Transcript of a previously achieved A&P qualification which covers all of the systems listed.	<i>Example:</i> Not covered – as not in the context of aesthetic practice
<i>Example:</i> Learning outcome	<i>Example:</i> UMA1 – Principles of aesthetic procedures	<i>Example:</i> Student has covered this outcome in their previous IQ qualification under unit 1 Principles of History, Ethics and Law in Aesthetic Medicine	<i>Example:</i> Not covered – as minor overlap
<i>Example:</i> Assessment criteria	<i>Example:</i> Evaluate the key marketing responsibilities in relation to aesthetic practice	<i>Example:</i>	



5. Declaration	Tick
<p><i>To be completed by External Quality Assurer (EQA)</i></p> <p>I, [insert name], on behalf of [insert centre name] declare that [insert learner name]:</p>	
<ul style="list-style-type: none"> The above learner has provided an original certificate(s) and/or transcript for the qualification/unit previously achieved 	<input type="checkbox"/>
<ul style="list-style-type: none"> An exemption mapping has been completed which confirms a minimum of 80% overlap with the unit(s), learning outcome or assessment criteria for which exemption is being sought 	<input type="checkbox"/>
<ul style="list-style-type: none"> An exemption mapping has been completed which DOES NOT confirm a minimum of 80% overlap with the unit(s), learning outcome or assessment criteria for which exemption is being sought 	<input type="checkbox"/>
<p>Action plan</p>	
Empty space for action plan	

Document amendment history page

Version	Document Owner	Issue Date	Changes	Role
v1.0	Head of Programme (Clinical Aesthetics)	09/04/2021	First published	Product and Regulation Manager

Document Review

Role	Review Status
Chief Academic Officer	Review and sign-off

Document Owner

Document Owner	Document shared with
Head of Programme (Clinical Aesthetics)	Chief Academic Officer

Document Sign-off

Role	Sign-off Date
Head of Programme (Clinical Aesthetics)	09/04/2021